

Alta California Regional Center
Executive Committee Meeting
Tuesday, October 10, 2017
Minutes

Present:

Dan Lake, President
Rita Walker, Vice President
Amy Lampe, Secretary
Cindy Benson, ARCA-CAC Rep
Austin Taylor, MAL

Board Members:

Eric Ciampa
Michelle Rewerts
Steven Sanchez (via phone)
Retha Seabron

Absent: (* excused)

Anwar Safvi*, Finance Comm. Chair

Visitors:

Karen Young

Facilitators:

Amy Fulk
Larry Prosser

Staff:

Phil Bonnet, Executive Director
Peter Tiedemann, Chief Operating
Officer
Lisa West, Executive Secretary

The Executive Committee met at 5:21 p.m. on Tuesday, October 10, 2017, in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) State Budget Update; 2) Old Business; 3) New Business; 4) Committee Report; 5) President's Report; 6) Executive Director's Report; and 7) Announcements. All present provided self-introductions.

1. ***State Budget Update***

Issue: The committee needs to review the Governor's State Budget.

Discussion and Action: Mr. Bonnet shared that with the assistance of Mr. Tiedemann, ACRC staff and fellow service providers, we had 100% completion on the ABX2-1 Survey that about 1,000 service providers needed to complete by October 1st or forfeit their rate increase.

Unrelated to the budget, the wildfires that are burning across the state are causing new evacuations. We are not out of the woods yet and we don't know how long the clients from Sonoma Developmental Center (SDC) can stay at the middle school. ACRC staff have been working collaboratively with other regional centers and Community Care Licensing (CCL) during this crisis.

Concern was expressed over individuals that may refuse to evacuate. These are conversations that we will continue to have with our clients, preferably before crises occur.

- **Information only.**
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Without objection, Dan Lake made the motion to adopt the Executive Committee meeting minutes of September 11, 2017 as submitted.

2. Old Business

- No items to discuss.

3. New Business

- Committee Purpose – Review of the Committee’s Role & Discussion (Article 5; Section 5.03).
 - This section of the bylaws was distributed for review. Mr. Lake read it aloud.
 - It’s important to note that this committee should help set the direction for the Board.
- Policy Review
 - ACRC’s “Accommodation/Facilitation for Board and Committee Members” Policy was distributed for review. Ms. Rewerts read the policy aloud.
 - Please remember, if there is something that you need to become a better Board member, please let Mr. Lake know.

4. Committee Reports

- Board Development Committee (BDC)
 - Ms. Walker shared that the committee reviewed sections in the agency’s bylaws, and discussed Board recruitment and training resources.
- Personnel Committee
 - Mr. Lake reminded everyone to return their completed evaluation of our Executive Director to Ms. West. The goal is to have Mr. Bonnet’s evaluation completed by January 2018.
 - The new evaluation is still being developed.

5. President’s Report

- Mr. Lake expressed his appreciation to everyone who attended the Board Retreat in South Lake Tahoe. From the BDC’s planning, to Ms. West’s coordination, and Mr. Bonnet’s staff’s knowledge, it was a wonderful event.
- He is currently looking at options to assist Board members who are not able to attend meetings in person.

6. Executive Director’s Report

- ACRC has received 72 Fair Hearing (FH) requests this calendar year; 12 regarding eligibility and 60 regarding services. Twelve cases have been decided by the Office of Administrative Hearings (OAH); nine supported ACRC’s position, one supported the claimant’s position and the other two were split decisions (granted in part, denied in part).
 - Mr. Bonnet believes the agency may be receiving less eligibility FHs due to the changes under the diagnosis of autism in the Diagnostic and Statistical Manual of Mental Disorders (DSM-5).

7. **Announcements**

- No announcements were shared.

The next Executive Committee meeting is scheduled for **Monday, November 13, 2017**, at 5:30 p.m. The meeting adjourned at 5:51 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet