

Alta California Regional Center  
Board Development Committee Meeting  
Monday, June 12, 2017  
Minutes

**Present:**

Dan Lake, Chair  
Janet Brandon  
Romilda Jones  
Amy Lampe  
Brendan Peacock  
Retha Seabron

**Absent:** (\* excused)

Jacqueline Armstrong\*  
Nasim Hedayati\*  
Rosa Meza-Villaseñor  
Rita Walker\*

**Facilitators:**

Amy Fulk

**Board Members:**

Austin Taylor

**Visitors:**

Cheryl Worthley

**Staff:**

Phil Bonnet, Executive Director  
Lisa West, Executive Secretary

The Board Development Committee (BDC) met on Monday, June 12, 2017, at 4:02 p.m. in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) Report from Chair; 2) New Business; 3) Old Business; 4) Demographics and Attendance; and 5) Workgroup Reports. All present provided self-introductions.

**Without objection, Dan Lake made the motion to adopt the Board Development Committee meeting minutes of May 8, 2017 as submitted.**

1. ***Report from Chair***

- Mr. Lake expressed appreciation for everyone's attendance today.

2. ***New Business***

- No new business was discussed.

3. ***Old Business***

- Slate Update and Nominations for VP
  - When reviewing the bylaws, Mr. Lake understands that the Board met its obligation of presenting the slate to the entire Board "not less than 30 days prior to the June meeting".
  - Ms. West mentioned that no one had contacted her about their desire to serve as the Vice President, as requested at the May 25<sup>th</sup> Board meeting.
  - Mr. Lake and Ms. Brandon shared that they both spoke to Rita Walker, and she is willing to serve as the Board's Vice President, if needed. Ms. Walker had a trip to Europe planned for over a year and will not be back in Sacramento until the end of this month.

- Mr. Peacock expressed concern since Ms. Walker will not be in attendance at the June Board meeting. It might be more transparent to hold the Vice President seat open until the July Board meeting or have the vote on the entire slate postponed until the July Board meeting. Mr. Lake, as the current Vice President, would run the meeting until the vote takes place.
- A suggestion was made to have Ms. West email Ms. Walker and request a candidate statement from her that can be read aloud prior to the voting on the slate at the June 22<sup>nd</sup> Board meeting.

**M/S/C** (Janet Brandon) **To nominate Rita Walker as the Board's Vice President and request that she send an email candidate statement to be shared with the Board.** (5 in favor)

- May Retreat Training Critique & September Training Ideas
  - Mr. Lake asked for input from committee members on the May Board Training.
    - The group enjoyed the interaction that took place with the team building exercise.
    - The information that was shared was important and informative.
  - Suggestions for the September Retreat include:
    - Possibly bringing Lorenzo Cuesta back for another presentation on *Robert's Rules of Order*.
    - Have more team building exercises.
    - Mr. Taylor mentioned a "hat" exercise, where each hat represents a specific personality trait.
    - Covering the required Board training topics.
    - Mr. Bonnet suggested possibly taking the September Retreat offsite again.

#### 4. ***Demographics and Attendance***

- Mr. Lake shared that the Board's demographics and attendance has not changed.

#### 5. ***Workgroup Reports – no workgroup meetings were held***

- Recruitment
- Bylaws
- Board Communication

The next Board Development Committee's meeting is scheduled for **Monday, July 10, 2017**, at 4 p.m. The meeting adjourned at 4:45 p.m.

Lisa West  
Executive Secretary

cc: ACRC Board of Directors  
Phil Bonnet