

Alta California Regional Center
Board Development Committee Meeting
Wednesday, November 5, 2014
Minutes

Present:

Brendan Peacock, Chair
Jacqueline Armstrong
Janet Brandon
Dan Lake
Amy Lampe
Rosa Meza-Villaseñor

Absent: (* excused)

Modean Gibson*
Romilda Jones*
Edward T. Lewis*
Kristin Wright*

Facilitators:

Cheryl DeForest

Staff:

Phil Bonnet, Executive Director
Lisa West, Executive Secretary

****change in agenda was noted***

1. ***Closed Session*** – At 3:45 p.m. the Board Development Committee adjourned to closed session in order to discuss the Board panel interviews.
2. ***Announcement of Closed Meeting Discussion*** – At 4:31 p.m. the Board Development Committee reconvened in open session following a closed session where the committee discussed the Board panel interviews.

The Board Development Committee (BDC) met on Wednesday, November 5, 2014, at 4:31 p.m. in Cricket's Conference Room at Alta California Regional Center to: 1) Review Panel Interview Questions; 2) Discuss Draft Community Comments Plan; 3) Review Demographic Grid & Determine Areas of Need; 4) Monitor Board Member Attendance; and 5) Announcements. All present provided self-introductions.

Without objection, Brendan Peacock made the motion to adopt the Board Development Committee meeting minutes of October 1, 2014 as submitted.

3. ***Review Panel Interview Questions***

Issue: Committee needs to review the revised panel interview questions.

Discussion and Action: Committee members liked the questions that were just used on the two applicants. A few suggestions were made to make the questions more clear. They also like the fact that the applicants were provided the questions just prior to the panel interview.

- **Ms. West will make the necessary revisions.**

4. ***Discuss Draft Community Comments Plan***

Issue: Committee needs to discuss the draft community comments plan.

Discussion and Action: Copies of the draft "Board Meeting Public Input Process" was distributed for review.

Committee members suggested revising the "Public Input Roster" to include contact information.

Mr. Peacock shared that the "Public Comment" portion of the Board meeting will be just after the "Consent Agenda". Mr. Lake suggested having a podium and microphone available for the public comment section of the meeting.

- **These changes will take place at the November 20th Board meeting.**

5. ***Review Demographic Grid & Determine Areas of Need***

Issue: Committee needs to determine the Board's areas of need.

Discussion and Action: The current "DDS Demographic Grid Summary" was distributed for review.

- **Information only.**

6. ***Monitor Board Member Attendance***

Issue: Committee needs to monitor Board member attendance.

Discussion and Action: The updated Board and committee attendance grids were distributed for review.

- **Information only.**

7. ***Announcements***

- No announcements were shared.

The next Board Development Committee meeting is scheduled for **Wednesday, January 7, 2015**, from 4 to 5 p.m. The meeting adjourned at 5:00 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet