

REQUEST FOR PROPOSAL

RESIDENTIAL SERVICES WITH OUT OF HOME RESPITE for El Dorado County

Alta California Regional Center (ACRC) is seeking to coordinate with community resources for the following service:

Residential with out of home respite services for adults with developmental disabilities in El Dorado County.

Reimbursement: Established rates to be set by DDS or ACRC, depending upon proposal particulars.

There will be startup funding attached to this RFP, however, services must match present unmet need in El Dorado County. More detail regarding specific unmet needs will be made available at the scheduled RFP orientation. The start-up funds are from a bequest left to ACRC.

Location to be served: El Dorado County

Agency Overview:

Alta California Regional Center is a private, non-profit corporation working under contract with the State of California, Department of Developmental Services, to provide services to persons, age three and above, who have been diagnosed with a developmental disability. ACRC creates partnerships to support all eligible individuals with intellectual and/or developmental disabilities, children at risk, and their families in choosing services and supports through individual lifelong planning as a means to achieve healthy and productive lives in their own communities. ACRC envisions a community where individuals with intellectual and/or developmental disabilities are valued members who are treated with dignity and respect.

ACRC serves Alpine, Colusa, El Dorado, Nevada, Placer, Sacramento, Sierra, Sutter, Yolo, and Yuba counties. Please visit our website, www.altaregional.org for more information about our organization.

Description of Requested Service:

ACRC desires to partner with individuals that shall provide residential and out of home respite services adults with developmental disabilities. The location of the project will be developed in El Dorado County only. Support and staffing needs will be dependent upon the specific target population to be served. Staffing requirements, consultation requirements, and environmental considerations will be dependent upon the project's ability to safely and effectively serve the demographics identified.

Needs assessment activities conducted by ACRC have identified unmet adult residential service needs for El Dorado County requiring supports ranging from incidental medical services, behavioral intervention, activities of daily living, and training to promote greater independence.

All service proposals must be in compliance with the CMS Home and Community Based Services (HCBS) regulations. All services to be provided must be delivered with the intent to maximize use of

client choices and preferences. Service provisions will be based upon person centered planning and individual client outcomes. All service proposals must be located within El Dorado County.

Applicant Eligibility:

Depending upon the specifics of the proposal to be submitted, applicants may be required to have a minimum of 6 to 12 months of experience providing direct care and supervision in a licensed and vendor regional center care home and/or additional experience and education requirements as applicable to California Code of Regulations Title 17 and Title 22 regulations. Any exceptions to the prerequisite qualifications will be made under the sole discretion of ACRC.

Application Process:

Interested parties shall initiate the application process by registering for attendance to an RFP orientation scheduled for **November 13, 2019 at 2:30 pm at ACRC's Sacramento office located at 2241 Harvard Street, Suite 100, Sacramento, CA 95815.**

We welcome your participation in the RFP process. This RFP is a solicitation to the community; therefore, if there are any individuals you know who would like to attend this orientation we encourage you to let them know

Registration Instructions:

- 1) Online registration accepted by **November 13, 2019** by 1:00pm.
- 2) Registration must be completed **ONLINE** through ACRC's website as follows:
 - Go to www.altaregional.org or [click here](https://portal.altaregional.org/apps/extraining/index.cfm) (<https://portal.altaregional.org/apps/extraining/index.cfm>) to register.
 - On ACRC's home page on top click on "Service Providers," and then click on "Vendor Forums." Lastly, click on "Sign up here". The sign-up will be displayed.
 - On the next screen select the **November 13, 2019** "RFP Orientation for CPP & El Dorado Projects." Each attendee must register separately.
 - After you have selected the session, click on "Register Selected Class"
 - The next screen provides an overview of the RFP Orientation you just selected. **Below that message you will see additional "Registration Information" you need to complete.**
 - You must type in your first name, last name and phone number. Please include company name and email address. Click on "Register" to complete the process
 - If you've completed the process successfully you will receive a message on the next screen. Click on "Done". If you have provided your email address you will later receive a confirmation email indicating you have successfully registered for the RFP Orientation.
 - If you do not provide the required information you will receive a screen that prompts you to return to the previous page to make the correction. NOTE: If you are unsuccessful in registering online your name will not appear on the registration list.

QUESTIONS?

Please contact:

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