

Alta California Regional Center
Finance Committee Meeting
Monday, June 9, 2025
Minutes

Present:

Anwar Safvi, Chair
Johnny Deng
Tom Hopkins
Dan Lake
Kelly Pennington

Board Members:

Carmen Aguilar
Jackie Armstrong
Garrett Broadbent
Amy Lampe
Akkia Pride-Polk
Steven Sanchez

Facilitators:

Amy Fulk
Naomi Smith

Visitors:

Steve Andrews
Maureen Fitzgerald

Staff:

Lori Banales, Executive Director
Iqbal Ahmad, Chief Operating Officer
Jennifer Bloom, Director of Client Services
John Decker, Director of Community Services
Camelia Houston, Director of Intake & Clinical Services
Mechelle Johnson, Director of Client Services
Lisa West, Executive Secretary

The Finance Committee met on Monday, June 9, 2025, at 4:00 p.m. to discuss:
1) Monthly Financial Report; 2) Review Insurance Coverage; and 3) Update on Start-Up Contracts/Projects.

Without objection, Dan Lake made the motion to adopt the Finance Committee meeting minutes of May 12, 2025 as submitted.

1. Monthly Financial Report

Issue: The monthly financial report is reviewed by the Finance Committee prior to presentation to the Board.

Discussion and Action: The April 30, 2025 financial report indicates that with 83.3% of the year elapsed, ACRC has expended 83.2% of Purchase of Services (POS) and 74.2% of Operations (OPS) for the current fiscal year (FY).

The last phase of the Department of Developmental Services (DDS) rate study was implemented on January 1, 2025. We are now showing a potential deficit, but this could resolve itself over the remaining FY months. Mr. Ahmad will work with the department to make sure that ACRC has the proper funding allocated.

ACRC is close to expending \$90 million per month (OPS & POS combined) with encumbered and contracted services. We have a few vendors that qualify for Quality Incentive Payments (QIPs) retroactive back to January; staff are currently verifying the documentation.

We are preparing for the next FY's budget.

Without objection, Johnny Deng made the motion to recommend to the full Board the acceptance of the monthly financial statement as submitted.

- *We will need to hold a special call, virtual only, Board meeting prior to June 30th for the Board to approve two Community Placement Plan (CPP) contracts and the agency's line of credit. After speaking with U.S. Bank, they believe ACRC's line of credit is outdated and suggested an increase to \$40 million.*

2. Review Insurance Coverage

Issue: The committee will review the agency's insurance coverage.

Discussion and Action: Mr. Ahmad provided an overview of ACRC's Liability Insurance for the 2025-26 FY. The premium summary compares the agency's insurance coverage for the expiring year versus the renewal year (renewing on July 1st).

There is a notable 35% increase for the Commercial Package due to increasing rates and exposure. Property and liability rates are increasing in the marketplace.

The Workers Compensation increase of 16% is due to an exposure increase and an increase in wage expense (payroll).

The Directors & Officers (D&O) coverage, which covers ACRC's Board of Directors, is stable.

ACRC's overall insurance policy has increased by approximately 15% (just over \$1 million). It is important to note that the agency has increased employees by 12% and client count by 5% over last year.

Mr. Ahmad noted that this summary is still pending finalization as we continue to negotiate to reduce premiums.

- **Information only.**

3. Update on Start-Up Contracts/Projects

- Mr. Decker will provide this update during an upcoming Board meeting.

The next Finance Committee meeting is scheduled for **Monday, July 14, 2025**. The meeting adjourned at 4:18 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Lori Banales