



Alta California

Regional Center

2241 Harvard Street, Suite 100

Sacramento, CA 95815

916-978-6400

Alta California Regional Center (ACRC)
Self-Determination Advisory Committee Meeting (SDAC)
Wednesday, June 8, 2022
1:00 P.M. to 3:00 P.M.
Minutes

Members:	Present	Absent	<p align="center">Legend:</p> <p>SA – Self-Advocate FA – Family Advocate SP – Service Provider</p>
Benita Shaw, FA	X		
Carmen Delgado, FA	X		
Daniel Meadows, SA	X		
Karen Mulvany, FA	X		
Kelsey Handcock, DRC	X		
Kenya Martinez, FA	X		
Kimberly Terrell, SA		X	
Lisa Cooley, SA (Chair)	X		
Meena Kalyanasundaram, FA		X	
Pam Cheh, Community Resource Partner		X	
Tom Hopkins, SA		X	
Tracy Ligtenberg, FA	X		
William Reed	X		
Non-members Present:			
Mechelle Johnson, ACRC Kizi Smith, ACRC Jennifer Bloom, ACRC Tracy Brown, ACRC Johnny Xiong, ACRC Cindy Le, HCBS Specialist Samantha Carr, Participant Choice Specialists, ACRC Janet Roberts, Participant Choice Specialists, ACRC	Lisa Hooks Tracy Evanson Shona Tate Jaclyn Balanay, DDS Felicia Ford Lauren Wells Anne De Medeiros	Margaux de Leon Peter Mendoza, SCDD Jenelle Lewis Amanda Pelaccio, Progressive Employment Concepts	

1. Call to Order by Lisa Cooley, Chair

Welcome & Introductions (1:00 P.M.) There was not a quorum of members present. Agenda items were handled as informational until a quorum was established.

2. Approval of Agenda & Minutes (from May 11, 2022)—Lisa Cooley

A quorum was established at 1:36 pm. Chairperson Lisa Cooley requested the committee come back and vote on the approval of the agenda and minutes from the May 11th, 2022 SDAC meeting.

M/S/C (Benita/Daniel) Made the motion to approve the agenda.

M/S/C (Kenya/Karen) Made the motion to approve the meeting minutes of May 11, 2022.

3. ACRC SDP Updates—Mechelle Johnson, Jennifer Bloom, Tracy Brown & Johnny Xiong

- During the budget process, how are average rates for unmet needs determined?
 - The average rates are based on the current vendors that we have. Tracy noted that this goes back to Person-Centered Planning; client's needs are different. ACRC staff will assist with assessments to make sure that chosen programs will meet the need of the client. Since they would not be using our vendors. Tracy B. stressed that SDP must be individualized and focus on the needs of the client.
- How will the rate study impact SDP?
 - Johnny shared that ACRC is waiting for more guidance from the Department of Developmental Services (DDS).
- Twelve Month Expenditure Report/Statement of Service
 - The Participant Choice Specialists (PCS') provided a breakdown summary of the columns on the Twelve-Month Expenditure Report.
 - The first column reflects the service.
 - The second column is the sub-code; all service codes have at least one sub-code that further breaks down how the service is delivered.

- The third column shows the months that the services were approved for.
- The fourth column notes the authorization unit (it is usually by hour, but can be day, month, miles, etc.).
- The fifth column indicates what was used by the client.
- The sixth column indicates the authorized amount that Alta has agreed to pay.
- The seventh column shows how much the services cost.
- In summary, the authorized amount should be fully used, and the Paid amount should equal the amount Alta said they would pay. However, there may be barriers as to why the client is not able to use all the funds (e.g. COVID, not enough providers, etc.).

4. Grant Funding Sub-Committee Update—Kenya Martinez

- No update was shared.

5. Unmet SDP Service Needs Subcommittee

- Karen shared that the subcommittee is trying to develop a way to collect data on unmet needs for those who may be having trouble locating service providers. This committee could be named as the “Help Wanted Subcommittee”- using this keyword would help attract providers to participants. Initial thoughts were to explore what data can be pulled together without sharing personal information. Caution needs to be used if using social media platforms. We may wish to reach out to other non-profits for assistance.
 - Any ideas and/or questions, please reach out to subcommittee members.

6. Progressive Employment Proposal - Presentation for Use of Implementation Funds followed by Committee Vote

- It was noted that some Independent Facilitators do not provide all the services that DDS has identified as being under their scope - such as helping client's negotiate contracts, and going into the community to find service providers.
- A question was asked in regards to what would the cost be for PES to include interpretation. A: suggestion was made to us the same approach as Leap of Faith.

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- Mechelle noted that ACRC funded interpretation requests for clients and families based on client need.
- A request was made for PES to record their trainings, making sure that all personal information is excluded. These trainings can then be translated into ASL, Korean, etc. with Alta's assistance.
 - PES contract revisions will be requested.
 - Once the contract is finalized, this committee will vote to approve.

7. Plan for Drafting and Timing of SDP Progress Reports and Recommendations – Discussion and Committee Vote

- Final draft will be shared once completed. Karen shared that she will try to find out the statewide SDP total.
- Mechelle will draft ACRC actions and activities, and will submit for approval at next month's meeting.

8. Action Items pending from prior SDAC meeting:

- a. Rachael Palmer to provide update on Progressive Employment Concepts (PEC) SDP services.
 - Deferred until next meeting.
- b. Discuss and vote on holding a quarterly evening SDAC meeting.
 - Deferred until next meeting.
- c. Share date of additional Leap of Faith Boot Camp Orientation.
 - Deferred until next meeting.
- d. Discuss social/recreational services and how that is reflected in SDP.
 - ACRC's board approved this policy: waiting on DDS approval before posting to our website and scheduling trainings.
- e. Discuss funding for \$2500 for PCP/IF getting into SDP. Is it for Person Centered Planning, Independent Facilitation, or both?
 - Yes, both.
- f. Who should be assigned to draft up regular progress reports from ACRC to DDS?
 - Completed
- g. DDS directive issued 11/4/2021 at: https://www.dds.ca.gov/wp-content/uploads/2021/11/Participant_Choice_Specialists_October_2021.pdf
- h. Committee to decide priority areas for SDP implementation funding. Should this be discussed with a subcommittee at this meeting?

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- The subcommittee met and decided on priority areas based on a sense of urgency. The 2021 fiscal year information was shared with DDS. These funds need to be expended by March 2023. This is the plan moving forward.
 - The committee will discuss this further at the July meeting.
- i. Rachel Palmer- How are average rates determined?
- j. How will the rate study impact SDP?

9. Public Comment Period

- Lisa H. introduced Anne De Medeiros as the new Sacramento Regional Office Manager of SCDD.
- Leap of Faith had their third session today. There was a question about how to increase support to the Latino community.
- Mechelle responded that ACRC sent an Everbridge message to clients in English and Spanish informing them about the opportunity to participate in the SDP Bootcamp.
- Felicia Ford-Alta has been great in outreach. We have many adults interested. Suggested meeting and wants to support in any way.
- Lisa Hooks (SCDD) - Proposed the question on how to publish an FAQ concerning rates and how to make it accessible and available to self advocates?

10. SDAC Member Comment Period

Amanda Pelaccio, with PEC, expressed there are challenges with Financial Management Services (FMS) and this might deter people from wanting to participate in SDP. PEC is advocating for prepaid cards which could be loaded based on the service. Margaux de Leon underscored what Amanda said. Some families have resorted to paying for things on their own.

11. Future Dates for 2022 SDAC monthly meetings:

- July 13, 2022, 1-3 pm
- August 10, 2022, 1-3 pm
- September 14, 2022, 1-3 pm
- October 12, 2022, 1-3 pm
- November 9, 2022, 1-3 pm

12. Identify agenda items for next meeting

- Send to Mechelle

13. Meeting adjourned at 3:15 PM