

Alta California Regional Center  
Board Development Committee Meeting  
Wednesday, May 6, 2015  
Minutes

**Present:**

Brendan Peacock, Chair  
Janet Brandon  
Modean Gibson  
Romilda Jones (via phone)  
Dan Lake  
Edward T. Lewis  
Rosa Meza-Villaseñor (via phone)  
Kristin Wright (via phone)

**Absent:** (\* excused)

Jacqueline Armstrong\*  
Amy Lampe\*

**Staff:**

Phil Bonnet, Executive Director  
Kristy Tinsley, Office Manager  
Lisa West, Executive Secretary

The Board Development Committee (BDC) met on Wednesday, May 6, 2015, at 4:05 p.m. in Cricket's Conference Room at Alta California Regional Center to:  
1) Proposed Officer & Director Slate for 2015-16 FY; 2) Review Demographic Grid & Determine Areas of Need; 3) Monitor Board Member Attendance; and  
4) Announcements. All present provided self-introductions.

**Without objection, Brendan Peacock made the motion to adopt the Board Development Committee meeting minutes of March 4, 2015 as submitted.**

1. ***Proposed Officer & Director Slate for 2015-16 FY***

**Issue:** Committee needs to discuss the proposed Officer and Director slate for the 2015-16 fiscal year (FY).

**Discussion and Action:** In March, Ms. Gibson formed the Nominating Committee, which consisted of Brendan Peacock, Dan Lake, and Jacqueline Armstrong. She met with the committee and reviewed the nominations that were gathered from Board members at the March Board meeting. They then contacted individual Board members to find out if there was interest in serving as a Board Officer for the upcoming FY.

The proposed Board Officer slate for the 2015-16 FY is as follows:

- President – Brendan Peacock
- Vice President – Dan Lake
- Secretary – Jacqueline Armstrong

Mr. Peacock noted that Ms. Gibson did not seek re-election.

The committee also agrees with the Provider Advisory Committee's selection for their designated representative to the Board of Directors – Janet Brandon.

If this committee is in agreement, the slate will go before the Executive Committee next week. The slate will then be sent to Board members in May and then be voted on at the June Board meeting.

**M/S/C** (Edward T. Lewis) **To approve the proposed Officer and Director slate as presented.** (7 in favor)

2. ***Review Demographic Grid & Determine Areas of Need***

**Issue:** Committee needs to determine the Board's areas of need.

**Discussion and Action:** The current "DDS Demographic Grid Summary" was distributed for review.

Ms. West updated the "County Representation (# of clients served)" to reflect data as of January 1, 2015.

Mr. Lewis would like this committee to continue work on the ethnic diversity of this Board. It might be beneficial to contact secondary organizations that may have interested individuals that want to become a Board member. This committee could also do some targeted marketing throughout the year.

Mr. Peacock believes that with the recent change in Board member terms, it may become easier to recruit new members. He noted that currently, in our Board manuals, there is a PowerPoint presentation regarding Alta's Board of Directors; this may be of use in our outreach efforts. This committee could also develop a flyer that could be distributed/posted throughout the community.

**M/S/C** (Edward T. Lewis) **To recommend that the Board do targeted marketing to four different ethnic events, including community colleges, annually.** (7 in favor)

- **Mr. Bonnet will develop a flyer, which will be discussed further at the June meeting.**
- **Mr. Lewis will forward the flyer for "Sacramento's 14<sup>th</sup> Annual Juneteenth Festival" to Ms. West for distribution to committee members.**

3. ***Monitor Board Member Attendance***

**Issue:** Committee needs to monitor Board member attendance.

**Discussion and Action:** The updated Board and committee attendance grids were distributed for review.

Ms. Gibson noted that several Board members have perfect attendance.

***\*Kristin Wright joined the meeting***

- **Information only.**

**4. Announcements**

- Mr. Peacock commended Edward T. Lewis, who has been nominated by the Centers for Fathers and Families for "Father of the Year".
  - Mr. Lewis shared that he received an email that he won, along with four other fathers!
- Ms. Meza-Villaseñor and Mr. Peacock expressed appreciation for the opportunity to attend ARCA's Grassroots Day at the State Capitol on April 15<sup>th</sup>.
- Mr. Bonnet shared that a hearing is scheduled for tomorrow regarding developmental centers (DCs). A notice was released that several of Sonoma DC's programs have been denied federal funding – this is a loss of millions of dollars to the state.

The next Board Development Committee meeting is scheduled for **Wednesday, June 3, 2015**, from 4 to 5 p.m. The meeting adjourned at 4:39 p.m.

Lisa West  
Executive Secretary

cc: ACRC Board of Directors  
Phil Bonnet