

Alta California Regional Center  
Board Development Committee Meeting  
Tuesday, October 11, 2016  
Minutes

**Present:**

Dan Lake, Chair  
Jacqueline Armstrong  
Janet Brandon  
Romilda Jones  
Amy Lampe  
Brendan Peacock  
Rita Walker

**Absent:** (\* excused)

Nasim Hedayati\*  
Rosa Meza-Villaseñor\*

**Facilitators:**

Amy Fulk  
Larry Prosser

**Board Members:**

Cindy Benson  
Austin Taylor

**Visitors:**

Robert Rogers  
Heather Thrapp  
Cheryl Worthley  
Karen Young

**Staff:**

Phil Bonnet, Executive Director  
Lisa West, Executive Secretary

The Board Development Committee (BDC) met on Tuesday, October 11, 2016, at 4:04 p.m. in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) Report from Chair; 2) New Business; 3) Old Business; and 4) Workgroup Reports. All present provided self-introductions.

**Without objection, Dan Lake made the motion to adopt the Board Development Committee meeting minutes of September 12, 2016 as submitted.**

**1. Report from Chair**

- Mr. Lake thanked everyone for attending the September Board Retreat in Grass Valley. He appreciates all the effort and hopes that everyone got a lot out of it.
- The Board's next retreat is scheduled for Thursday, May 25<sup>th</sup>.
- This committee needs to start discussing training opportunities for Board members. The consensus was to not change our "Board Sponsored" trainings prior to Board meetings, but add some additional options.

**2. New Business**

- Change to Missions & Vision Statements
  - A memo was distributed that will go before the Executive Committee today. These changes were discussed at the September Retreat – deleting "intellectual and/or" from ACRC's Mission and Visions statements.

- BOD Training
    - Mr. Lake would like to give everyone time to think about ideas for additional Board training. This will be a main agenda item at an upcoming meeting.
    - The Association of Regional Center Agencies' (ARCA's) Training & Information Group (TIG) has a list of online trainings that they have developed. Some might be appropriate to share with the Board.
    - A suggestion was made to hold quarterly Board trainings, prior to Board meetings, instead of the "Board Sponsored Trainings".
  - Application Review
    - Mr. Lake shared that ACRC has received a Board application from Retha Seabron, which was distributed for review.
- **If there is no objection, the committee will interview both candidates (T. Kuzminchuk and R. Seabron) beginning at 2:30 p.m. on October 27<sup>th</sup>, just prior to the Board meeting.**

### 3. **Old Business**

- Executive Director (ED) Evaluation
  - Everyone should have turned in their evaluation of Mr. Bonnet.
  - Ms. West will compile the input and then send it to Mr. Lake. He will then schedule a Personnel Ad-Hoc Committee meeting.
  - That committee will make a formal recommendation to the entire Board.
- Demographics and Attendance
  - There have been no changes.

### 4. **Workgroup Reports**

- Recruitment
  - Ms. Walker and Ms. Brandon continue to research how the Board can recruit new members.
  - The Board/workgroup will have a table at the **LA50** celebration on Saturday.
  - This committee may want to consider sending out letters to different organizations.
- Bylaws
  - A meeting is scheduled for November 1<sup>st</sup>, from 1 to 4 p.m. in order to prioritize needed changes to the agency's bylaws.
- Board Communication
  - No meeting has been scheduled yet.
  - Ms. Walker volunteered to be Chair of this workgroup.

The next Board Development Committee's meeting is scheduled for **Monday, November 14, 2016**, at 4 p.m. The meeting adjourned at 4:45 p.m.

Lisa West  
Executive Secretary

cc: ACRC Board of Directors  
Phil Bonnet