

Alta California Regional Center
Executive Committee Meeting
Monday, January 8, 2018
Minutes

Present:

Dan Lake, President
Cindy Benson, ARCA-CAC Rep
Austin Taylor, MAL

Absent: (* excused)

Rita Walker*, Vice President
Amy Lampe*, Secretary
Anwar Safvi*, Finance Comm. Chair

Facilitators:

Amy Fulk
Larry Prosser

Board Members:

Eric Ciampa
Tatiana Kuzminchuk
Michelle Rewerts
Steven Sanchez
Retha Seabron

Staff:

Phil Bonnet, Executive Director
Peter Tiedemann, Chief Operating
Officer
Lisa West, Executive Secretary

The Executive Committee met at 5:25 p.m. on Monday, January 8, 2018, in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) State Budget Update; 2) New Business; 3) Committee Reports; 4) President's Report; 5) Executive Director's Report; and 6) Announcements. All present provided self-introductions.

1. ***State Budget Update***

Issue: The committee needs to review the Governor's State Budget.

Discussion and Action: Governor Brown will be releasing his proposed budget for the 2018-19 fiscal year (FY) next Wednesday.

Mr. Bonnet will forward a budget analysis document to all Board members.

- **Information only.**

**Tatiana Kuzminchuk, Steven Sanchez and Retha Seabron left the meeting*

Without objection, Dan Lake made the motion to adopt the Executive Committee meeting minutes of November 13, 2017 as submitted.

2. ***New Business***

- 2018 Performance Contract (new data after last meeting)
 - Copies of the revised 2018 Performance Contract were distributed for review; measures were added relating to employment.
- Service Policy Manual – Respite Services

- Mr. Bonnet shared that the Department of Developmental Services (DDS) has conditionally approved our agency's Respite Policy for the next 90 days. They are requesting that more detailed information regarding ACRC's exception measures be added to the policy; these are included in the agency's internal procedures.
 - Staff are working on a few minor changes that have been submitted to the department for review.
 - Mr. Bonnet will provide an update to the full Board later this month.
- Policy Review (information)
 - ACRC's "Resource Development Policy" was distributed for review. Mr. Lake read the policy aloud.
- Board Calendars, discussion and final review
 - The draft calendars for the Board Development, Finance and Executive Committees were distributed for final review.
- Goal development for 2018 discussion
 - Mr. Lake would like this committee to think about developing short or long term goals for the Board/agency.

3. **Committee Reports**

- Board Development Committee (BDC)
 - No further report.
- Personnel Committee
 - This committee has completed their task of evaluating Mr. Bonnet, ACRC's Executive Director.

4. **President's Report**

- Mr. Lake is personally working on three goals:
 - He would like to make the Board Officer positions something that every Board member could possibly do. He is looking at ways to streamline or share the responsibilities, so that time would not be a factor.
 - The Personnel Committee will be working on the new Executive Director's evaluation and job description. The hope is that this is a fair process for years to come.
 - The Board must meet all the responsibilities that are stated in the Lanterman Act. He would like to make sure that the Board has something to build on.

5. **Executive Director's Report**

- Mr. Bonnet would like to acknowledge all of the time that Mr. Lake has put into this Board. The foundation of our organization starts with the governing Board.
- Regarding the Self-Determination Program, California is getting ready to be put back on the 90-day clock by the federal government. The start of this new program may begin before the end of this calendar year. The Center for Medicaid Services (CMS) is working closely with DDS to mitigate the challenging items that clearly don't meet the federal guidelines. It's going to be a challenge,

but it will be happening soon. Caseloads and case management might be very different for the folks that participate in this program.

- The Tim Tebow Foundation is sponsoring a "Night to Shine" at the Viaggio Estate and Winery in Acampo on Friday, February 9th, from 6 to 9 p.m.
- ACRC staff and volunteer Board members will have a booth at the *2018 March for the Dream Diversity Expo* at the Sacramento Convention Center on Monday, January 15, 2018. Last year was a wonderful experience! If you available, Mr. Bonnet encourages you to stop by.
- Last year, ACRC received 81 Fair Hearing (FH) requests. This calendar year, we have received one regarding eligibility. In 2017, 17 cases were decided by the Office of Administrative Hearings (OAH); ten supported ACRC's position, four supported the claimant's position and the other three were split decisions (granted in part, denied in part).

6. **Announcements**

- No announcements were shared.

7. **Closed Session** – at 6:00 p.m. the Executive Committee adjourned to executive session in order to discuss personnel issues.

8. **Announcement of Closed Meeting Discussion** – at 6:28 p.m. the Executive Committee reconvened in open session following a closed session in which personnel issues were discussed.

The next Executive Committee meeting is scheduled for **Monday, February 12, 2018**, at 5:30 p.m. The meeting adjourned at 6:28 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet