

Alta California Regional Center  
Finance Committee Meeting  
Monday, May 14, 2018  
Minutes

**Present:**

Anwar Safvi, Chair  
Dan Lake  
Michelle Rewerts  
Steven Sanchez (via phone)  
Retha Seabron  
Rita Walker

**Absent:** (\* excused)

Cindy Benson\*  
Tatiana Kuzminchuk\*

**Facilitators:**

Amy Fulk

**Board Members:**

Eric Ciampa  
Romilda Jones  
Amy Lampe  
Austin Taylor

**Visitors:**

Yang Sun  
Cheryl Worthley

**Staff:**

Phil Bonnet, Executive Director  
Peter Tiedemann, Chief Operating  
Officer  
Lisa West, Executive Secretary

The Finance Committee met at 5:03 p.m. on Monday, May 14, 2018, in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) Monthly Financial Report; and 2) Contracts over \$250,000. All present provided self-introductions.

**Without objection, Anwar Safvi made the motion to adopt the Finance Committee meeting minutes of March 12, 2018 as submitted.**

**1. *Monthly Financial Report***

**Issue:** The monthly financial report is reviewed by the Finance Committee prior to presentation to the Board.

**Discussion and Action:** Mr. Tiedemann distributed the March 31, 2018 financial report which reflects nine month of expenditures for the current fiscal year (FY). ACRC has expended 70.9% of Purchase of Services (POS) and 70% of Operations (OPS).

Mr. Tiedemann is projecting that ACRC will need \$506,000 in additional POS funding for the Community Placement Plan (CPP) budget due to the increased cost for clients that ACRC has moved from the developmental centers (DCs), as well as additional DC clients that have been assigned to ACRC from other regional centers. He is also projecting that we will have a surplus in Non-CPP POS funding. As CPP and Non-CPP POS are separate allocations the Department of Developmental Services (DDS) will need to issue a contract amendment to move the funds between the two categories.

ACRC received our third contract amendment last week. Mr. Tiedemann noted that all of the money in the D-3 contract amendment is dedicated to special projects and additional CPP funding. The amendment included \$28,000 for OPS disparity projects, \$2 million in CPP funding, \$976,000 in grants for compliance with the Home and Community-Based Services (HCBS) regulations, and \$1.5 million for transition services for clients moving from Institutions for Mental Diseases (IMDs).

ACRC has been using the homes developed with CPP funds for a number of clients moving out of the DCs, IMDs and other institutions. Per the request of DDS, we will be developing a program that will work with clients transitioning from IMD facilities. ACRC will develop a contract for the start-up funding and then all Northern California regional centers will be able to utilize the service.

Mr. Tiedemann shared that he modified the financial report based upon input that was received by committee members in hopes that Board members could have a better understanding of how the agency's funding is spent.

**Without objection, Anwar Safvi made the motion to accept the monthly financial statement as submitted.**

**2. Contract over \$250,000**

**Issue:** The committee needs to approve a contract over \$250,000.

**Discussion and Action:** Mr. Tiedemann shared that this committee needs to approve a contract for Crisis Behavioral Services. He clarified that this contract is for ongoing services, but the reason that he is bringing it to the Board is because the contract is for a guaranteed amount each month that will exceed \$250,000.

The Crisis Behavioral Services will be available in Sacramento, El Dorado, Placer and Yolo Counties. The service provider will be paid a flat rate of \$75,277 per month, for a minimum of 988 hours of service. If they provide less than that, their rate will be prorated. The service provider must have staff available 24/7. They will likely assist six clients at a time.

ACRC has another contract in place for crisis services. There is a significant need for these types of services and these contracts are part of the "safety net" conversation that is happening across the state.

Ultimately, Mr. Tiedemann believes that ACRC may need a second similar contract. The service provider has experience working with clients with behavioral problems. When called, a crisis team will come in and develop a behavioral plan for the client.

Those present believe it is wonderful that ACRC truly is developing crisis services for the clients that we serve.

**M/S/C** (Anwar Safvi) **To approve the Crisis Behavioral Services contract as presented.** (6 in favor)

***\*A joint presentation by staff regarding the State Budget Update before the Finance Committee and the Executive Committee will commence immediately after this meeting.***

The next Finance Committee meeting is scheduled for **Monday, June 11, 2018**, at 5 p.m. The meeting adjourned at 5:30 p.m.

Lisa West  
Executive Secretary

cc: ACRC Board of Directors  
Phil Bonnet