

**Alta California Regional Center (ACRC)  
Self-Determination Advisory Committee Meeting (SDAC)  
Wednesday, July 10, 2019  
10:00 A.M. to 12:00 P.M.  
Minutes**

<b>Members:</b>	<b>Present</b>	<b>Absent</b>
Lisa Cooley SA	x	
Joyce McNair FA	x	
Kimberly Terrell SA	x	
Niccole Pitz, FA	x	
Luis Rivera FA		x
Benita Ayala, FA	x	
Cristal Cabbat, FA	x	
Kenya Martinez, FA	x	
Meena Kalyanasundaram, FA		x
Brittnee Gillespie, DRC		x
<b>Others Present:</b>		
Lori Banales, ACRC Jason Lindo, ACRC Brittany Mangum, ACRC (Support Staff) Mechelle Johnson, ACRC Jennifer Bloom, ACRC	Sonya Bingaman, SCDD Joseph Hernandez, SP Karen Mulvaney, SCDD Tom Hopkins, SA Joe Hernandez, SP	
<b>Legend:</b> SA – Self-Advocate, FA – Family Advocate, SP – Service Provider		

**1. Call to Order by Lisa Cooley, Chair**

- Welcome & Introductions (10:00 A.M.)

## **2. Approval of Agenda & Minutes (from January 9, 2019)**

- It was moved/seconded and carried to approve the agenda and minutes. No Abstentions.

## **3. SDP Meetings and General Information Update- Jason Lindo**

There are quite a few selected SDP participants who have opted out; many people are wanting to wait until the program has worked out the kinks and are not wanting to change their current set-up. Many parents are declining to participate and wanting to wait to access SDP when their child turns 22; this is the same feedback from some adult clients and caseloads.

There are 152 clients remaining as active participants. Only 36 have attended orientation. Our scheduling OA is calling each of the remaining participants to get them to attend orientations. August 10th is going to be an additional training for those who have not yet signed up. Joe Hernandez will do an FMS presentation on August 17.

Jason is hoping to plan more trainings at our Roseville and Woodland offices and will report his updated stats again to DDS by Friday July 12th. July 27<sup>th</sup> and July 12<sup>th</sup> are our remaining days in August.

### **SDP Transition:**

36 clients have gone through orientation and their current SC has been contacted. They are confirming the client wants to continue and will transfer to the SDP SC.

We have received the SANDIS program that will enable our SCs to print the previous 12 months expenditures. Our accounting department will attend an orientation hosted by DDS so our team knows how to make purchases. There is a workgroup making adjustments to a tool for Planning Teams.

On July 30<sup>th</sup>, Liz Harrell and Jennifer Parsons from DDS, will be conducting a training, morning and afternoon sessions regarding the process and role of the Independent

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Facilitator, and a general review of the rollout process. These will be recorded and posted online as a resource.

Joseph and Jason discussed having informational meetings regarding FMS; hour long sessions Saturday, August 17 at 10-11 AM and 11-12 AM, and will be available for questions. Translation will be available if we are notified in advance.

Lisa Harrell will host the Person Centered Training. The committee will be notified when these trainings are available. Person Centered Planning will be funded by the Regional Center for the initial meeting. If you don't want to wait, there will be purchase reimbursement- the client will pay out of pocket first, then give us an invoice. There are parameters, so it will need to be discussed. There are many steps in this process and a limit of \$2500; any exception of this amount will need to first be approved by the Regional Center.

Before spending any money, there is a process that needs to be followed if they want to be vendored. Lori will create a checklist so there is a procedure.

The Person Centered Planning trainer will have to show they are knowable regarding Person Centered Planning and the 5 Principles of Self-Determination. There are many people who will received training and will implement.

ACRC will not force current vendors to participate in the SDP program. We can encourage or ask them to, but we cannot do anything beyond that. Our vendored providers are more than welcome to attend SDP orientations. Lori will bring this up in the next meeting with them.

Lori will embed some of the important key factors for the Planning Team. This will include cost and certification.

Karen Mulvaney will get clarification on the Person Centered Planning process.

**4. ACRC's Next Steps (A Work in Progress) - Joyce McNair**

Joyce sent general information and links that should be kept handy for reference for their SDP "toolbox"; each person can add to it and use it however they would like. The plain language orientation for SDP has been helpful and is part of the tool box. Each SDAC member should have copies of the toolbox content and also any other interested parties.

Lisa and Joyce attended the June 10<sup>th</sup> & 11<sup>th</sup> State-Wide SDAC. There was a push for the formation of a committee, but it was decided that it was not necessary. Regardless, the laws should be implemented in the state-wide committee. Each SDAC needs to get feedback of what should be in the survey.

**5. What does providing oversight actually mean regarding SDAC over SDP at ACRC? - Committee/All**

Providing oversight means giving people a chance to provide insight into what works and doesn't work with SDP. The law states that the committee shall review the development and progress of SDP.

We need to stay at a policy level- taking forward all the parts and pieces and making recommendations for RC for the rollout. We will give this feedback at the State-Wide SDAC. Committee member, Cristal Cabbat, has offered to share her experiences as she and her son go through the process of SDP.

It's encouraged that both parents of clients and clients come speak at meetings. The committee does not want to guess or make assumptions about their experiences.

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An idea is to send a survey of progress since the last meeting which would include the following:

- Satisfaction/dissatisfaction with services over X-amount of time
- Ease of/difficulty finding a provider
- Compliance; is SDP being rolled out the way it supposed to be implemented?
- Barriers/challenges, success
- General feedback

There are surveys across the state reporting back to the State-Wide SDAC.

There could be a communication system with comment cards that can be given to the SCs- it could have a questionnaire on them and we could have feedback provided that way. This would incorporate the 5 principles. The Regional Center could facilitate and share this information with the clients.

There is an open forum hosted by SCDD on Facebook: California SDP forum. This is a good resource for people to reach out with their questions or concerns, or general feedback.

There are Frequently Asked Questions on ACRC's website that clients can look to if they have questions.

Newsletters from Liz Harrell can be requested, Please send an email to be added to the distribution list at: [SDP@dds.ca.gov](mailto:SDP@dds.ca.gov).

### ***6. Discussion as to what the roles of the committee is and what tools are there to achieve this? -Committee/All***

Discussed above.

**7. Discuss flyer created by Niccole Pitz- Niccole Pitz**

Nicole shared the draft of the flyer with the group the feedback:

- For “The Person Centered Planning Process,” the group does not like the word “process” and would like it left off.
- Change “is paid” to “can be paid”
- Add asterisk- not necessarily paid position. There are restrictions; the parent (of minors) or spouse cannot be paid. It should be added that these people cannot be paid.
- What is the attraction to becoming an Independent Facilitator in the flyer? Perhaps add incentive.

Sonya would like to conduct a training for the Independent Facilitator- please let her know if you are interested in putting this on. Benita, Joyce, and Niccole volunteer to help with this presentation that will take place hopefully in the next 4-6 weeks. This would be an 8 hour overview.

**8. Public Comment Period- Public**

None.

**9. Open discussion on Self-Determination- Committee/All**

None.

**10. Dates for Future Meetings:**

- September 11, 2019
- November 13, 2019

***11. Identify agenda items for next meeting:***

- Feedback for State-Wide SDAC survey- Committee/All
- Further discussion of the flyer- Committee/All

***12. Meeting adjourned at 12:06 PM***