

Alta California Regional Center
Finance Committee Meeting
Monday, March 11, 2024
Minutes

Present:

Johnny Deng
Tom Hopkins
Dan Lake
Kelly Pennington
Michelle Rewerts

Absent: (* excused)

Anwar Safvi, Chair*

Board Members:

Carmen Aguilar
Garrett Broadbent
EunMi Cho
Amy Lampe
Steven Sanchez

Visitors:

Steve Andrews
Maureen Fitzgerald
Joseph Wilson

Facilitator:

Amy Fulk

Staff:

Lori Banales, Executive Director
Iqbal Ahmad, Chief Operating Officer
Jennifer Bloom, Director of Client Services
Tracy Brown, Associate Client Services Director
John Decker, Director of Community Services
Camelia Houston, Director of Intake & Clinical Services
Mechelle Johnson, Director of Client Services
Faye Tait, Associate Client Services Director
Lisa West, Executive Secretary

The Finance Committee met on Monday, March 11, 2024, at 4:03 p.m. to discuss: 1) Monthly Financial Report; 2) Approve POS Contracts; and 3) Review Annual Client-to-Service Coordinator Ratio Report.

Without objection, Dan Lake made the motion to adopt the Finance Committee meeting minutes of February 12, 2024, as submitted.

1. Monthly Financial Report

Issue: The monthly financial report is reviewed by the Finance Committee prior to presentation to the Board.

Discussion and Action: The January 31, 2024 financial report indicates that with five months or 58.3% of the fiscal year (FY) elapsed, ACRC has expended 52.6% of Purchase of Services (POS) and 54.8% of Operations (OPS).

Mr. Ahmad expects that ACRC will expend both the POS and OPS budget fully this FY. The Board approved 2% wage increase took affect this last pay period.

One of the Department of Developmental Services (DDS) initiatives is the Direct Service Professional (DSP) Training Stipend Program. This voluntary program allows each DSP to complete trainings and receive up to two \$625 stipends. The

regional center pays the service provider a small administrative fee for each training, as well. This initiative enhances DSPs salaries and helps to ensure work stability for our service providers. Ms. Banales noted that our provider community has taken advantage of this opportunity – ACRC has the highest number of participants across the state. She is proud of our community of providers and how they advertised this opportunity so fiercely.

Without objection, Johnny Deng made the motion to recommend to the full Board the acceptance of the monthly financial report as submitted.

2. Approve POS Contracts

- The Heights on Stockton – Mercy Housing
 - This development has ten set aside units for ACRC clients – seven one-bedroom and three two-bedroom units. The rent/utilities are one third of the client’s income. Anticipated completion in Spring 2024.
- River City Apartments – Chelsea Investment Corp.
 - These funds are being reappropriated from the housing project in Nevada County that was unable to succeed due to the high cost of fire insurance in the area.
 - This development has 15 set aside units for ACRC clients – nine one-bedroom and six two-bedroom units. Anticipated completion in Fall 2026.

Without objection, Johnny Deng made the motion to recommend to the full Board the approval of The Heights on Stockton \$1 million contract as presented.

Without objection, Johnny Deng made the motion to recommend to the full Board the approval of the River City Apartments \$1.5 million contract as presented.

3. Review Annual Client-to-Service Coordinator Ratio Report

Issue: The committee needs to review the annual caseload ratios.

Discussion and Action: Twice yearly, regional centers are required to report their caseload ratios to DDS.

As of March 1st, ACRC’s caseload ratios are as follows:

Date	Complex Needs	Low to No POS	Medicaid Waiver	Age 0-5	Moved from DC within Last 12 Months	All Others
3/1/2023 Ratio	23	36	81	64	53.6	77
3/1/2024 Ratio	21.2	32.4	74.7	52.1	21	73.2
Required Ratio	25	40	62	40	45	66

As of today, ACRC has 720 staff, which includes policy positions. The current caseloads are a significant improvement from last year. Ms. Banales noted that each regional center was funded for a certain number of "Complex Needs" caseloads. ACRC staff continue to place individuals on these caseloads but understand that clients may move on and off these caseloads as circumstances present. The "Low to No POS" caseloads provide an opportunity to connect with the community. She believes that face-to-face meetings help build relationships and broach trust. ACRC is close to meeting the 1:40 caseloads for the three to five-year olds.

Ms. Banales is hopeful that ACRC may meet the mandated caseload ratios by next March.

- **Information only.**

The next Finance Committee meeting is scheduled for **May 13, 2024**. The meeting adjourned at 4:25 p.m.

Lisa West
 Executive Secretary

cc: ACRC Board of Directors
 Lori Banales