

Alta California Regional Center
Executive Committee Meeting
Monday, May 11, 2026
Minutes

Present:

Dan Lake, President
Kelly Pennington, Vice President &
ARCA Rep
Steven Sanchez, Secretary
Amy Lampe, ARCA-CAC Rep
Carmen Aguilar, Member-at-Large

Absent: (* excused)

Anwar Safvi*, Finance Comm. Chair

Board Members:

Garrett Broadbent
EunMi Cho
Johnny Deng
Tom Hopkins
Terri Scheufele

Visitors:

Steve Andrews
Dawn Dingman
Loretta Duncan-Fowler
Maureen Fitzgerald
Charlotte Rose

Facilitators:

Naomi Smith

Staff:

Lori Banales, Executive Director
Phil Adams, IT Director
Iqbal Ahmad, Chief Operating
Officer
Jennifer Bloom, Director of Client
Services
Tracy Brown, Associate Client Services
Director
John Decker, Director of Community
Services
Jon Horbaly, IT Support Technician
Camelia Houston, Director of Intake
& Clinical Services
Faye McKenzie, Associate Client
Services Director
Mechelle Johnson, Director of Client
Services
Jaspreet Mann, Associate Client
Services Director
Lisa West, Executive Secretary

The Executive Committee met on Monday, May 11, 2026, at 5:15 p.m. to discuss:
1) Approve 2026-27 FY Board Meeting and Board Committee Meeting Schedules;
2) Approve Revised Social Recreation, Camping and Non-Medical Therapies Policy;
3) Approve Revised Resource Development Policy; 4) President's Report; and
5) Executive Director's Report.

Without objection, Dan Lake made the motion to adopt the Executive Committee meeting minutes of March 9, 2026, as submitted.

1. **Approve 2026-27 FY Board Meeting and Board Committee Meeting Schedules**
 - The October committee date varies from the normal schedule due to an ACRC holiday.

Without objection, Kelly Pennington made the motion to recommend to the full Board the approval of the 2026-27 FY Board Meeting and Board Committee Meeting Schedules as presented.

2. Approve Revised Social Recreation, Camping and Non-Medical Therapies Policy

- Ms. Banales noted that on September 25, 2025, the Board of Directors approved ACRC's revised Social Recreation Policy, which was pre-approved by the Department of Developmental Services (DDS). We are still waiting for the department to formally approve that policy.
- On March 25, 2026, DDS released a DDS Guidance that invited regional centers, who had not received DDS approval on their pending approved policy, to use a template for their updated policy. This template aligns consistent language across regional centers. Ms. Banales is asking for the Executive Committee to act on behalf of the full Board to approve this proposed policy, which includes ACRC exception policy language.

Without objection, Kelly Pennington made the motion for the Executive Committee to approve the revised Social Recreation, Camping and Non-Medical Therapies Policy on behalf of the full Board as presented.

3. Approve Revised Resource Development Policy

- Mr. Decker noted that ACRC has pulled back the Generative Artificial Intelligence (GenAI) portion of the initial proposed policy.
- Ms. Pennington expressed concern that ACRC may lose quality vendors with the required insurance coverage.
 - It was noted that ACRC is establishing standards for every service provider for minimum insurance coverage.
- It was noted that the indemnification clause is already included in Supported Living Services (SLS) and transportation contracts.

M/S/C (Lampe) To recommend to the full Board the approval of the revised Resource Development Policy as presented. (one abstention)

4. President's Report

- Mr. Lake expressed appreciation to those in attendance today and for Board members who are volunteering their time to serve the community.

5. Executive Director's Report

- ACRC has collaborative partnerships with the Special Education Local Plan Areas (SELPAs) across our catchment area. Kristine Gamberg, ACRC's Education Support Manager, has been a vital piece in connecting school districts with ACRC staff.
 - Roseville Managers attended a recent "Meet & Greet" with the Placer County SELPA Director. We did the same a few weeks ago with Elk Grove Unified School District (EGUSD).
 - ACRC staff have visited the six transition programs in the Roseville Joint Union High School District (RJUHS).

- Through these meetings, Carly Mormann, ACRC's Client Employment Specialist, has had the opportunity to share the employment opportunities that are available to ACRC clients.
 - Ms. Bloom shared that it is positive to see the connections that are happening.
- DDS is holding two Early Start Service Coordinator (SC) Workshops – one in Northern California and another in Southern California. On Wednesday, June 10th, ACRC is hosting the Northern California workshop. With 104 slots to fill, 74 individuals have already registered.
 - Ms. Banales shared that since we moved to this building, ACRC has hosted several DDS meetings/trainings/workshops. Our space affords us an opportunity to collaborate.
- On Thursday, May 14th, the Governor will release the May Revision. We have been told as a statewide service system that we need to be prepared for potential cuts. The Executive Directors are meeting with the department to drill down the information once it is released. Legislative hearings will likely ensue in quick succession. The one thing that Ms. Banales would like to reiterate is that our statewide service system has faced challenges in the past, but we are a resilient system and we will forge ahead.
- ACRC is seeking input on our Performance Measures for the upcoming fiscal year (FY). A survey/Google doc is posted on our website – although ACRC accepts feedback all year long, input on planned activities to be included in our 2026-2027 Performance Contract must be received by May 29th. On June 8th, ACRC staff will bring before this committee the draft 2026-2027 Performance Contract for approval.
- Ms. Banales reviewed the "Dashboard Indicators for the Quarter Ending March 31, 2026" and noted the following:
 - The Lanterman Intake timelines are similar to last quarter. We have had a surge in appeals (due process proceedings), which require Clinical staff to attend/testify. We recently hired two licensed psychologists, which will assist us in the eligibility determination process.
 - We continue to process our Early Start Intakes within the required timelines (averaging 40 days in the current quarter).
 - Caseload Ratios
 - The "Medicaid Waiver" required ration is 1:62; our ratio is 1:70.
 - For Children "Age 5 and under", the required ration is 1:40; our ratio is 1:44.
 - For "All Others", the required ratio is 1:66; our ratio is holding steady at 1:72.
 - Human Resources
 - As of March 31st, ACRC has 902 employees.
 - Over the last quarter, we have hired 45 individuals and have 19 interns.
 - For Targeted Case Management (T19), we have seen an increase from the previous quarter – now averaging 414 units per month.

- ACRC added 177 clients to the Medicaid Waiver this quarter.
- ACRC staff remain committed to transmitting every Special Incident Report (SIR) that is received to DDS daily.
- The “Client Demographics” breaks down the status of clients:
 - Status U = Provisionally Eligible
 - ACRC has seen a large increase in this category over the last year (85%). A contributing factor is that this category now includes children birth to age 5.
 - Status 1 = At Risk Infants 36 months & under
 - ACRC has seen a decrease in this category over the last year (-11.2%).
 - Status 2 = Active Clients
 - ACRC has seen an increase in this category over the last year (8.2%).
- ACRC has seen an increase of participants in the Self-Determination Program (SDP), as well as authorization expenditures. The Self-Determination Advisory Committee (SDAC) is holding their next meeting this Wednesday evening.
- The Participant Directed Services (PDS) Program has grown in client count, as well. This program provides clients/families control over who they can hire to deliver services.
- The “Services Purchased for Clients” section offers information about various categories of service and the average cost per client per month.

The next Executive Committee meeting is scheduled for **Monday, June 8, 2026**. The meeting adjourned at 6:05 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Lori Banales