

Alta California Regional Center
Board of Directors Meeting
Thursday, March 28, 2019
Minutes

Present: Jackie Armstrong, Eric Ciampa, Romilda Jones, Dan Lake, Amy Lampe, Paul Platner, Michelle Rewerts (via phone), Anwar Safvi (via phone), Steven Sanchez, Retha Seabron (via phone), Rita Walker

Absent (* excused): Austin Taylor*, Yang Sun

Staff: Phil Bonnet, Lori Banales, Jennifer Crick, Camelia Houston, Peter Tiedemann, Lisa West

Facilitators: Amy Fulk, Cheryl Worthley

Visitors: Melissa Kelly, Gage Platner, Michelle Ramirez

1. **Call to Order** - The Board of Directors met at 4:01 p.m. on Thursday, March 28, 2019, at ACRC's main office in Sacramento.
2. **Introductions – Reading of ACRC's Mission & Vision** - All present introduced themselves. Ms. Lampe read aloud ACRC's Mission and Vision.
3. **Consent Agenda – By consensus, the following consent agenda items were approved:** a) excused absence for Austin Taylor; b) regular session Board meeting minutes of January 24, 2019; c) CAC meeting minutes (new member; CAC Chair and Designated Representative); d) PAC meeting minutes (new member; PAC Chair and Designated Representative); and e) accept Board Development, Executive and Finance reports.
4. **New Business**
 - ◆ *Community Comments*
 - No comments were shared.
 - ◆ *Finance Committee*

Issue: Monthly Financial Report

Discussion and Action: Mr. Tiedemann shared that the Finance Committee met on March 11th, and reviewed the January 31, 2019 financial report which reflects seven months of expenditures for the current fiscal year (FY). With 58.3% of the year elapsed, ACRC has expended 56.9% of Purchase of Services (POS) and 56.6% of Operations (OPS).

Mr. Tiedemann is projecting that ACRC will need between \$8 and \$8.6 million in additional POS funding for this FY. This is largely due to the estimated cost of the minimum wage increase that went into effect on January 1st of this year.

ACRC received our second contract amendment of \$2.8 million in February; the majority of this funding is designated for our Community Placement Plan (CPP).

Mr. Tiedemann noted that the Finance Committee also reviewed the annual caseload ratios that ACRC submitted to the Department of Developmental Services (DDS) on March 1st. Statewide, there were no centers that met the required Medicaid Waiver ratios or "All Others" category.

Without objection, Dan Lake made the motion to accept the monthly finance report as submitted.

◆ *Committee Updates*

- Board Development Committee (BDC)
 - Ms. Walker shared that the BDC met on March 11th.
 - The Nominating Committee submitted the proposed Slate of Officers for the 2019-20 FY.
 - President – Dan Lake
 - Vice President – Rita Walker
 - Treasurer – Yang Sun
 - Secretary – Amy Lampe
 - ARCA Delegate – Rita Walker; Alternate – Dan Lake
 - ARCA-CAC Delegate – Romilda Jones; Alternate – Steven Sanchez
 - The group finalized details for the May Training, which will be held at ACRC's Roseville office. Lunch will begin at 11:30 a.m., followed by the training. The Board meeting will start at 3 p.m. that day.
 - The committee agreed that Board training sessions will be held in May and September. Any additional trainings will be calendared as needed.
- Client Advisory Committee (CAC)
 - Ms. Rewerts shared that the CAC met on March 12th.
 - Mr. Bonnet talked to the group about ACRC's Vision and committee members shared times when they were treated differently because of their disability. They also shared simple things that make them feel respected.
 - David Lopez is going to invite "A Touch of Understanding" to come and share information at the May CAC meeting.
 - Mr. Bonnet discussed ARCA's Grassroots Day and the service provider rate study.

- The group re-elected Kimberly Terrell, as Chair, and Michelle Rewerts, as the designated representative to the Board for the next FY.
- Provider Advisory Committee (PAC)
 - Mr. Ciampa shared that the PAC met on February 14th and March 14th.
 - The group reviewed the PAC's purpose and bylaw, and noted their intended function under the Lanterman Act.
 - This will be done annually; they are meeting the requirement.
 - A subcommittee met to discuss their goals for the next year.
 - As noted in the consent agenda, a new member was elected to the PAC – Andrea Croom, with INALLIANCE.
 - The group re-elected Michelle Ramirez, as Chair, and Eric Ciampa, as Co-Chair/designated representative to the Board for the 2019-20 FY.
 - Several subcommittees provide updates regularly.
 - The largest issue that has been discussed over the last two meetings is the rate study. Providers have spent a lot of time reviewing the data. Public comments are due to DDS by April 5th. The general feedback is positive.
 - Tomorrow, ACRC is hosting a special PAC workgroup session to gather and develop comments.
 - There is a huge advocacy movement at the State Capitol to ask for an 8% across the board increase for service providers.
- ◆ *President's Report*
 - Mr. Lake noted that with today's consent agenda, the Board approved new members and Chairs/Co-Chairs/designated representatives to the Board for both the CAC and PAC.
 - The Association of Regional Center Agencies (ARCA's) Grassroots Day is scheduled for Wednesday, April 3rd. Please let Ms. West know if you wish to attend.
- ◆ *Executive Director's Report*
 - Alfonso Carmona is retiring after many years of service; today is the first Board meeting that he has missed! He is one-of-a-kind and has been a tremendous help to Mr. Bonnet. Part of his dream is to walk the Camino across the North of Spain; he's going to do some great things in his retirement. Peter Tiedemann is also retiring in June.
 - Mr. Bonnet has a plan to reorganize our staff's leadership with the upcoming retirements. Lori Banales will be the

Director of Client Services, and will supervise three Associate Directors, who will each have the responsibility of overseeing several Client Services Managers (CSMs). He will also be restructuring the leadership for our Administration and Community Services Departments.

- ACRC has been working collaboratively with the Health and Life Organization (HALO) and the University of the Pacific (UOP) to build a dental clinic on El Camino Avenue. The actual building should be completed in June. The clinic will be able to assist clients that are in wheelchairs with a special device.
- Our agency continues to grow by approximately 100 new clients a month.
- We hosted our annual POS Expenditure Meetings earlier this month. Meeting participants discussed the need to educate individuals about the intended purpose of respite. A suggestion was made to develop a survey tool on our agency's website to assess the effectiveness of our outreach efforts. The Self-Determination Program (SDP) was mentioned several times, as well. The suggestions that were gathered will be part of a report that will be submitted to DDS.
- Back in January, 80 individuals attended our Vendor Orientation with interest in developing day programs and residential services. Applicants are currently working on developing their program designs.
- DDS has approved three projects for the 2018-19 FY. All funds are for Housing Development Organization (HDO). These projects were posted in February 2019 and were awarded to Brilliant Corners HDO on March 21st.
 - The acquisition and renovation for a four-bed Enhanced Behavioral Support Home with Nursing Supports to serve individuals in the community at risk of placement into an institutional setting.
 - The acquisition and renovation for a four-bed Enhanced Behavioral Support Home with Nursing Supports to serve individuals exiting from the Secure Treatment Area at Porterville Developmental Center (PDC).
 - Renovation funds for a HDO to purchase and renovate a duplex for up to four clients with supported living services.
- ACRC is awaiting the release of the 2019-20 FY CPP/CRDP (Community Resource Development Plan) guidelines.
- In May, ACRC will host a meeting so that our service providers can provide input on types of renovations that may be desirable. The group will also discuss what locations in our catchment area might be best to develop duplexes for our clients.

◆ *ARCA Report*

- The ARCA delegate's dinner/meeting usually has a guest speaker. This month, Larry Landauer, the Regional Center of Orange County's (RCOC's) Executive Director, gave a presentation about RCOC's guiding principles on living options. His staff help individuals prepare and plan for the future; when a client turns 45 years old, they start to talk about their future. The regional center is also involved at the local level to make sure housing developers know the needs of their clients.
 - If anyone is interested in attending one of these dinners/meetings with Ms. Walker, please let her know.
- Ms. Walker also attended the Board meeting which was held on Friday, March 22nd.
 - All of the remaining developmental centers (DCs) will be closed by December 2019, except for the Secure Treatment Program at PDC.
 - The rate study was a topic of conversation.
 - ARCA is working on their Strategic Plan and they are looking for input on the draft. The plan has three major priorities, which are:
 - Funding and Sustainability;
 - Inclusive Communities; and,
 - Flexible and Sustainable Service Models.
 - Please review the plan and send any comments/suggestions to Ms. West so that Ms. Walker can respond to ARCA by the end of May.
 - As mentioned earlier, ARCA's Grassroots Day is on April 3rd.

5. ***Closed Session*** – At 5:10 p.m. the Board adjourned to closed session in order to discuss legal issues.

6. ***Announcement of Closed Meeting Discussion*** - At 5:25 p.m. the Board reconvened in open session following a closed session in which legal issues were discussed.

7. ***Adjournment***

The meeting adjourned at 5:25 p.m.

Lisa West
Executive Secretary

cc: Phil Bonnet