

Alta California Regional Center
Board Development Committee Meeting
Monday, November 9, 2015
Minutes

Present:

Dan Lake, Chair
Jacqueline Armstrong
Romilda Jones
Amy Lampe
Rosa Meza-Villaseñor (via phone)
Brendan Peacock
Kristin Wright

Facilitators:

Amy Fulk

Board Members:

Jon Nelson

Visitors:

Cheryl Worthley

Absent: (* excused)

Janet Brandon*
Nasim Hedayati*

Staff:

Phil Bonnet, Executive Director
Lisa West, Executive Secretary

The Board Development Committee (BDC) met on Monday, November 9, 2015, at 4:04 p.m. in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) Board Training; 2) Board and Committee Surveys; and 3) Review Meeting Times. All present provided self-introductions.

Without objection, Dan Lake made the motion to adopt the Board Development Committee meeting minutes of October 13, 2015 as submitted.

1. ***Board Training***

Issue: Committee needs to choose the topic for the next Board Sponsored Training.

Discussion and Action: Mr. Peacock read aloud the ongoing list of possible training topics that Mr. Lake has gathered.

Topics of interest include:

- The Vendorization Process
 - Behavior Modification
 - Residential Quality Assurance
 - The Power of the Planning Team
 - Transition Planning
- **"Transition from School to Adult Services" will be the subject on the January 28th Board Sponsored Training.**

2. ***Board and Committee Surveys***

Issue: Committee needs to discuss developing Board and Committee surveys.

Discussion and Action: At the September Retreat, Mark Starford shared that conducting Board surveys help make the Board experience better for those that volunteer their time. Mr. Lake would like to have this committee's opinion on developing Board and Committee surveys.

These surveys would:

- Find out how the Board or the Chair could make the Board/Committee experience better for those participating.
- Target customer satisfaction – what can we do to keep you interested as a Board member?
- Gather information anonymously.

Mr. Peacock believes it is critical to make sure people are heard.

If anyone has any suggestions, please let Mr. Lake know.

- **Ms. Wright volunteered to draft the surveys.**

3. ***Review Meeting Times***

Issue: Committee needs to review committee meeting times.

Discussion and Action: Mr. Lake wants to check in and make sure that the meeting times of the committees still fit into everyone's schedules.

- **Committee meeting days and times still work for everyone.**

4. ***Closed Session*** – At 4:27 p.m. the Board Development Committee adjourned to closed session in order to review applications on file.
5. ***Announcement of Closed Meeting Discussion*** – At 4:53 p.m. the Board Development Committee reconvened in open session following a closed session where the committee reviewed applications on file.

The next Board Development Committee's meeting is scheduled for **Monday, January 11, 2016**, at 4 p.m. The meeting adjourned at 4:53 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet