

Alta California Regional Center
Executive Committee Meeting
Monday, February 9, 2026
Minutes

Present:

Dan Lake, President
Kelly Pennington, Vice President &
ARCA Rep
Anwar Safvi, Finance Comm. Chair
Steven Sanchez, Secretary
Amy Lampe, ARCA-CAC Rep
Carmen Aguilar, Member-at-Large

Board Members:

Jackie Armstrong
Garrett Broadbent
Johnny Deng
Tom Hopkins

Visitors:

Steve Andrews
David Bloch
Loretta Duncan-Fowler
Maureen Fitzgerald
Janelle Lewis
Terri Scheufele

Facilitators:

Amy Fulk
Naomi Smith

Staff:

Lori Banales, Executive Director
Iqbal Ahmad, Chief Operating
Officer
Nicholas Bagwell, Federal Programs
Manager
Jennifer Bloom, Director of Client
Services
Jordan Cody, Legal Services Manager
John Decker, Director of Community
Services
Jon Horbaly, IT Support Technician
Camelia Houston, Director of Intake
& Clinical Services
Kenisha Hurd, Associate Client Services
Director
Mechelle Johnson, Director of Client
Services
Jaspreet Mann, Associate Client
Services Director
Lisa West, Executive Secretary

The Executive Committee met on Monday, February 9, 2026, at 5:09 p.m. to discuss:
1) President's Report; and 2) Executive Director's Report.

Without objection, Dan Lake made the motion to adopt the Executive Committee meeting minutes of January 12, 2026, as submitted.

1. *President's Report*

- Mr. Lake expressed appreciation to those in attendance today.

2. *Executive Director's Report*

- Ms. Banales shared that the Association of Regional Center Agencies' (ARCA's) Grassroots Day is scheduled for Tuesday, March 3rd. This day is an opportunity for individuals to meet with our local legislators to share the importance of the services that regional centers provide.
 - If you are interested in participating, please contact Ms. West.

- The night before, ARCA hosts an opportunity for Board members to review the talking points at an advocacy briefing dinner.
- The Department of Developmental Services (DDS) released a summary of the Trailer Bill Language (TBL) which was released earlier this month; the summary is posted on their website. The Budget Subcommittee Hearings on Developmental Services have been set:
 - The Senate's Subcommittee No. 3 on Health and Human Services is scheduled for March 26th, at 9:30 a.m.
 - The Assembly's Subcommittee No. 2 Human Services is scheduled for April 15th at 1:30 p.m.
- ACRC staff have created a new housing brochure that will be shared with the Board.
- Mr. Bagwell, ACRC's Federal Programs Manager, shared a presentation entitled "DDS Audit 2025 – ACRC Cycle 14", which highlighted the outcomes from ACRC's recent audit. He noted that these audits are conducted every two years.
 - Self-Determination
 - DDS pulled 16 records (with an additional ten Supplemental Records to evaluate level of care [LOC]) – 97% in overall compliance in this area.
 - Seven clients (or parents) were interviewed and observed; all indicated satisfaction.
 - All regional center staff that were interviewed were knowledgeable about the desires, preferences, life circumstances and service needs of the individual they support.
 - DDS reviewed Special Incident Reports (SIRs) for 16 individuals – 100% reported in required timeframes.
 - 1915(c) Developmental Disabilities Waiver (Medicaid Waiver)
 - DDS pulled 95 records (with an additional ten Supplemental Records to evaluate LOC) – 97% in overall compliance in this area.
 - For the Community Care Facility (CCF) Record Review, 12 CCFs were visited and 12 records were pulled – 93% in overall compliance in this area.
 - For the Day Program Record Review, 14 Day Programs were visited and 19 records were reviewed – 94% in overall compliance in this area.
 - For the Observations & Interview with clients, 60 clients/parents were interviewed and 58 indicated satisfaction with their living situation, day program, work activities, health, choice and regional center.
 - 12 CCFs and ten Day Programs Vendor Staff were interviewed – all staff are familiar with and respect the individuals they are supporting.

- 19 Service Coordinators (SCs) were interviewed – all SCs are knowledgeable about the desires, preferences, life circumstances and service needs of the individuals they support.
- Clinical Services and Quality Assurance conduct routine monitoring.
- For Vendor Program Monitoring Review, all of the 12 CCFs and 14 Day Programs were found to be in good condition with no immediate health and safety concerns.
- DDS reviewed 95 SIRs (and ten Supplemental Records) – 100% compliant in required timeframes.
- A supplementary issue was found with the Standardized Individual Program Plan (IPP).
- 1915(i) SPA (State Plan Amendment)
 - DDS pulled 27 records – 98% in overall compliance in this area.
 - 27 SIRs were reviewed – 100% compliant in required timeframes.
- Vendor Monitoring Review
 - DDS pulled 27 records – 94% in overall compliance in this area.
- Targeted Case Management (TCM)
 - 50 records were pulled, containing 4,415 billed units:
 - Criterion 1 – TCMs match information transmitted to DDS – 100% compliant.
 - Criterion 2 – TCM service documentation is consistent with definition of TCM service – 99% compliant.
 - Criterion 3 – TCM documentation identifies individual who wrote the note and date it was completed - 100% compliant.
- Nursing Home Reform (NHR)
 - DDS pulled ten records for individuals who were in the hospital and were referred to ACRC due to a possible developmental disability – 100% compliant.
- Ms. Johnson noted that there are ongoing issues with the completion of ongoing quarterlies (face-to-face documentation and reports). We will be reviewing this presentation at next week's Team Unity Meeting with all of ACRC Client Services Managers (CSMs) stressing the need to complete the quarterly reports.
- Mr. Decker noted that DDS has enforced regional center biennial reviews. All regional centers throughout the State of California received 0% for their CCF Records and have updated their procedures for client's admissions agreements.
 - Ms. Banales believes it is important to note that although this audit shows a deficiency in quarterly reporting, this does not mean that clients were not seen. If the meeting took place a day outside of the timeline, then it is marked as a deficiency. The next step is for ACRC to submit our Plan of Correction.

The next Executive Committee meeting is scheduled for **Monday, March 9, 2026**.
The meeting adjourned at 5:39 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Lori Banales