

Alta California Regional Center
Board of Directors Meeting
Thursday, November 16, 2017
Minutes

Present: Jackie Armstrong, Cindy Benson (via phone), Eric Ciampa, Romilda Jones, Dan Lake, Amy Lampe, Anwar Safvi, Retha Seabron, Austin Taylor, Rita Walker

Absent (* excused): Tatiana Kuzminchuk*, Rosa Meza-Villaseñor*, Michelle Rewerts*, Steven Sanchez*

Staff: Phil Bonnet, Lori Banales, Alfonso Carmona, Camelia Houston, Peter Tiedemann, Lisa West

Facilitators: Amy Fulk

Visitors: Susan Abrams, Janet Brandon, Kathy Brian, Bill Knox, Carole Knox, Mirella Quaranta, Joel Rousso, Dr. Ray White, Cheryl Worthley

1. **Call to Order** - The Board of Directors met at 4:05 p.m. on Thursday, November 16, 2017, at ACRC's main office in Sacramento.
2. **Introductions – Reading of ACRC's Mission & Vision Statements** - All present introduced themselves. Mr. Safvi read aloud ACRC's Mission and Vision statements.
3. **Consent Agenda – By consensus, the following consent agenda items were approved: a) excused absences for Tatiana Kuzminchuk, Rosa Meza-Villaseñor, Michelle Rewerts and Steven Sanchez; and b) regular session Board meeting minutes of October 26, 2017.**
4. **New Business**
 - ◆ *Community Comments*
 - No comments were shared.
 - ◆ *Executive Committee*

Issue 1: Approval of Respite Services Policy

Discussion and Action: The Board reviewed ACRC's Respite Services Policy last month and determined that it was aligned with the changes to the law, but Mr. Lake believes that the Board should formally approve it again so it is documented.

Without objection, Cindy Benson made the motion to approve ACRC's Respite Services Policy as presented.

Issue 2: Board Committee Calendars – review and suggestions

Discussion and Action: Draft annual calendars for the Board Development Committee, the Finance Committee and the Executive Committee were distributed for review. Mr. Lake shared that these calendars were created so that Board members could keep track of what the Board is required to do.

- **Any revisions/suggestions should be forwarded to Ms. West.**

Issue 3: Approve 2018 Performance Contract

Discussion and Action: Mr. Bonnet has discussed the 2018 Performance Contract at this month's Client Advisory Committee, Provider Advisory Committee and Executive Committee meetings. Many of the measures listed on the contract are the same measures that we have discussed over the past years.

The four measures that have been "under development" for several years will be getting some measurable data soon from the Department of Developmental Services (DDS). ACRC has listed out our planned activities for these four items.

Access to medical services is a huge issue for individuals on limited financial means. Just about everyone that the regional center serves has access to medical services. As part of our Community Placement Plan (CPP), ACRC is partnering with the Health and Life Organization, Inc. (HALO) in opening a dental clinic that all of our clients can access.

There are two locally developed policy performance measures that have been added to the contract this year. These measures are related to the Purchase of Services (POS) disparities across the state. There are some clients/families that do not have any POS' in our system and receive only case management. Mr. Bonnet believes that it's important to note that generic services are utilized first prior to any services purchased by the regional center. ACRC strives to make sure that our clients/families have equal access to services.

Without objection, Austin Taylor made the motion to approve the 2018 Performance Contract as presented.

◆ *Finance Committee*

Issue 1: Monthly Financial Report

Discussion and Action: The Finance Committee met on November 13th and reviewed the September 30, 2017 financial report which reflects three months of expenditures for the current fiscal year (FY). With 25% of the year elapsed, ACRC has expended 22.4% of Purchase of Services (POS) and 26.2% of Operations (OPS).

Mr. Tiedemann shared that the first projections for the POS funds are due to DDS on December 10th. It's important to note that ACRC's allocation for the 2017-18 FY is just over \$400 million.

Without objection, Rita Walker made the motion to accept the monthly finance report as submitted.

Issue 2: Approval of use of contribution account funds for Community Care Facility Start-Up costs

Discussion and Action: Mr. Tiedemann shared that ACRC received two checks totaling \$161,000 bequeathed to us on behalf of a client who passed away. The only request of the family was for us to develop living options for our clients in El Dorado County.

ACRC will be using the same CPP model that we are using to develop homes for those individuals moving out of Sonoma Developmental Center (SDC). The advantage of this model is that it will have deep restrictions that the homes remain in our service system in perpetuity.

Mr. Bonnet and Mr. Tiedemann are seeking approval from the Board to utilize up to \$200,000 from ACRC's contribution account to enter into an agreement with a developer. The plan is to develop two Level 4I homes (for individuals with severe behavioral issues) in El Dorado County.

Without objection, Jackie Armstrong made the motion to utilize up to \$200,000 from ACRC's contribution account for start-up funding for two residential facilities in El Dorado County.

◆ *Committee Updates*

- Board Development Committee (BDC)
 - Ms. Walker shared that the BDC met on November 13th.
 - The BDC will be partnering with ACRC staff on recruitment opportunities; possibly utilizing radio and television.

- The group continues to review sections of the agency's bylaws.
 - The bylaw workgroup was charged with looking at the Board's nomination process. They will bring back proposed draft language to the BDC in January for consideration. If approved, the proposed revisions will go before the full Board for discussion, review and vote.
 - Client Advisory Committee (CAC)
 - Mr. Taylor shared that the CAC met on November 14th.
 - Mr. Bonnet reviewed the 2018 Performance Contract with the group.
 - In the New Year, the committee will begin to brainstorm how we can welcome clients coming into their new homes from DCs.
 - Sandy Bishop, one of the PAC members, came and spoke to the group about collaboration opportunities.
 - Members gave updates from the various advocacy groups that they are a part of.
 - Provider Advisory Committee (PAC)
 - Mr. Ciampa shared that the PAC met on November 9th.
 - Mr. Bonnet also reviewed the 2018 Performance Contract with providers.
 - The group received an extended presentation from Patti Uplinger with the Lanterman Housing Alliance. She spoke about housing opportunities, and the needs and barriers that clients face when trying to access and secure housing. There is a housing crisis throughout the state.
 - Mr. Taylor attended the meeting and spoke about collaboration opportunities with the CAC.
- ◆ *President's Report*
- Mr. Lake expressed appreciation for everyone's attendance today.
 - In keeping with our annual tradition, the Board will be adopting an ACRC family for the holiday season.
 - Mr. Lake wishes everyone a Happy Thanksgiving and a Merry Christmas!
- ◆ *Executive Director's Report*
- Mr. Bonnet shared that the holiday season is a wonderful time at ACRC. Our Santa Day is scheduled for Friday, December 15th, and we expect that once again hundreds of our clients and their families will participate in this positive annual tradition. ACRC will be sponsoring our annual "adopt-a-family" program where dozens of families will be treated to a very special holiday season, thanks to

the generosity of others. Our "Giving Tree" is also set up so that individual clients are chosen to receive some very special holiday gifts.

- ACRC will be submitting information to DDS by next Monday in response to the coming year's grants to address POS variances between different language and ethnic groups served by our regional center. We have received several applications from several community based organizations (CBOs), which require input from the regional center.
- ACRC is continuing our efforts to develop new community homes for all of our clients who are living at SDC. It will be permanently closed on December 31, 2018. We anticipate that all the remaining clients will be moved to their new community homes far ahead of that deadline, perhaps as soon as sometime early next spring.
- The Legislative Analyst's Office (LAO) visited our agency earlier this month and learned more about our statewide regional center system, as well as the development of critically needed housing for our community. Having a good relationship with the LAO is critical for our State.
- Mr. Bonnet had the opportunity to accompany the Board's own Austin Taylor to the annual DDS All Staff Meeting yesterday at the Sacramento Convention Center. After Austin's moving message of gratitude and appreciation for the work done by our state employees at DDS, he received a standing ovation from about 400 people.

5. **Closed Session** – At 4:52 p.m. the Board adjourned to closed session in order to discuss personnel issues.

6. **Announcement of Closed Meeting Discussion** - At 5:25 p.m. the Board reconvened in open session following a closed session in which personnel issues were discussed.

7. **Adjournment**

The meeting adjourned at 5:25 p.m.

Lisa West
Executive Secretary

cc: Phil Bonnet