

Alta California Regional Center
Board Development Committee Meeting
Monday, June 11, 2018
Minutes

Present:

Rita Walker, Chair
Cindy Benson
Eric Ciampa
Romilda Jones
Dan Lake
Amy Lampe
Retha Seabron
Austin Taylor

Absent: (* excused)

Jackie Armstrong
Tatiana Kuzminchuk*
Rosa Meza-Villaseñor

Board Members:

Michelle Rewerts
Yang Sun (via phone)

Facilitators:

Amy Fulk
Larry Prosser
Cheryl Worthley

Staff:

Phil Bonnet, Executive Director
Lisa West, Executive Secretary

The Board Development Committee (BDC) met on Monday, June 11, 2018, at 4:02 p.m. in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) New Business. All present provided self-introductions.

Without objection, Rita Walker made the motion to adopt the Board Development Committee meeting minutes of May 14, 2018 as submitted.

1. ***New Business***

- Role & Responsibilities of Nominating Committee
 - The recently revised Section 5.04 of the bylaws was distributed for review and discussion.
 - The role of the Nominating Committee is to annually prepare and recommend the Slate of Officers and screen applicants for Board membership.
 - The applicant screening process has not been discussed or formalized by the BDC. Mr. Ciampa reviewed the process the committee recently followed which included reviewing the applications to determine if the individual met the current needs of the Board and does not have a prohibiting conflict of interest, contacting the applicant to verify their interest, ask any clarifying questions, and then making a recommendation to the BDC. There was agreement in following this screening process going forward.
 - Ms. Walker asked for input on whether the interview questions needed to be reviewed and possibly revised. It was determined that the Nominating Committee will review the questions and

then bring any suggested revisions back to the BDC in July, if not September.

- Feedback on May Training
 - Team building is one of Alfonso Carmona's strengths. He has a unique way of bringing insight to this Board.
- Board Facilitation Policy follow-up & establishment of joint workgroup
 - As a Board, we are responsible for making sure that every Board member has the tools that they need to succeed. The BDC and Executive Committee would like to establish a joint workgroup to continue the discussion on the current facilitation services and training the Board has in place for members and review the current Board Policy on Facilitation.
 - Volunteers to join the workgroup include: Amy Lampe, Retha Seabron and Austin Taylor
 - The BDC will review ACRC's Board Policy on Facilitation at the July meeting.
 - Suggestion was made to possibly continue discussing this topic at the September Retreat.
- September Annual Retreat Location & Training/Presentation Topics
 - The Board has used last September's Retreat and the most recent May Training as a way to reach out to ACRC's outlying counties.
 - To continue with this, the Board could possibly hold the next September Retreat in Colusa, Yuba/Sutter or Placer County.
 - The idea is to increase the Board's accessibility to the community throughout ACRC's catchment area and to enhance the Board's knowledge of any challenges with local partners, gaps in services, etc.
 - The value of meeting with community members the evening before the training was discussed.
 - The BDC will recommend to the full Board that the upcoming September Retreat be held in Yuba County (Marysville).
 - Suggested training/presentation topics include:
 - Continue facilitation discussion
 - Self-Determination Program
 - Presentation on new trends and cutting edge services
 - Committee will continue discussing/planning at the July meeting.

- June & July Training Topics
 - There will be no training before the June Board meeting.
 - July Board Sponsored Training – Amy Lampe will share her presentation on “Abuse” (20 minutes)

- Board Member Recruitment Workgroup Update
 - The workgroup discussions about recruitment strategies are ongoing and Board members are reminded to reach out through their community contacts to individuals and organizations about Board membership opportunities.
 - Mr. Bonnet and his staff were thanked for their efforts and continued outreach work regarding Board membership opportunities.

The next Board Development Committee’s meeting is scheduled for **Monday, July 9, 2018**, at 4 p.m. The meeting adjourned at 4:45 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet