

Who Reports SIRS?

All vendors and long-term health care facilities

The Regional Center when the vendor or long-term health care facility is responsible for reporting but has not submitted a report to the regional center within the required time period.

(Please refer to the Under Vended Care Hand out for details)

What do you report to the SIR Desk:

1. DDS Reportable Incidents
2. ACRC Best Practice Incidents

Note: There is a third category of reporting incidents which is referred to as "Shared Information" which does not go to the SIR Desk, but is sent directly to the assigned Service Coordinator (Please refer to Shared Information Hand out for details).

Contact Information:

SIR Coordinator 916 978-6337

SIR Assistant 916 978-6507

SIR Desk e-mail: sdesk@altaregional.org

Steps to reporting a Special Incident Report (SIR) to the Regional Center

