

Alta California Regional Center  
Board Development Committee Meeting  
Monday, May 8, 2017  
Minutes

**Present:**

Dan Lake, Chair  
Janet Brandon  
Romilda Jones  
Amy Lampe  
Brendan Peacock  
Retha Seabron  
Rita Walker

**Absent:** (\* excused)

Jacqueline Armstrong\*  
Nasim Hedayati\*  
Rosa Meza-Villaseñor\*

**Board Members:**

Tatiana Kuzminchuk  
Austin Taylor

**Facilitators:**

Amy Fulk

**Staff:**

Phil Bonnet, Executive Director  
Lisa West, Executive Secretary

**Visitors:**

Cheryl Worthley

The Board Development Committee (BDC) met on Monday, May 8, 2017, at 4:04 p.m. in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) Report from Chair; 2) New Business; 3) Old Business; 4) Demographics and Attendance; and 5) Workgroup Reports. All present provided self-introductions.

**Without objection, Dan Lake made the motion to adopt the Board Development Committee meeting minutes of March 13, 2017 as submitted.**

1. ***Report from Chair***

- Mr. Lake expressed appreciation for those that are in attendance today.

2. ***New Business***

- No new business was discussed.

3. ***Old Business***

- Slate Update
  - Mr. Peacock shared that the Nominating Committee met to discuss the proposed Board Officer Slate for the upcoming fiscal year (FY). They also met with the two proposed designated representatives from the Client Advisory Committee (CAC) and the Provider Advisory Committee (PAC), who were asked to fill out the Board application, which were distributed for review.
  - The proposed slate is as follows:
    - Board President – Dan Lake
    - Board Vice President – Rosa Meza-Villaseñor

- Board Secretary – Amy Lampe
- CAC Representative – Michelle Rewerts
- PAC Representative – Eric Ciampa
- Board member for second (2-year) term – Rita Walker
- Committee members asked how the Board Officer Slate was determined and Mr. Peacock shared that the slate was chosen based upon Board nominations and willingness to serve.
- A suggestion was made to have the proposed nominees share information about themselves and what they would like the Board to accomplish at the May Board meeting prior to voting in June.
- Those present discussed the value of attendance and the importance of Board Officer responsibilities.

**M/S/C** (Rita Walker) **To move the proposed slate to the full Board for approval at the June Board meeting, with the expectation that the candidates prepare a statement to be read aloud at the May Board meeting and receive questions from Board members.** (6 in favor)

- May Retreat training plan – Team Building, Accountability & Board Committee Responsibility
  - Mr. Lake shared that the plan is to look at both the law and the agency bylaws to see where the committees' responsibilities lie.

#### 4. **Demographics and Attendance**

- The updated demographic and attendance grids were distributed for review.
  - Mr. Lake shared that this committee used to review the attendance grids at every meeting, but a member felt that they were being called out for missing meetings due to their work schedule. It was decided that the Chair would review and contact committee members, as necessary.
  - A new chart was distributed for review which shows the ethnic background of our clients per county.

#### 5. **Workgroup Reports – no workgroup meetings were held**

- Recruitment
- Bylaws
- Board Communication

The next Board Development Committee's meeting is scheduled for **Monday, June 12, 2017**, at 4 p.m. The meeting adjourned at 5:07 p.m.

Lisa West  
Executive Secretary

cc: ACRC Board of Directors  
Phil Bonnet