

Alta California Regional Center  
Board of Directors Meeting  
Thursday, January 26, 2017  
Minutes

**Present:** Jacqueline Armstrong, Cindy Benson (via phone), Janet Brandon, Romilda Jones, Tatiana Kuzminchuk, Amy Lampe, Dan Lake, Rosa Meza-Villaseñor, Brendan Peacock, Steven Sanchez, Retha Seabron, Austin Taylor, Rita Walker

**Absent** (\* excused): Nasim Hedayati\*, Anwar Safvi\*

**Staff:** Phil Bonnet, Alfonso Carmona, Camelia Houston, Peter Tiedemann, Lisa West

**Facilitators:** Amy Fulk

**Visitors:** Maureen Fitzgerald, Raymond Hampson, Melissa Kelly, Elizabeth Mard, Michelle Rewerts, Cheryl Worthley

1. **Call to Order** - The Board of Directors met at 4:05 p.m. on Thursday, January 26, 2017, at ACRC's main office in Sacramento.
2. **Introductions – Reading of ACRC's Mission & Vision Statements** - All present introduced themselves. Ms. Armstrong read aloud ACRC's Mission and Vision statements.
3. **Consent Agenda – By consensus, the following consent agenda items were approved: a) excused absence for Nasim Hedayati and Anwar Safvi; b) regular session Board meeting minutes of November 17, 2016; and c) accept Board Development, CAC, Executive, Finance and PAC reports.**
4. **New Business**
  - ◆ *Community Comments*
    - Mr. Hampson shared that his family has had success in finding out-of-home respite for his son. He also invited everyone to attend "The 10<sup>th</sup> Annual Developmental Disabilities Public Policy Conference" hosted by the Arc and UCP California Collaboration on March 26<sup>th</sup> through 28<sup>th</sup> at the Holiday Inn Capitol Plaza Hotel in Sacramento.
  - ◆ *Finance Committee*

**Issue 1:** Monthly Financial Report

**Discussion and Action:** Mr. Tiedemann shared that the Finance Committee met on January 9<sup>th</sup>, and reviewed the November 30, 2016 financial report which reflects five months of expenditures for the current fiscal year (FY).

ACRC has expended 38.3% of Purchase of Services (POS) and 40% of Operations (OPS).

At the time of this report, Mr. Tiedemann was projecting that ACRC would need between \$448 thousand and \$2.6 million in additional POS funding for this FY. He believes that the shortfall may disappear because some funds were allocated to different categories that may not be expended this year.

- **The monthly finance report was accepted as submitted.**

**Issue 2:** Independent Audit Report

**Discussion and Action:** The independent auditor reviewed the audit report with Finance Committee members at the meeting earlier this month. The report contained a "clean" opinion; no significant findings were found.

**Without objection, Brendan Peacock made the motion to accept the Independent Audit Report as presented.**

**Issue 3:** DDS Audit Report

**Discussion and Action:** The Finance Committee reviewed the Department of Developmental Services (DDS) Audit Report for FYs 2012-13 and 2013-14. The department will be arriving in less than a month to start the audit for the FYs 2014-15 and 2015-16.

**Without objection, Brendan Peacock made the motion to accept the DDS Audit Report for FYs 2012-13 and 2013-14 as presented.**

**Issue 4:** Contract of \$250,000 and above

**Discussion and Action:** The Finance Committee reviewed the "Start-Up Funds Agreement for Residential Services – ARFPSHN California MENTOR". This home is being developed for clients that are moving out of Sonoma Developmental Center (SDC).

The contract is for up to \$250,000 to acquire all of the necessary items and the training for the staff that will work at the facility. California MENTOR has up to three years to expend these funds.

**M/S/C** (Brendan Peacock) **To approve the contract as presented.**  
(13 in favor)

◆ *Committee Updates*

- Board Development Committee (BDC)
  - Mr. Lake will start sharing information with committee members through email.
  - The group will be prioritizing the list of training topics; some trainings may be agendaized, if appropriate. Training topics for the upcoming months will be:
    - February – Conflict of Interest (COI)
    - March – Whistleblower Policy (both the state and ACRC's)
  - Committee members reviewed the letter from DDS regarding our Board's composition.
  - Mr. Lake and Ms. Walker have met twice with our two newest Board members.
  - As required, the Board's training hours, by topic, will soon be posted on ACRC's website.
  - The Executive Director's evaluation, both the current and the new one, are being worked on.
  - Ms. Seabron and ACRC staff attended the MLK365 Diversity Expo at the Sacramento Community Center on Monday, January 16<sup>th</sup>.
- Client Advisory Committee (CAC)
  - Mr. Taylor shared that the CAC met on January 10<sup>th</sup>.
    - Mr. Bonnet shared information about Governor Brown's proposed budget for the 2017-18 FY.
    - The group discussed outreach opportunities and how they can reach out to new members and grow their team.
    - The CAC's next visit to SDC is scheduled for Tuesday, May 9<sup>th</sup>.
- Provider Advisory Committee (PAC)
  - Ms. Brandon shared that the PAC met on January 12<sup>th</sup>.
    - There is \$15 million available statewide for the Center for Medicaid Services (CMS) Transition Funding; ACRC providers' requests totaled \$15.9 million. Now the question is how the money will be dispersed and who will make those decisions.
    - The PAC will be appointing a liaison to each of the ACRC vendor forums.

◆ *President's Report/ARCA Report*

- Mr. Peacock attended the Association of Regional Center Agencies (ARCA) Board meeting on January 20<sup>th</sup>.
  - ARCA will be seeking guidance from several consultants on how to transition to a new accounting system.

- ARCA tracks and monitors important bills that may affect our service system. Daniel Savino, ARCA's Legislative Coordinator, has started a "mailer" to cover current and national events. Anyone can sign-up for these updates via their website at [www.arcenet.org](http://www.arcenet.org).
  - Mr. Peacock shared that forms will be distributed to Board members so that they can indicate if they are interested in serving as a Board Officer for the next FY.
- ◆ *Executive Director's Report*
- Governor Brown's proposed budget for the 2017-18 FY for the State of California includes \$358 million in additional funding for the ongoing growth of regional center caseloads statewide. It appears that there will also be some small relief for our service providers who have median rates.
  - The dynamic between our state and CMS is critical for federal funding. There are concerns about how California will continue to serve people under the Affordable Care Act.
  - Mr. Bonnet expressed appreciation to Ms. Seabron for participating in the Martin Luther King Day Celebration and Expo at the Sacramento Convention Center. The day was a huge success and hundreds stopped by our information booth to learn about the services we offer.
  - Regional centers have two new positions which are the result of legislation and special new funding. ACRC's Cultural Diversity Specialist, Helen Thomas, will be our primary coordinator for community outreach programs and activities. We are currently recruiting for our Employment Specialist, who will assist in the development of and access to employment opportunities for ACRC clients.
  - ACRC will be hosting two public meetings to review last year's Purchase of Services expenditures and provide the opportunity for public comment and suggestions about our efforts to reach out to community members. The meetings will both occur on Tuesday, March 21<sup>st</sup>; from 10 to 11:30 a.m. at the Woodland Community Center in Yolo County, and from 2 to 3:30 p.m. at ACRC's Sacramento office. More detailed information can be found on our agency's website: [www.altaregional.org](http://www.altaregional.org)
  - ACRC is making tremendous progress on moving our clients out of SDC. The institution will close its doors on December 31, 2018. Mr. Bonnet will be attending a family meeting at SDC on Saturday. ACRC staff remain focused on developing resources so that we can offer choices to the clients that we serve.

5. **Closed Session** – At 4:51 p.m. the Board adjourned to closed session in order to discuss legal issues.
6. **Announcement of Closed Meeting Discussion** - At 5:11 p.m. the Board reconvened in open session following a closed session in which legal issues were discussed.
7. **Adjournment**  
The meeting adjourned at 5:11 p.m.

Lisa West  
Executive Secretary

cc: Phil Bonnet