

Alta California Regional Center
Executive Committee Meeting
Monday, May 14, 2018
Minutes

Present:

Dan Lake, President
Rita Walker, Vice President
Amy Lampe, Secretary
Anwar Safvi, Finance Comm. Chair
Austin Taylor, MAL

Board Members:

Eric Ciampa
Romilda Jones
Michelle Rewerts
Steven Sanchez (via phone)
Retha Seabron

Absent: (* excused)

Cindy Benson*, ARCA-CAC Rep

Visitors:

Cheryl Worthley

Facilitators:

Amy Fulk

Staff:

Phil Bonnet, Executive Director
Peter Tiedemann, Chief Operating
Officer
Lisa West, Executive Secretary

The Executive Committee met at 5:30 p.m. on Monday, May 14, 2018, in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) State Budget Update; 2) New Business; 3) Old Business; 4) Committee Reports; 5) President's Report; 6) Executive Director's Report; and 7) Announcements. All present provided self-introductions.

**change in agenda was noted*

1. ***State Budget Update***

Issue: The committee needs to review the Governor's State Budget.

Discussion and Action: Mr. Bonnet shared that the State of California's 2018-19 fiscal year's (FY's) budget process is nearing its conclusion. Governor Brown released his May Revision on Friday. There is room for caseload growth, but nothing significant for the statewide regional center service system.

Now the Assembly and Senate will hold hearings to discuss issues further. The Senate held a special budget hearing last Thursday to discuss the reinstatement of social recreation and camp services, affordable housing and provider rates.

The Association of Regional Center Agencies (ARCA) is advocating for the restoration of camp and social recreation services. If these services are brought back, it will be interesting to see how they will look.

The State of California has a surplus, but the Governor wants to keep things going in the right direction, understanding that it will swing the other way in time.

Mr. Bonnet will be inviting one of the legislative staffers to ACRC to better understand what is going on at the local level.

- **Information only.**
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Without objection, Dan Lake made the motion to adopt the Executive Committee meeting minutes of March 12, 2018 as submitted.

2. ***New Business***

- ACRC Needs Assessment Plan
 - Mr. Tiedemann shared that for the past six months, two staff members from our Community Services Department have gone out to all of the case management units and asked the Service Coordinators (SCs) to complete needs assessments on all of the clients on their caseloads. The data was compiled and the top six needed services were identified.
 - Beginning July 1st, staff will incorporate this discussion into the Individual Program Plan (IPP) process. ACRC has developed a form that will indicate any areas of need. The SC will fill out the form and then it will be signed by all members of the Planning Team. The data will be entered into our system and Community Services will then use this information to develop appropriate Requests for Proposals (RFPs).
 - ACRC staff have discussed the needs assessment with the Provider Advisory Committee (PAC) and at all of the vendor forums, so that service providers could have input during this process.
 - The hope is to target the true needs of the agency.
 - A suggestion was made to place this on a Board meeting agenda so that public input can also be gathered.

**Amy Lampe, Michelle Rewerts and Amy Fulk left the meeting*

- Update on Community Resource Development Funds (CRDF)
 - Mr. Bonnet shared that Community Placement Plan (CPP) budgets for regional centers are decreasing as the population of the developmental centers gets smaller. ACRC has one client left at Sonoma Developmental Center (SDC), and our clients at Fairview Developmental Center (FDC) are in the single digits. The clients that reside at the Secure Treatment Center in Porterville Developmental Center (PDC) will remain. Regional centers are having great success in moving clients out of DCs across the state.
 - The funding that usually would go into the DCs will soon be coming to regional centers thru CRDF. Initially, regional centers will be developing programs for the "safety net". After those programs are in place, the

funding may go towards the start-up of new programs for all of the clients that live in the community.

- Mr. Ciampa is a member of DDS Taskforce and he shared that the group's focus is on the rate study survey. At the Senate Hearing on Thursday, legislators seem optimistic that the data from the rate study will be helpful to everyone involved. Mr. Ciampa is hopeful that the rate study will allow service providers to bring some innovation into our service system.

**Romilda Jones left the meeting*

- Contracts Over \$250,000 Procedure Discussion
 - Mr. Lake would like to discuss some middle ground on how ACRC staff can get their work done and have the Board follow their responsibility/duty.
 - Mr. Tiedemann shared that when possible, he will forward information to Board members early. Since CPP funding is going away, ACRC will probably not have too many more contracts for the Board to approve moving forward.
 - Whenever possible, Mr. Tiedemann will develop a summary for any contracts that need Board approval.
 - Mr. Lake shared that the Board would like the agendas to be as transparent as possible.
- Policy Review & Discussion (information)
 - ACRC's "Input" Policy will be discussed at the next meeting.

3. Old Business

- Update on Respite Service Policy required by DDS
 - Mr. Bonnet shared that all of the regional centers have received similar letters. We are waiting to hear back from DDS for further direction, as trailer bill may influence policy requirements.

4. Committee Reports

- Board Development Committee (BDC)
 - Ms. Walker shared that the BDC will be recommending Dr. Yang Sun to the Board for membership, representing El Dorado County.
 - The group discussed potential training topics for the May 24th Board Training.
- Personnel Committee
 - Mr. Lake shared that this committee has not met since they completed Mr. Bonnet's evaluation.
 - The group will be scheduling a meeting with Mr. Tiedemann so that a salary and benefit information sheet can be developed.

5. President's Report

- Mr. Lake shared that Austin Taylor's Conflict Resolution Plan will need to be submitted to DDS at the end of May. The plan is the same as last year's,

although his hours worked per week and number of years at the job have been updated.

- The approval of the plan will be placed as an action item on the May 24th Board meeting's agenda.

6. ***Executive Director's Report***

- No report was shared.

7. ***Announcements***

- No announcements were shared.

8. ***Closed Session*** – at 6:30 p.m. the Executive Committee adjourned to executive session in order to discuss real estate and legal issues.

9. ***Announcement of Closed Meeting Discussion*** – at 6:44 p.m. the Executive Committee reconvened in open session following a closed session in which real estate and legal issues were discussed.

The next Executive Committee meeting is scheduled for **Monday, June 11, 2018**, at 5:30 p.m. The meeting adjourned at 6:44 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet