Alta California Regional Center Vendor Forum Transportation Services

Save the Date Monday, March 18, 2019

ACRC will be hosting a Transportation Services Vendor Forum. This forum is intended to share ideas and information, present updates on new laws and regulations, discuss best practices, present and share training ideas and opportunities, discuss any challenges and barriers, etc.

Time: 10:00am to 12:00pm

Where: ACRC Redwood Conference Room, 1st floor

Location: 2241 Harvard Street, Suite 100, Sacramento, CA

Parking: You may park in the parking garage or back lot. Please do not park

in any reserved spaces.

Sign-Up: Please sign up early as space is limited. Click here to sign-up for the

forum or go to www.altaregional.org.

Agenda: Please send your agenda items to Elizabeth Moreno at

emoreno@altaregional.org or Joshua Flamm at

iflamm@altaregional.org.

If you are unable to sign up for any reason, contact Christine Hobbs,

Office Assistant, at 916-978-6291 or chobbs@altaregional.org.

Transportation Services Vendor Forum

Sign-up instructions

- 1. Online registration accepted until March 11, 2019 or until the session is full.
- 2. Registration must be completed **ONLINE** through Alta's website as follows:
 - <u>Click here</u> or go to <u>www.altaregional.org</u>
 - On Alta's home page on top click on "Service Providers." Click on "Vendor Forums" click on "Transportation Services Vendor Forum". The sign-up options will be displayed.
 - On the next screen select the "Transportation Services Vendor Forum". <u>Each</u> attendee needs to be registered separately. <u>Limit 2 individuals per program.</u>
 - After you have selected the Forum session, click on "Register Selected Class"
 - The next screen provides an overview of the Forum you just selected. Below that message you will see additional "Registration Information" you need to complete.
 - You must type in your first name, last name and phone number. Please include company name and email address. Click on "Register" to complete the process
 - If you have completed the process successfully you will receive a message on the next screen. Click on "Done". If you have provided your email address you will later receive a confirmation email indicating you have successfully registered for the Forum.
 - If you do not provide the correct information you will receive a screen that prompts you to return to the previous page to make the correction. **NOTE:** If you are unsuccessful in registering online your name will not appear on the registration list class. Please contact Christine Hobbs at (916) 978-6291 with questions.
 - Please send agenda items to Elizabeth Moreno at emoreno@altaregional.org or Joshua Flamm at iflamm@altaregional.org by March 11, 2019.