

Alta California Regional Center
Board Development Committee Meeting
Monday, September 11, 2017
Minutes

Present:

Rita Walker, Chair
Eric Ciampa
Dan Lake
Amy Lampe
Rosa Meza-Villaseñor
Retha Seabron

Facilitators:

Amy Fulk
Larry Prosser

Absent: (* excused)

Jackie Armstrong
Romilda Jones

Board Members:

Cindy Benson
Tatiana Kuzminchuk
Michelle Rewerts
Austin Taylor

Staff:

Phil Bonnet, Executive Director
Lisa West, Executive Secretary

The Board Development Committee (BDC) met on Monday, September 11, 2017, at 4:00 p.m. in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) Report from Chair; 2) Old Business; and 3) New Business. All present provided self-introductions.

Without objection, Rita Walker made the motion to adopt the Board Development Committee meeting minutes of July 10, 2017 as submitted.

1. Report from Chair

- Ms. Walker shared that this is her first meeting as Chair. As the agenda comes out, if anyone has questions, please don't hesitate to contact her. If you believe there is a topic that would be worth discussing, please reach out to her, too. These meetings are for us to walk through issues.

2. Old Business

- Update & Review of September Annual Board Educational Retreat, Meeting Logistics & Training Topics
 - Ms. West shared information about the travel plans for the Board Retreat.
 - Mr. Bonnet will organize a "Meet & Greet" at the hotel, prior to dinner.
 - Mr. Lake shared the training day's schedule:
 - The day will start off with a team building exercise.
 - Lorenzo Cuesta will provide a hands-on training on several different topics of Robert's Rules of Order.
 - After lunch, Mr. Tiedemann will review ACRC's financial reports and answer questions.

- Then, Mr. Bonnet will join Mr. Tiedemann to provide an overview of ACRC's DDS Contract/Amendments.
- Ms. Walker reminded everyone that the September Retreat is an informal way to share information as a group.

3. ***New Business***

- Bylaw Review – Article 3; Sections 3.01-3.18
 - This article focuses on the board's demographics and number of directors, as well as qualifications to serve, conflicts of interest and terms of office.
 - Ms. Walker would like to discuss changing *Section 3.06 Commencement of Terms of Office* from the fiscal year (FY) to the day the director is seated on the Board. She asked for input from committee members and the consensus was that the Board loses time, sometimes several months of service, because of the way this bylaw is written.

M/S (Austin Taylor) **To amend the language of Section 3.06 to reflect that "the term limits shall begin on the day the member is elected to the Board".**

M/S/C (Austin Taylor) **To revise the first sentence of Section 3.06 to read: "Board of Director Officers and Designated Directors shall begin their term of service on the day of their election to the Board".** (6 in favor)

- Board Member Recruitment
 - The Board has several vacancies and we also have Board members that will be terming off the Board on June 30, 2018. Ms. Walker believes it is critical that this committee focus on recruitment.
 - Mr. Ciampa, Ms. Meza-Villaseñor, Ms. Seabron and Mr. Taylor will join Ms. Walker and Mr. Lake on the Recruitment Workgroup.
- Board Member Training Topics & Options for 2017-18 FY
 - Board Training topics for the past FYs were distributed for review.
 - Ms. Walker and Mr. Bonnet believe that ACRC's Learning Management System may be of use to the Board. This system was created in collaboration with the Association of Regional Center Agencies (ARCA) and regional centers across the state have tailored the information to their staff's needs.

- Mr. Bonnet shared that ACRC has also contracted with "*Conversations that Matter*". This resource may have videos that are of interest to Board members.
- If you have any training topics that you would like to suggest for an upcoming Board Sponsored Training, please let Ms. Walker know.
 - Suggestion to have Helen Thomas, ACRC's Cultural Diversity Specialist, assist with the Board's Annual Cultural and Linguistic Competency Training.

The next Board Development Committee's meeting is scheduled for **Tuesday, October 10, 2017**, at 4 p.m. The meeting adjourned at 5:00 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet