

Alta California Regional Center  
Board of Directors Meeting  
Thursday, September 27, 2018  
Minutes

**Present:** Jackie Armstrong, Eric Ciampa, Romilda Jones, Dan Lake, Amy Lampe, Michelle Rewerts, Anwar Safvi (via phone), Steven Sanchez, Retha Seabron, Yang Sun (via phone), Austin Taylor

**Absent** (\* excused): Rosa Meza-Villaseñor, Rita Walker\*

**Staff:** Phil Bonnet, Lori Banales, Alfonso Carmona, Camelia Houston, David Lopez, Peter Tiedemann, Lisa West

**Facilitators:** Amy Fulk, Cheryl Worthley

**Visitors:** Sarah Kennedy, Linda James, Shanna James, Erika Lavezzo, Steven Myers, Bill Robinson, Patrick Thomas

1. **Call to Order** - The Board of Directors met at 4:07 p.m. on Thursday, September 27, 2018, at the Bonanza Inn & Suites in Yuba City.
2. **Introductions – Reading of ACRC’s Mission & Vision** - All present introduced themselves. Ms. Lampe read aloud ACRC’s Mission and Vision.
3. **Consent Agenda – By consensus, the following consent agenda items were approved: a) excused absences for Rita Walker; b) regular session Board meeting minutes of July 26, 2018; and c) accept Board Development, CAC, Executive and PAC reports.**
4. **New Business**
  - ◆ *Community Comments*
    - Erika, Sarah and Shanna all live in Grass Valley, and they all would like their Independent Living Services (ILS) workers to be allowed to transport them. Patrick came today to support his friends.
  - ◆ *2019 Performance Contract*

**Issue:** Approve 2019 Performance Contract

**Discussion and Action:** Mr. Bonnet has reviewed ACRC’s draft 2019 Performance Contract with the Board’s Executive Committee, the Client Advisory Committee (CAC) and the Provider Advisory Committee (PAC).

As mentioned earlier this year, ACRC moved our last client out of Sonoma Developmental Center (SDC) in June 2018. Most of the remaining ACRC clients that remain in the DC system reside at Porterville DC, because they are part of the forensic system.

This year, the contract includes measures related to employment and paid internship programs. Mr. Bonnet stressed the importance of having a job – some of us work for more than just the money.

This contract also includes measures related to reducing disparities and improving equity in purchase of services expenditures across all ages.

**Without objection, Amy Lampe made the motion to approve the 2019 Performance Contract as presented.**

◆ *Executive Committee*

**Issue 1:** Bylaw Revisions – Section 4.02

**Discussion and Action:** Mr. Lake shared that this particular bylaw has a term limit for Board Officers. The Board Development Committee (BDC) would like to suggest deleting the term limit since the Board now has a Nominating Committee who reviews and nominates who they believe would be the best member for the Board Officer positions.

**Without objection, Jackie Armstrong made the motion to approve the bylaw revision of Section 4.02 as presented.**

**Issue 2:** Adopt Updated Board Input Policy

**Discussion and Action:** Mr. Lake shared that this was on the July Board meeting agenda, but was removed for further discussion. The Executive Committee believes this updated policy is relevant to the agency.

**Without objection, Austin Taylor made the motion to adopt the updated Board Input Policy as presented.**

◆ *Finance Committee*

**Issue:** Monthly Financial Report

**Discussion and Action:** Mr. Tiedemann distributed the August 31, 2018 financial report which reflects two months of expenditures for the current fiscal year (FY). With 16.7% of the year elapsed, ACRC has expended 15% of Purchase of Services (POS) and 14.9% of Operations (OPS).

Mr. Tiedemann shared that our annual projections are due to the Department of Developmental Services (DDS) on December 10<sup>th</sup>. We received our initial budget allocation in May and our first contract amendment in August.

**Without objection, Michelle Rewerts made the motion to accept the monthly finance report as submitted.**

**Issue 2:** Contracts over \$250,000

- There are no contracts to approve at this time.

**Issue 3:** Line of credit

**Discussion and Action:** Mr. Tiedemann shared that U.S. Bank has provided ACRC with a line of credit over the last several years that runs from September to September of each year. The purpose of the line of credit is to provide cash to the regional center in the event of cash flow delays from DDS.

U.S. Bank does not charge any loan fees, but the line of credit does have an interest rate of 2% plus the one-month LIBOR rate (2.07% as of August 30, 2018).

Mr. Tiedemann noted that it is critical that ACRC has a line of credit in place.

**Without objection, Amy Lampe made the motion to approve the line of credit as presented.**

◆ *Committee Updates*

- Board Development Committee (BDC)
  - Mr. Lake shared that the BDC met on September 10<sup>th</sup>.
    - Because of upcoming regional center holidays, committee meetings will be held on October 9<sup>th</sup> and November 5<sup>th</sup>. Due to the Thanksgiving holiday, the November Board meeting will be held on Thursday, November 15<sup>th</sup>.
    - The Board Sponsored Training topic for November will be an update on the Self-Determination Program. The Board will learn more about Employment First in January.
    - Committee members discussed the seven applicants that are interested in joining this Board.
- Client Advisory Committee (CAC)
  - Ms. Rewerts shared that the CAC met on September 11<sup>th</sup>.
    - Mr. Bonnet reviewed the 2019 Performance Contract with those present.
    - The committee reviewed the presentation that a group will be sharing tomorrow at our Board Training. They will also be presenting at the Supported Life Conference next week.
    - Committee members shared information from various advocacy groups that they are members of.

- Provider Advisory Committee (PAC)
  - Mr. Ciampa shared that the PAC met on October 13<sup>th</sup>.
    - The group reviewed the 2019 Performance Contract.
    - Several service providers are pulling together their grant funding and are hosting two 2-day "Person Centered Thinking" Trainings.
    - One of the PAC's goals is to increase the amount of trainings for service providers.
    - The group discussed the Request for Proposals (RFPs) that have been released.
    - Workgroups shared updates (e.g., Collaborating with ACRC's Community Services & Supports [CSS] Department, Training, Housing, Outreach and Communication).
  
- ◆ *President's Report*
  - Mr. Lake thanked everyone for coming today and for their dedication. He expressed the Board's appreciation to Mr. Bonnet and Ms. West for their efforts in planning today's "Meet & Greet" and tomorrow's training.
  - He reminded Board members to complete their annual evaluation of Mr. Bonnet and hand it in as soon as possible.
  
- ◆ *Executive Director's Report*
  - Mr. Bonnet shared that Cliff Allenby, who held the position of DDS Director several years ago, passed away last week. He worked continuously throughout his life for all Californians, including those affected by developmental disabilities. Cliff will truly be missed.
  - It's been five years since Senate Bill 468 was passed and signed by the Governor – California's Self-Determination Program (SDP) is finally here. Participants will be chosen on Monday, October 1<sup>st</sup>; 179 clients from ACRC. There are still a lot of unanswered questions, including concerns about how an individual's budget will be calculated, and when a list of approved services and corresponding codes will be released. DDS believes this program will be "cost neutral". Anyone three years and older will be able to participate in this program after the initial three years.
  - ACRC, as an agency, has been training our case management staff in an effort to reinforce the concepts of Person Centered Thinking. As clients begin to participate in the SDP, Individual Program Plans (IPPs) will gradually become longer as the Planning Team begins discussions around the whole person.
  - Next week, ACRC is hosting the Lanterman Housing Alliance (LHA). The goal for the two-day meeting is to complete their work on a

strategic housing blueprint for housing related to Californians who are affected by developmental disabilities.

- In October, the Association of Regional Center Agencies (ARCA) is holding a Strategic Planning Session to set the goals and plans for the next three years. So many things affect the clients that we serve (e.g., the housing crisis, the new Center for Medicaid Services [CMS] Rules, etc.).
- Mr. Bonnet heard from the Legislative Analyst's Office (LAO) today. They have released their report on dental services for our population. Our dental clinic in Sacramento should be completed by the end of this calendar year. It will open in April/May of 2019. This clinic will not just be for regional center clients, but will be open to everyone. Their staff will be specially trained and equipped, and they are committed to serving our folks.
- About ten minutes before this meeting, Mr. Bonnet heard from the Supported Life Institute (SLI). They have made some staff changes and are working on finding a new coordinator to work with our clients.

5. ***Adjournment***

The meeting adjourned at 5:14 p.m.

Lisa West  
Executive Secretary

cc: Phil Bonnet