

**REQUEST FOR PROPOSAL (RFP)
IN-HOME RESPITE SERVICE AGENCY**

Alta California Regional Center (ACRC) is accepting letters of interest for the following service:

Service Code / Type: In-home respite services agency for children and adults with developmental disabilities who live in the family home. This is to provide services to ACRC clients in their homes to provide needed respite to their families.

Reimbursement: Established rates to be set by DDS.

Please note that there is no startup funding attached to this RFP, however, the requested services match present unmet need in the target communities. More detail regarding specific populations to be served will be made available at the scheduled RFP orientation.

Location to be served: Sacramento County: City of Sacramento, South Sacramento, North Sacramento, & Elk Grove
Nevada County: Grass Valley, Nevada City, & Truckee

Agency Overview:

Alta California Regional Center (ACRC) is a private, non-profit corporation working under contract with the State of California, Department of Developmental Services, to provide services to persons, age zero to three, who are at-risk of developing a developmental disability, and three and above, who have been diagnosed with a developmental disability. Alta California Regional Center creates partnerships to support all eligible individuals with intellectual and/or developmental disabilities, children at risk, and their families in choosing services and supports through individual lifelong planning as a means to achieve healthy and productive lives in their own communities. ACRC envisions a community where individuals with intellectual and/or developmental disabilities are valued members who are treated with dignity and respect.

ACRC serves Alpine, Colusa, El Dorado, Nevada, Placer, Sacramento, Sierra, Sutter, Yolo, and Yuba counties. Please visit our website, www.altaregional.org for more information about our organization.

Description of Requested Service:

ACRC desires to partner with vendors that shall provide in-home respite services as an agency to children and adults with developmental disabilities in the family home.

Needs Assessment data conducted by ACRC has identified unmet service needs focusing on in-home respite services primarily located in Sacramento and Nevada Counties.

Please see separate RFP posting for detailed information regarding in-home respite agency incidental medical services (IMS).

Applicant Eligibility:

An applicant shall have at a minimum, a Bachelor's Degree and a minimum of 18 months experience in the management of a human services delivery system; or five years experience in a human services delivery system, including at least two years in a management or supervisory role.

Application Process:

Interested parties shall initiate the application process by registering for attendance to an RFP orientation scheduled for 9am on October 15, 2019. The registration link can be found here, <https://portal.altaregional.org/apps/extraining/index.cfm>

Further details relating to the populations to be served and submittal & review of proposals will be covered at this time.

For further information please contact Martha Castillo of the ACRC Community Services Unit at mcastillo@altaregional.org, (916) 978-6343.