

Alta California Regional Center
Board Development Committee Meeting
Tuesday, October 9, 2018
Minutes

Present:

Rita Walker, Chair
Jackie Armstrong
Eric Ciampa
Dan Lake
Amy Lampe
Retha Seabron
Austin Taylor (via phone)

Absent: (* excused)

Romilda Jones*
Rosa Meza-Villaseñor

Facilitators:

Amy Fulk

Board Members:

Michelle Rewerts
Anwar Safvi

Visitors:

Melissa Kelly
Karen Young

Staff:

Phil Bonnet, Executive Director
Lisa West, Executive Secretary

The Board Development Committee (BDC) met on Tuesday, October 9, 2018, at 4:03 p.m. in the Brenda Smith Conference Room at Alta California Regional Center to discuss new business. All present provided self-introductions.

Without objection, Rita Walker made the motion to adopt the Board Development Committee meeting minutes of September 10, 2018 as submitted.

1. *New Business*

- Feedback and follow-up on September Yuba City Community "Meet & Greet" and annual Board Training Retreat.
 - Members noted the value of reaching out to and meeting in different parts of ACRC's catchment area.
 - Thought was shared that having the "Meet & Greet" prior to a Board meeting encourages Board meeting attendance.
 - Enjoyed the team building exercise and found the training topics interesting.
 - Mr. Lake inquired whether the agency found out anything more about the transportation concerns that were shared at the Board meeting.
 - Mr. Bonnet noted that the issue is about Independent Living Services (ILS) and service providers transporting clients, but not as part of a training component.
 - He also reported there is an upcoming meeting with the ILS providers and ACRC staff for further review and discussion about the recent issue.
- October & November dates for Board applicant interviews.

- Last month, committee members discussed the Board applicants and suggested setting up panel interviews. Potential panel interview dates were discussed and include:
 - October 15th at 4 p.m.;
 - October 24th at 4 p.m.; and/or
 - November 5th at 3:30 p.m.
- ACRC received one additional application since the last meeting.
 - Mr. Ciampa provided a brief overview of a local parent of an adult daughter with autism.
 - Suggestion to move forward on the five applicants that were discussed at the last meeting and hold off on this new applicant until later.
 - The Nominating Committee is communicating with each applicant.
 - We must focus on the needs of this Board; we may have individuals apply that don't meet our needed areas of expertise and/or demographics.
- Draft revisions to the following bylaws to match with Board action eliminating a June meeting:
 - Article 3 – Directors: Section 3.08. Election and Designation of Directors; Section 3.12. Meetings
 - Article 4 – Officers; Executive Director: Section 4.02. Qualification, Election, Term of Office and Vacancies
 - Article 5 – Committees: Section 5.04. Board Development Committee
 - Ms. Walker shared that there are several places in our agency's bylaws that reference a June Board meeting. Given that pursuant to Board action, the Board is meeting six times a year, which does not include a June meeting. Bylaw sections referencing a June meeting need to be amended. This means that certain things will have to take place earlier (e.g., nominating the Client Advisory Committee's and Provider Advisory Committee's Chairs, completing the slate for the following fiscal year's Board Officers, etc.).
 - Some concerns were expressed about not holding a June Board meeting.
 - Those present were reminded that the Executive Committee can act on behalf of the Board.

M/S/C (Eric Ciampa) **To accept the revisions to the bylaws as proposed, and also revisit the elimination of a June Board meeting at the November BDC meeting.** (6 in favor)

- Implementation of Board approved revision of Article 3 – Directors:
Section 3.06. Commencement of Terms of Office
 - Due to time constraints, this item will be discussed at the November BDC meeting.

The next Board Development Committee's meeting is scheduled for **Monday, November 5, 2018**, at 4 p.m. The meeting adjourned at 4:57 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet