

Alta California Regional Center
Executive Committee Meeting
Monday, September 11, 2017
Minutes

Present:

Dan Lake, President
Rita Walker, Vice President
Amy Lampe, Secretary
Cindy Benson, ARCA-CAC Rep

Board Members:

Eric Ciampa
Michelle Rewerts
Retha Seabron
Austin Taylor

Absent: (* excused)

Anwar Safvi*, Finance Comm. Chair

Staff:

Phil Bonnet, Executive Director
Peter Tiedemann, Chief Operating
Officer
Lisa West, Executive Secretary

Facilitators:

Amy Fulk
Larry Prosser

The Executive Committee met at 5:31 p.m. on Monday, September 11, 2017, in the Brenda Smith Conference Room at Alta California Regional Center to discuss:
1) State Budget Update; 2) Old Business; 3) New Business; 4) Committee Reports;
5) President's Comments; 6) Executive Director's Comments; and 7) Announcements.
All present provided self-introductions.

1. ***State Budget Update***

Issue: The committee needs to review the Governor's State Budget.

Discussion and Action: Mr. Bonnet shared that he was able to spend some time at Kern Regional Center (KRC) last week. The Department of Developmental Services (DDS) is working with a consulting firm to assist KRC as it recruits for a new Executive Director.

- **Information only.**

Without objection, Dan Lake made the motion to adopt the Executive Committee meeting minutes of July 10, 2017 as submitted.

2. ***Old Business***

- COI Policy Review – comments and plan for 2018.
 - Mr. Lake shared that with the review of ACRC's Conflict of Interest Policy at the July meeting, and the committee's requirement of submitting them to DDS by August 1st of every year, he realized that the Board should have a plan in place to streamline the process for future years.
 - Moving forward, Ms. West will distribute copies of the COI statements to Board members on July 1st of each fiscal year (FY).

3. **New Business**

- Policy Review
 - ACRC's "Approval of Contracts in Excess of \$250,000" Policy was distributed for review. Mr. Lake read the policy aloud.
 - Mr. Bonnet noted that ACRC may have some clients that require more than \$250,000 in Purchase of Services (POS), based on their Individual Program Plan (IPP). The Board is not responsible for approving POS authorizations.
- Possibly waive bylaw Section 4.02 for Treasurer for 2017-18 FY
 - Mr. Safvi has served as ACRC's Board Treasurer for the last three FYs. His job transferred him to San Francisco, that is why he has been absent from several meetings.
 - Mr. Lake would like permission from this Board to waive Section 4.02 in the agency's bylaw so that Mr. Safvi can serve as the Board's Finance Committee Chair for the current FY.

M/S/C (Cindy Benson) **To waive Section 4.02 for Treasurer for the 2017-18 FY.** (4 in favor)

- 2017-18 FY Board Committee Assignments
 - Copies of the committee assignments were distributed for review.
 - Ms. Benson requested to be added to the Board Development Committee (BDC).

4. **Committee Reports**

- No reports were shared.

5. **President's Comments**

- No comments were shared.

6. **Executive Director's Comments**

- ACRC has received 67 Fair Hearing (FH) requests this calendar year; eight regarding eligibility and 59 regarding services. Twelve cases have been decided by the Office of Administrative Hearings (OAH); nine supported ACRC's position, one supported the claimant's position and the other two were split decisions (granted in part, denied in part).

7. **Announcements**

- Ms. Lampe will be having a medical procedure in Sacramento in either September or October.
- Ms. Benson entered two pieces of artwork into a competition at the fair. She received a 1st and 2nd Place!

8. ***Closed Session*** – at 5:56 p.m. the Executive Committee adjourned to executive session in order to discuss legal issues.
9. ***Announcement of Closed Meeting Discussion*** – at 6:15 p.m. the Executive Committee reconvened in open session following a closed session in which legal issues were discussed.

The next Executive Committee meeting is scheduled for **Tuesday, October 10, 2017**, at 5:30 p.m. The meeting adjourned at 6:15 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet