

Alta California Regional Center
Board Development Committee Meeting
Tuesday, October 10, 2017
Minutes

Present:

Rita Walker, Chair
Jackie Armstrong
Cindy Benson
Eric Ciampa
Romilda Jones
Dan Lake
Amy Lampe
Retha Seabron
Austin Taylor

Visitors:

Melissa Kelly
Rhonda Roads
Patty Wallace
Cheryl Worthley
Karen Young

Absent: (* excused)

Tatiana Kuzminchuk
Rosa Meza-Villaseñor

Facilitators:

Amy Fulk
Larry Prosser

Staff:

Phil Bonnet, Executive Director
Lisa West, Executive Secretary

The Board Development Committee (BDC) met on Tuesday, October 10, 2017, at 4:01 p.m. in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) Report from Chair; 2) Old Business; and 3) New Business. All present provided self-introductions.

Without objection, Rita Walker made the motion to adopt the Board Development Committee meeting minutes of September 11, 2017 as submitted.

1. Old Business

- Feedback on September Training
 - Ms. Walker shared that the Board went up to South Lake Tahoe at the end of October for our Annual Board Retreat, had an informal “Meet and Greet” open to community members prior to dinner, and then held the Board Training and Board meeting the next day. She asked for feedback on the September training.
 - Board members valued the opportunity to get away and bond as a group.
 - Mr. Taylor believes that Lorenzo Cuesta’s *Robert’s Rules of Order* training was the highlight of the retreat. The energy he brings to the table makes it new and interesting.
 - Ms. Armstrong found it humbling; some take for granted the services that they receive from the regional center. We heard from individuals from a small town, with limited resources.
 - Mr. Bonnet would like to have given Board members more time to enjoy the location of the retreat.
 - His staff is already researching possibilities for next year’s site.

- Having the opportunity to speak with members of the community was very meaningful. The value of going somewhere else, outside of Sacramento, was very beneficial in finding out what clients' needs are.

2. **New Business**

- Discussion of potential bylaw amendments relative to nominations process in follow-up to September Training
 - Lorenzo Cuesta talked about the ACRC Board's nomination process. As this committee reviews sections of our agency's bylaws, Ms. Walker would like input as to whether we should prioritize the review of this process.
 - Currently, ACRC's Board President appoints the Nominating Committee.
 - Prior to the formation of the Nominating Committee, the Board used to vote on the Officers with a ballot.
 - It's important to realize that the Board must make sure the nominees want to be leaders and are qualified to do the job.
 - The comment was made that it seems like the Chair of the Nominating Committee influences who will be appointed.
 - The bylaw workgroup will discuss options and potential changes further and bring their suggestions back to this committee at the next meeting.
 - Eric Ciampa and Austin Taylor volunteered to join Dan Lake and Rita Walker in the bylaw workgroup.
- Bylaw Review – Article 3; Sections 3.09, 3.10 and 3.11
 - The three sections of the bylaws were distributed for review. Mr. Bonnet read aloud Section 3.09, Ms. Armstrong read aloud Section 3.10 and Mr. Taylor read aloud Section 3.11.
 - Discuss process, priorities and next steps
 - Ms. Walker asked if the process of reviewing sections of the bylaws in the full committee meetings was still a good way to meet the responsibility of annually reviewing the bylaws.
 - It is helpful, but it requires due diligence on everyone's part to familiarize ourselves with the bylaws and to try to understand them.
- Recruitment Report
 - Mr. Ciampa shared that the recruitment workgroup met after dinner in South Lake Tahoe to discuss a few things. We have a few openings on the Board and want more candidates to choose from.
 - The group recognizes the need for diversity in geographical and socio/economic backgrounds, as well as the need for professionals.

- We need individuals that are committed to this Board. Existing Board members may have contacts that might be interested. Our outreach could expand.
- Board Training
 - Mr. Bonnet will be doing a presentation on the recent changes to the Lanterman Act at the 3:30 p.m. Board Sponsored Training on Thursday, October 26th.
 - Schedule date for Cultural and Linguistic Competency Training
 - This is an annual requirement for the Board. The training will be held on Thursday, November 16th, just prior to the Board meeting.
 - Feedback on review of two online training options – ACRC’s Learning Management System (LMS) and “Conversations That Matter”
 - Trying to not reinvent the wheel and keeping Board training as efficient as possible, Ms. Walker and Mr. Lake reviewed these two training modules this morning.
 - They believe that both options would be beneficial for new Board members.
 - LMS will allow individuals to learn at their own pace.
 - “Conversations That Matter” is less of a training tool, but geared more for direct support staff.
 - Discuss future Board Training topics, frequency and establishment of workgroup
 - Mr. Ciampa would like to see a rotation of topics on different services that the regional center provides to our clients.
 - ACRC has handouts specific to different services (e.g., transition planning, SLS, etc.).
 - Ms. Armstrong suggested having a periodic update on the new Center for Medicaid Services (CMS) Rules and how ACRC is supporting providers with this transition.

The next Board Development Committee’s meeting is scheduled for **Monday, November 13, 2017**, at 4 p.m. The meeting adjourned at 4:52 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet