

Alta California Regional Center
Board of Directors Meeting
Thursday, February 23, 2017
Minutes

Present: Jacqueline Armstrong, Cindy Benson, Janet Brandon, Romilda Jones, Tatiana Kuzminchuk, Dan Lake, Amy Lampe, Rosa Meza-Villaseñor (via phone), Brendan Peacock, Anwar Safvi (via phone), Steven Sanchez, Retha Seabron, Austin Taylor, Rita Walker

Absent (* excused): Nasim Hedayati*

Staff: Phil Bonnet, Lori Banales, Alfonso Carmona, Camelia Houston, Peter Tiedemann, Lisa West

Facilitators: Amy Fulk, Larry Prosser

Visitors: Melissa Kelly, Michelle Rewerts, Cheryl Worthley

1. **Call to Order** - The Board of Directors met at 4:04 p.m. on Thursday, February 23, 2017, at ACRC's main office in Sacramento.
2. **Introductions – Reading of ACRC's Mission & Vision Statements** - All present introduced themselves. Ms. Walker read aloud ACRC's Mission and Vision statements.
3. **Consent Agenda – By consensus, the following consent agenda items were approved: a) excused absence for Nasim Hedayati; b) regular session Board meeting minutes of January 26, 2017; and c) accept Board Development, CAC, Executive and PAC reports.**
4. **New Business**
 - ◆ *Community Comments*
 - No comments were shared.
 - ◆ *Board Development Committee*

Issue: Approve New Board Member

Discussion and Action: Mr. Lake shared that the Board Development Committee (BDC) would like to present Austin Taylor for Board membership. Mr. Taylor has served on ACRC's Board of Directors for the last two and a half years as the Client Advisory Committee's Designated Representative. Mr. Taylor shared additional information about himself.

M/S/C (Romilda Jones) **To approve Austin Taylor for Board membership representing Placer County.** (13 in favor)

◆ *Finance Committee*

Issue: Monthly Financial Report

Discussion and Action: Mr. Tiedemann distributed the December 31, 2016 financial report which reflects six months of expenditures for the current fiscal year (FY). ACRC has expended 45.9% of Purchase of Services (POS) and 47.4% of Operations (OPS).

Mr. Tiedemann is projecting a range of a slight surplus of \$365 thousand to a need for up to \$1.5 million in additional POS funding for this FY. There are many variables, including a minimum wage increase that took effect on January 1, 2017, which may change the projections as the year progresses.

It does not appear that the statewide regional center system, as a whole, will require additional funding this FY.

- **The monthly finance report was accepted as submitted.**

◆ *Committee Updates*

- Board Development Committee (BDC)
 - Mr. Lake shared that the BDC met on February 13th.
 - The bylaws workgroup will be reviewing some proposed changes in the near future.
 - Board training topics were discussed.
 - The group reviewed Mr. Taylor's Board application.
 - If anyone has any suggested topics for the upcoming May 25th Board Training, please share them with Mr. Lake.
- Client Advisory Committee (CAC)
 - Mr. Taylor shared that the CAC met on February 14th.
 - Mark Starford, with the Board Resource Center, shared information about a new project that he is working on that encourages clients to discuss sexual abuse with their primary care physician. He was seeking input from the CAC in order to develop short, informative videos for clients across the state. Once completed, Mr. Starford will bring the information back to share with the CAC.
 - Alfonso Carmona attended the meeting for Mr. Bonnet, who was visiting our Yuba City Office during the evacuations that took place due to the damage to the Oroville Spillway. The evacuations spearheaded discussions amongst the clients about how they can help spread the word about disaster preparedness.

- The CAC discussed their upcoming trip to Sonoma Developmental Center (SDC) which is scheduled for Tuesday, May 9th.
 - Committee members shared information about the various advocacy groups that they are a part of.
 - Provider Advisory Committee (PAC)
 - Ms. Brandon shared that the PAC met on February 9th.
 - Mr. Bonnet introduced Helen Thomas, ACRC's Cultural Diversity Specialist, to the group.
 - ACRC will be holding two Purchase of Service (POS) Expenditure Meetings on Tuesday, March 21st – Woodland (10 – 11:30 a.m.) & Sacramento (2 – 3:30 p.m.).
 - Andrew Ponce, one of ACRC's Community Services Specialists, spoke to the group about the community settings issue that the state is moving towards. This discussion helped reduce some of the fears that providers are facing. Times are changing, but things remain positive.
 - Committee members volunteered to act as liaisons for all of ACRC's vendor forums.
- ◆ *President's Report*
- Mr. Peacock expressed appreciation to Jennifer Crick, ACRC's Director of Human Resources, for her presentation on Conflict of Interest during the Board Sponsored Training just prior to this meeting.
 - Mr. Peacock has appointed Ms. Seabron to the BDC and Ms. Kuzminchuk to the Finance Committee.
 - Ms. Armstrong and Ms. Meza-Villaseñor will be joining Mr. Peacock on the Nominating Committee this year. They will be meeting mid-March to draft the slate of Board Officers for the upcoming FY. If you haven't already done so, please return your forms to Ms. West by the end of this month.
- ◆ *Executive Director's Report*
- On Sunday, February 12th, a mandatory evacuation was ordered due to the predicted failure of the emergency spillway at Oroville dam. Mr. Bonnet and staff came together at ACRC's Sacramento office and activated our emergency phone system to reach out to more than 1,250 clients who were under mandatory evacuation orders. In the near future, we will be holding a staff debriefing event to discuss lessons learned.
 - The legislative budget hearings are scheduled for Wednesday, March 1st (Assembly) and Thursday, March 16th (Senate). Mr. Bonnet

encourages Board members to go observe your elected officials while they make decisions about our statewide service system.

- ACRC continues our efforts to move our clients out of the SDC and we are on track to meet all deadlines for this process; the most important one being its closure on December 31, 2018.
- The Association of Regional Center Agencies' (ARCA's) Grassroots Day is scheduled for Wednesday, April 5th. If you are interested in attending this annual event, please let Mr. Bonnet or Ms. West know.
- As Mr. Bonnet has mentioned at various meetings, our caseloads continue to grow. Last summer, regional centers were awarded special funding from the state to increase our workforce in order to address our growing population. Since then, we have hired dozens of new employees and we have expanded our regional center facilities in order to accommodate all of our new staff members. Mr. Bonnet is considering convening a community forum this summer to gather public input on how we can best prepare for future growth at our regional center.
- ACRC has an in-process contract that will need to be approved prior to the next Board meeting. Because of this, Mr. Bonnet and Mr. Tiedemann will be seeking approval from the Board's Executive Committee.
- Eileen Richey's last day as Executive Director of ARCA is tomorrow; she gave her notice last month. Amy Westling will be the Interim Executive Director while ARCA's Search Committee looks for a replacement. Ms. Richey served as ARCA's Executive Director for five years.

5. **Adjournment**

The meeting adjourned at 5:04 p.m.

Lisa West
Executive Secretary

cc: Phil Bonnet