

Alta California Regional Center
Finance Committee Meeting
Monday, March 9, 2015
Minutes

Present:

Anwar Safvi, Chair
Cindy Benson
Modean Gibson
Nasim Hedayati
Brendan Peacock
Steven Sanchez

Absent: (* excused)

Walter Kaweski*
Jon Nelson*
Austin Taylor

Staff:

Peter Tiedemann, Chief Operating
Officer
Lisa West, Executive Secretary

Facilitator:

Larry Prosser

The Finance Committee met at 3:01 p.m. on Monday, March 9, 2015, in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) Monthly Financial Report; 2) Contract of \$250,000 and above; and 3) Annual Caseload Ratios. All present provided self-introductions.

Without objection, Anwar Safvi made the motion to adopt the Finance Committee meeting minutes of February 9, 2015 as submitted.

1. ***Monthly Financial Report***

Issue: The monthly financial report is reviewed by the Finance Committee prior to presentation to the Board.

Discussion and Action: Mr. Tiedemann distributed the January 31, 2015 financial report which reflects seven month of expenditures for the current fiscal year (FY). ACRC has expended 58.1% of Purchase of Services (POS) and 58.1% of Operations (OPS).

ACRC received our third contract amendment from the Department of Developmental Services (DDS) on March 5, 2015. It included \$449,400 in OPS, \$6.7 million in POS, and \$82,647 in Community Placement Plan (CPP) funding. This amendment was not expected at this time as these funds were adjustments to the 2014-15 as a part of the Governor's proposed 2015-16 budget. DDS took back some money due to the projected minimum wage increases being less than budgeted and the federal overtime law that was overturned in court. The amendment improved our financial future. This will help close the gap for us and other regional centers.

Mr. Tiedemann shared that ACRC has had two lines of credit with U.S. Bank. The "bridge" line of credit was historically in place in case the state's legislature didn't pass the budget on time; since the change in law, this is not an issue anymore.

The \$23 million revolving line-of-credit is in place for when DDS has cash flow problems and doesn't reimburse us in a timely manner. U.S. Bank has informed ACRC that they can only offer us \$11 million without a fee; if we wanted \$23 million line of credit, it would include a \$90,000 annual fee, plus interest. These fees are due to changes in banking regulations.

Mr. Tiedemann reached out to the other regional centers across the state and none of them have experienced this yet from their bank. Typically, we would need the lines-of-credit at the end of the FY. He inquired if ACRC could initiate the \$11 million line of credit and then increase it if necessary. U.S. Bank would need two to three weeks advance notice.

Mr. Tiedemann will continue his research on this subject and report back to this committee.

Without objection, Anwar Safvi made the motion to accept the monthly financial statement as submitted.

2. **Contract of \$250,000 and above**

- No contracts to approve.

3. **Annual Caseload Ratios**

Issue: The committee needs to review the annual caseload ratios.

Discussion and Action: Mr. Tiedemann shared that regional centers are required to submit their annual caseload ratios to DDS by March 1st.

ACRC's caseload ratios are as follows:

Category	Actual Ratio	Required Ratio
Medicaid Waiver	84	62
Age 36 mths and under	53.9	62
Moved from DC since 4/14/93, Lived in Community > 12 mths	67	62
Moved from DC within last 12 mths	41	45
All others	86	66

ACRC would need to hire an additional 60+ Service Coordinators (SCs) in order to come into compliance with these mandates.

- **Information only.**

****A joint presentation by staff regarding the State Budget Update before the Finance Committee and the Executive Committee will commence at 3:30 p.m.***

The next Finance Committee meeting is scheduled on **Monday, May 11, 2015**, at 3 p.m. The meeting adjourned at 3:20 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet