Alta California Regional Center
Board of Directors Meeting
4151 E Commerce Way, Sacramento 95834
Thursday, May 29, 2025 – ***3:00 P.M.***
Registration Link
AGENDA

Call to Order

Introductions – Reading of ACRC's Mission & Vision

Meeting Our Mission

Service Recognitions

Community Comments/Announcements

***Public comment/input:**
At each regional center board meeting time shall be allowed for public input on all properly noticed agenda items prior to board action on that item. Time shall be allowed for public input on any issue not included on the agenda [W&I Code 4660 (c)].
Please note: Each person is provided up to 3 minutes. The Board appreciates and accepts all input without discussion.
Email: acrcboard@altaregional.org

▶ Consent Agenda – *These matters are expected to be routine and non-controversial and are usually approved by a single majority vote without discussion. Items can be removed from the consent agenda to be discussed and considered separately.*

a. Excused Absences
b. Regular Session Minutes of 3/27/25 *[Tab 1]*
c. Committee Minutes
   1. CAC *[Tab 2]*
      - Approve CAC Designated Rep to Board for 2025-26 FY *[Tab 3]*
   2. Executive *[Tab 4]*
      - Approve 2025-26 FY Board Meeting and Board Committee Meeting Schedules *[Tab 5]*

3. Finance *[Tab 6]*
4. PAC *[Tab 7]*

New Business

▶ a. Approve Slate of Officers and ARCA Representatives for 2025-26 FY *[Tab 8]*

▶ b. Finance Committee
   1. Monthly Financial Report *[Tab 9]*
   2. Approve Independent Audit Firm
   3. Approve POS Contract of $250,000 and above *[Tab 10]*
      - Brinshore Development & Operative Office – Multifamily Housing Project in West Sacramento
      - Mercy Housing CA – Bretton Woods Senior Apartments in Davis

c. Committee Updates
   1. CAC
   2. PAC

d. President's Report – Dan Lake, President

e. Executive Director's Report – Lori Banales, Executive Director
   - Summary of Stakeholder Meetings for 2025 Performance Contract

f. ARCA-CAC Report – Amy Lampe, ARCA-CAC Rep.

g. ARCA Report – Kelly Pennington, ARCA Rep.

▶ **Executive *(CLOSED)* Session**
(per W&I Code, Sec. 4663(a)(1),(2),(3),(4),(5))

a. Legal Issues
b. Personnel Issues
c. Real Estate Issues

Announcement of Closed Meeting Discussion

Adjournment

▶ Action item

Next meeting is scheduled for Thursday, July 24, 2025 @ 4 p.m.

Alta California Regional Center
Board of Directors Meeting
Thursday, March 27, 2025
Minutes

Present: Jackie Armstrong, Garrett Broadbent, EunMi Cho, Johnny Deng, Tom Hopkins, Dan Lake, Amy Lampe, Kelly Pennington, Akkia Pride-Polk, Anwar Safvi, Steven Sanchez, Ceasar Seabron

Absent (* excused): Carmen Aguilar*

Facilitators: Amy Fulk, Shaquille Gunnison, Naomi Smith

Staff: Lori Banales, Iqbal Ahmad, John Decker, Camelia Houston, Kenisha Hurd, Mechelle Johnson, Jaspreet Mann, Barbara van Ingen, Lisa West

Visitors: Collin Atlee, Devon Atlee, Francine Atlee, Jacalyn Balanay, Taylor Berry, Loretta Duncan-Fowler, Maureen Fitzgerald, Melissa Kelly, Alma Rodriguez, Yuliana Rodriguez

1. ***Call to Order – Reading of ACRC's Mission & Vision*** – The Board of Directors met at 4:00 p.m. on Thursday, March 27, 2025. Ms. Lampe read aloud ACRC's Mission and Vision.

2. ***Meeting Our Mission***
   - Ms. Banales introduced Collin Atlee, along with his parents, Devon and Francine.
     - Mr. Atlee shared that they are thrilled to share Collin's success story. Collin is now 27 years old, and he became an ACRC client at 17 years old. Since then, things have accelerated. Collin has always been an excellent artist and has been able to attend "Exceptional Minds," a program in Los Angeles, since 2013. Also, with the assistance of Collin's previous Service Coordinator (SC), Leslie Barton, and his current SC, Joshua Johnson, he continues to thrive.
     - Collin explained that he shares things that are happening in his head by using animation. Being independent has been a challenge, but he wants to work on it.
       - Ms. Atlee is thankful for ACRC's assistance with helping Collin with his independent living skills.

3. ***Community Comments/Announcements***
   - Ms. Duncan-Fowler shared that the State Council Developmental Disabilities Planning and Advisory Council is recruiting volunteers – they have 17 positions, with five filled. If anyone is interested, please contact her at lduncanfowler@yahoo.com.

4. ***Consent Agenda*** – **By consensus, the following consent agenda items were approved: a) excused absences of Carmen Aguilar; b) regular session Board meeting minutes of January 23, 2025; and c) Board Development Committee (BDC), Client Advisory Committee (CAC), Executive Committee, Finance Committee, and Provider Advisory Committee (PAC) minutes.**

5. ***New Business***
   - *Approve Slate of Officers for 2025-26 FY*
     - Ms. Pennington shared that the proposed Slate of Officers for the 2025-26 fiscal year (FY) is as follows:
       - President – Dan Lake
       - Vice President – Kelly Pennington
       - Secretary – Steven Sanchez
       - Treasurer – Anwar Safvi
       - ARCA Delegate – Kelly Pennington
       - Alternate ARCA Delegate – Dan Lake
       - ARCA-CAC Delegate – Amy Lampe
       - Alternate ARCA-CAC Delegate – Steven Sanchez

     M/S/C **(Armstrong) To approve the proposed Slate of Officers for the 2025-26 FY as presented.**

   - *Approve Revised Conflict of Interest Policy*
     - Ms. Banales noted that the revised Conflict of Interest Policy is under Tab 8 of the Board packet; the highlighted areas are the changes. As discussed at the Executive Committee meeting earlier this month, the Department of Developmental Services (DDS) put forward new statutory requirements. The Executive Committee has moved to bring this before the Board for approval.

     M/S/C **(Safvi) To approve the revised Conflict of Interest Policy as presented.**

   - *Retired Annuitant – Dr. Peter Himber*
     - Ms. Banales noted that ACRC continues to seek additional resources to assist with the influx of people coming to the regional center seeking services.
     - Mr. Ahmad shared that Dr. Peter Himber is expected to retire at the end of April and is a CalPERS member. After retirement, CalPERS requires that there is a six-month break from employment before returning to a CalPERS employer as an annuitant.

- Per regulations, before ACRC hires anyone within that six-month period, the Board of Directors must approve the onboarding due to the needs of the agency.
  - Dr. Himber would be paid at the highest level of the physician's salary scale, which is currently $136.24 per hour, expected to work part-time (10 to 15 hours per week).
  - Dr. Himber's onboarding will assist with the eligibility determination phase.

M/S/C **(Pennington) To approve Dr. Peter Himber's contract as presented.**

♦ *Finance Committee*
Issue: Monthly Financial Report

Discussion and Action: The minutes from the March 10th and February 10th Finance Committee meetings are under Tab 5 of the Board packet, and the January 31st financial report is under Tab 9.

Mr. Ahmad noted that with the implementation of the rate reform, Purchase of Services (POS) expenditures have increased by $10 to $15 million per month.

At the May meeting, he will present the February financial report.

M/S/C **(Pride-Polk) To accept the monthly financial report as submitted.**

♦ *Committee Updates*
- CAC
  - Mr. Hopkins shared that the CAC met on March 11th and February 11th.
    - The group discussed drafting a person-centered thinking policy for the Board's consideration.
    - They received an update on ACRC's quarterly Supported Decision-Making (SDM) trainings and workshops that are being held across our ten-county catchment area.
      - The next session will be held in Roseville in May.
    - At the February meeting, Amy Lampe and Karen Young reviewed the pamphlet entitled "A Client's Guide to My Individual Program Plan", which the CAC developed a

few years ago. It is posted on ACRC's website in multiple languages.

- PAC
  - Mr. Broadbent shared that the PAC met on March 13th and February 13th.
    - In February, the CPCIDD (California Policy Cener for Intellectual & Developmental Disabilities) sponsored a "Housing for All" symposium at the Meristem campus, which was well attended.
      - The CPC report is available on their website and focuses on the direct support professional (DSP) workforce shortage.
    - ACRC has done an excellent job in shepherding service providers in the rate reform process. The PAC has convened an ad-hoc committee which will discuss common issues that arise during this process.
    - The California Respite Association (CRA) is highlighting the need for additional advocacy. One of the other areas in the rate study that needs work is transportation, which touches every service. It is critical to maintain these services at the appropriate rates.
    - In March, ACRC's Education Support Team shared the same presentation that was shared at the last Board meeting. With the composition of the PAC, members are looking to collaborate and make sure that transitions happen appropriately when clients age out of school.
    - Earlier this month, the California Disabilities Services Association (CDSA) held their Legislative Day at the State Capitol and members met with 115 legislators.
      - They support AB 815 (Ortega) Vehicle insurance: vehicle classification. This bill would clarify and support continuity in the law – making sure that DSPs are classified appropriately (not as a commercial provider).
    - The California branch of the National Association of People Supporting Employment First (CaAPSE) has been meeting with the Department of Rehabilitation to discuss their 90% rate, due to the quality incentive program, which is not sustainable. CaAPSE is advocating for providers to be paid 100%.
    - On My Own developed a roommate matching app called "OOMM," which has successfully matched five clients.
      - Ms. Banales noted that with the DDS/DRC Deaf and Hard of Hearing settlement, DDS is being held to

offer an app for this population. She has shared that this app has already been developed, and the department is researching options to have this available statewide.

- *President's Report*
  - Mr. Lake expressed appreciation for everyone in attendance today.
  - Due to ACRC's Sacramento office's recent move, it is necessary to update our agency's bylaws to reflect the updated address. The Secretary of State has also been notified.

- *Executive Director's Report*
  - Ms. Banales shared that it has been a busy few weeks and staff are excited to be in the new office space.
  - ACRC has already hosted a statewide conference at our new site – the Lanterman Housing Alliance (LHA) on March 19th & 20th.
    - Mr. Decker shared DDS' "Multifamily Housing Development Map," which is posted on the department's and ACRC's website. The map lists all of the projects that are under development across the state.
      - The State of California has leaned into these projects using the funds that formerly went to developmental centers.
      - There continues to be great interest in housing across the state.
    - ACRC appreciates DDS' support in developing our projects.
    - In May, we will be seeking the Board's approval on additional housing contracts.
    - Ms. Banales recognized the work that is being done across the state, and she is happy to see how large a footprint ACRC has in housing projects. We need to remember to look at the celebrations at the individual level.
  - Ms. Johnson shared that ACRC collaborated with our community partners in developing quarterly SDM trainings and workshops. The next one will be held on May 25th at our Roseville office.
    - An informational flyer is posted on our agency's website in multiple languages.
  - The Master Plan for Developmental Services (MPDS) final report will be released tomorrow and will be posted on ACRC's website. This community-driven vision reflects ways to improve how California supports individuals with intellectual and developmental disabilities. Over the last several months, there have been monthly meetings to generate and develop ideas to support the future of our service system. Stakeholder feedback has been provided and considered as

over 170 recommendations, covering Education, Behavioral Health, Housing, Employment, Transportation, HealthCare, and regional center services were put forth.

- Ms. Banales understands that individuals are seeking a budget update, and the current political climate is worrying people. The Governor put forward the proposed budget in January. Shortly after that, the Southern California fires broke out, after which, he committed $2.5 billion in relief and extended the tax filing date for those businesses and residents impacted in these areas to October. Typically, the May Revision is influenced by the April tax receipts; we will wait to see how this extension might affect the May Revision. Governor Newsom has also asked for an additional $3.4 billion to cover the shortfall in Medi-Cal used to cover undocumented individuals.
    - Yesterday, the Assembly Budget Subcommittee #2 held their first hearing and Chair Corey Jackson stated that he wanted the committee to remember the commitment to our state's entitlement for the developmentally disabled population. Director Cervinka provided an overview of the developmental services system with the changes to Medicaid. If other generically available resources get cut, regional centers are the payor of last resort, so that could potentially affect our service system.
        - Ms. Banales assured those present that whatever the outcome of the 2025-26 FY budget, we will continue to be resilient and provide the much-needed services to the population that we serve.
- On March 18th, ACRC held the first POS Data Meeting and presented the 2024 POS data points. This past Tuesday, we held a second meeting to gather feedback from the community.
    - Ms. Banales noted that we have already started internal conversations to implement many of the suggestions.
- On ACRC's website and social media platforms, we have posted a "Who Do You Contact" listing to make sure clients and families know how to contact ACRC staff for support. ACRC is committed to providing excellent customer service.
- The Association of Regional Center Agencies (ARCA) held its Annual Grassroots Day at the State Capitol on March 4th. Statewide there were over 200 participants that attended 114 meetings.
    - ACRC had 17 individuals attend ten meetings.
    - Participants pushed forward the priorities of ARCA and lobbied for the entitlement as a priority. Our message was received with support from California's legislators.

- *ARCA-CAC Rep. Report*
  - Ms. Lampe shared that the meeting scheduled for tomorrow has been cancelled.

- *ARCA Delegate Report*
  - Ms. Pennington shared that ARCA met last week.
    - As delegates, Board members have an opportunity to share things, and she was able to share the "Who Do You Contact" with her peers.
    - They received a presentation from San Gabriel/Pomona Regional Center (SGPRC) and Westside Regional Center (WRC) about the fires that both of their areas experienced. It was great to see the collaboration between regional center's Emergency Response Coordinators.
    - The group discussed ARCA sponsored bills – AB 1172 (Nguyen) Adult day programs: administration of inhalable emergency antiseizure medications, and SB 422 (Grayson) California Workforce Development Board: developmental services.
    - The ARCA Board of Directors will meet again on June 27th.

6. ***Closed Session*** – At 5:18 p.m. the Board adjourned to closed session to discuss personnel issues.

7. ***Announcement of Closed Meeting Discussion*** - At 7:00 p.m. the Board reconvened in open session following a closed session in which personnel issues were discussed.

8. ***Adjournment***
   The meeting adjourned at 7:00 p.m.

Lisa West
Executive Secretary

cc: Lori Banales

Alta California Regional Center
Client Advisory Committee Meeting
Tuesday, May 13, 2025
Minutes

Present:
Amy Lampe, Chair
Tom Hopkins, Design. Dir.
Lisa Cooley
Tiffany Johnson
Jacie Oakley
Amanda Parker
Steven Sanchez
Karen Young

Absent: (* excused)
Kimberly Terrell*
Patty Wallace

Visitors:
Mark Barry
Brandy Ketner
Alexis Lantz
Robert Levy
Jemel Williams
Joseph Wilson

Facilitators:
Amy Fulk
Naomi Smith

Staff:
Lori Banales, Executive Director
Jennifer Bloom, Director of Client Services
Tracy Brown, Associate Client Services Director
John Decker, Director of Community Services
Camelia Houston, Director of Intake & Clinical Service
Mechelle Johnson, Director of Client Services
Reyva Johnson, Client Advocate
Jacob Miller, Client Advocate
Lisa West, Executive Secretary

The Client Advisory Committee (CAC) met on Tuesday, May 13, 2025, at 2:02 p.m. to discuss: 1) Message from Lori; 2) CAC Chair & Designated Rep to Board for 2025-26 FY; 3) Caltrans Presentation; 4) Updates; and 5) Public Comments/ Announcements. All present provided self-introductions.

Without objection, Amy Lampe made the motion to adopt the CAC meeting minutes of March 11, 2025, as submitted.

1. ***Message from Lori***
   - Lori provided an update on the budget:
     - At the federal level, the Medicaid issue is being discussed. This could affect the federal funding that comes into the state. Obama Care allowed states to expand the income requirements to include individuals that made a little bit more money. It appears that this expansion will be preserved, although those individuals that are not citizens may be affected. The expected $880 billion in savings has been reduced to $715 billion. After the federal decision is made, then the state can decide how to proceed.
     - Tomorrow morning, Governor Newsom will release the May Revision. Full tax receipts will not be known until October. The Senate and the

Assembly will work together with the administration and send a proposed budget to the Governor's desk by June 15th, to be signed by June 30th.

- Alta is participating in the "Keep the Promise" Rally that is scheduled for Thursday, May 22nd, from 11:30 a.m. to 1 p.m. on the west steps on the State Capitol. Lori encourages individuals to attend and speak up about what is important to clients and families.
- Today is an opportunity to review Alta's 2025 Performance Contract. We are seeking input – ideas can be shared with Lisa W. or emailed to performancecontractfeedback@altaregional.org by May 30, 2025.
    - Mechelle, Jennifer, Camelia and John provided an overview of the public policy measures.
    - Those present provided suggestions, which include:
        - Regarding Independent Living Services (ILS), Supported Living Services (SLS) and Family Home Agency (FHA), Alta could provide outreach to high schools, transitional programs and day programs, and speak about all of the different opportunities that are available.
        - For ways to support families and keep them together, Alta could offer counseling services.
        - Alta might look at utilizing psychology students to assist with Intake.

2. ***CAC Chair & Designated Rep to Board for 2025-26 FY***

- Amy Lampe expressed interest in continuing to serve as the CAC Chair, and Tom Hopkins is interested in continuing to serve as the CAC Designated Representative to Alta's Board of Directors for the 2025-26 fiscal year (FY).

Without objection, the committee nominated Amy Lampe as the CAC Chair and Tom Hopkins as the CAC Designated Rep to the Board for the 2025-26 FY.

3. ***Caltrans Presentation***

- Jacob shared that Alta's Client Advocates found that clients may want to know more about Caltrans. California State Department of Transportation. They are trying to provide information to the community.
    - Alexis Lantz, Assistant Deputy Director of the Office of Equity & Tribal Affairs, shared that her Office is striving to provide the community with more information.
    - Brandy Ketner, ADA Infrastructure Program – Compliance Office, shared information on how to submit an ADA grievance. Her office is involved in coordinating with various local, state, and federal entities

to ensure that projects are aligned with broader goals, including accessibility, safety, and sustainability.

- Mark Barry, Branch Chief, provided information on Caltrans Federal Transit Administration (FTA) Section 5310 Program. This program provides funding for the purpose of assisting private, nonprofit groups/qualifying public agencies in meeting the transportation needs of seniors and individuals with disabilities when traditional transportation services are unavailable, insufficient, or inappropriate.
  - Nonprofits are encouraged to apply for funding – "Call for Projects" is anticipated to be released on June 30,2025.

4. ***Updates***

- PAN
  - The group met today, and members agreed to change the day and time of their meetings. The next meeting is scheduled for Monday, July 28th, from 4 to 6 p.m.
- Alta Board
  - Alta's Board met on March 27th.
    - The Meeting Our Mission segment featured Collin, a client, who uses animation to share things that are happening in his head.
    - The Board approved the Slate of Officers for the next fiscal year, the revised Conflict of Interest Policy, and the monthly financial report.
    - Lori provided a budget update and encouraged individuals to get involved by advocating for our statewide service system at upcoming legislative hearings.
- ARCA-CAC
  - The next meeting is scheduled for Friday, May 23rd, from 11 a.m. to noon.
- DDS-CAC
  - The group is scheduled to meet on June 10th & 11th.

5. ***Public Comments/Announcement***

- John enjoyed speaking with members of the South Area People First Chapter at their April 12th meeting.
- Alta will be featuring the CAC in our next quarterly newsletter by promoting CAC membership and highlighting the CAC's Chair and designated representative to the Board of Directors for the next FY.

The next CAC meeting is scheduled for **Tuesday, June 10, 2025**. The meeting adjourned at 3:52 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Lori Banales

Tab: 3
Action: Yes

BOARD ITEM REPORT

Title: Client Advisory Committee (CAC) Designated Representative to Board for the 2025-26 fiscal year (FY)

Issue: The CAC must nominate a designated representative to the Board for each FY.

Description: On May 13, 2025, the CAC agreed to present Tom Hopkins as the CAC designated representative to the Board for the 2025-26 FY.

Recommendation: To accept the CAC's recommendation of Tom Hopkins as the CAC designated representative to the Board of Directors.

Alta California Regional Center
Executive Committee Meeting
Monday, May 12, 2025
Minutes

Present:
Dan Lake, President
Kelly Pennington, Vice President & ARCA Rep
Steven Sanchez, Secretary
Anwar Safvi, Finance Comm. Chair
Amy Lampe, ARCA-CAC Rep
Carmen Aguilar, Member-at-Large

Board Members:
Jackie Armstrong
Garrett Broadbent
EunMi Cho
Johnny Deng
Tom Hopkins

Facilitators:
Amy Fulk
Naomi Smith

Visitors:
Maureen Fitzgerald

Staff:
Lori Banales, Executive Director
Iqbal Ahmad, Chief Operating Officer
Jennifer Bloom, Director of Client Services
John Decker, Director of Community Services
Camelia Houston, Director of Intake & Clinical Services
Mechelle Johnson, Director of Client Services
Carly Moorman, Client Employment Specialist
Lisa West, Executive Secretary

The Executive Committee met on Monday, May 12, 2025, at 4:30 p.m. to discuss: 1) Approval of 2025-26 FY Board Meeting and Board Committee Meeting Schedules; 2) President's Report; and 3) Executive Director's Report.

Without objection, Dan Lake made the motion to adopt the Executive Committee meeting minutes of March 10, 2025, as submitted.

1. ***Approval of 2025-26 FY Board Meeting and Board Committee Meeting Schedules***
   - Mr. Lake shared that the schedules were included in the attachments that were sent out prior to this meeting. He noted that due to holidays, the Board tried to keep the meetings on the same day of the week.

   Without objection, Dan Lake made the motion to recommend to the full Board the approval of the 2025-26 FY Board Meeting and Board Committee Meeting Schedules as presented.

2. ***President's Report***
   - Mr. Lake expressed appreciation to those in attendance today – the room is beautiful, and the food is great.

3. ***Executive Director's Report***
   - Ms. Banales noted that ACRC shared the Performance Contract presentation at last Wednesday's Community Meeting, with over 100 people in attendance. The next day, we shared the same presentation with the Provider Advisory Committee (PAC). In addition to today's presentation, we will be sharing this at tomorrow's Client Advisory Committee (CAC) meeting. We will be leaving the opportunity for public comment open until May 30th. Ms. Banales will ask the Executive Committee to approve the final draft, on behalf of the full Board, at the June 9th meeting, so that staff can submit the report to the Department of Developmental Services (DDS) by the June 15th deadline.
     - Ms. Johnson, Ms. Bloom, Ms. Houston and Mr. Decker provided data on how ACRC compares to the statewide service system on the public policy measures. They also reviewed compliance measures.
       - Ms. Houston noted that in 2022, the Diagnostic and Statistical Manual of Mental Disorders, Fifth Edition (DSM-5) changed its criteria for the autism diagnosis. Since then, ACRC has seen an upward trend in referrals predominately for autism.
         - Currently, the average is 298 days in Intake.
         - ACRC has vendored seven additional psychologists (total of 42). We have reported on these measures over the past year. About four months ago, Ms. Banales required mandatory overtime for staff psychologists to focus on eligibility determination. We continue to grow our resources. Once an individual is determined to be eligible, it is a lifelong service.
     - California has been an Employment First state since 2013, and ACRC has
     - had a Client Employment Specialist since 2016.
       - We continue to train Service Coordinators (SCs) and service providers on the programs and services for clients in the area of employment, including Coordinated Career Pathways (CCP).
         - CCP is a new service, which DDS announced last year, designed for individuals exiting work activity programs, subminimum wage settings, or within two years of exiting secondary education to achieve or advance in Competitive Integrated Employment (CIE). ACRC has three service providers who offer this service and have three additional providers who are in the process of being vendorized.
     - ACRC strives to improve equity in Purchase of Service (POS). Ms. Bloom reviewed the data points that were shared during the recent POS Expenditure meetings, which were held in March 2025.
       - ACRC continues to hold focus groups to assist with this process.
     - To help shape our agency's planned activities, we need your input. Suggestions/comments can be sent to Ms. West or emailed to performancecontractfeedback@altaregional.org.

- Ms. Banales invites Board members to send any questions that they may have regarding the "Dashboard Indicators for the Quarter Ending March 31, 2025" to her directly. She made note of the following:
  - Per SB 138, DDS is working to standardize specific targets across all regional centers. Within the statute, they are standardizing the Intake process. As previously mentioned, ACRC starts the timeline on the date of referral, where other centers wait until they receive all of the pertinent documentation.
    - The standardization will help compare data points across the state.
  - We reported our agency's caseload ratios at the March Finance Committee meeting. Although ACRC has not met all of the mandated ratios, recruitment and retention continue to be a priority.
    - Currently, ACRC has 48 vacancies – 12 growth positions, with 36 backfills.
    - ACRC currently has over 800 employees; averaging over 20 new employees at each New Hire Orientation, twice a month. Ms. Banales noted that the depth of the job is significant.
  - Under "Services Purchased for Clients," Ms. Banales asked Mr. Ahmad to pull "Social Recreation" from the "All Other Services" category in order to show are agency's efforts in supporting clients/families with these opportunities.
    - Ms. Banales would like to invite Board members to meet with her and key staff to discuss the categories/data points on this report, since it was first drafted by the previous administration. She wants this report to be easy to read and understand, but more importantly, to be of value to the current Board. Ms. Banales will also request that Mr. Ahmad recommend some additional data points to consider.

4. ***Closed Session*** – at 5:41 p.m. the Executive Committee adjourned to executive session in order to discuss personnel issues.

5. ***Announcement of Closed Meeting Discussion*** – at 6:31 p.m. the Executive Committee reconvened in open session following a closed session in which personnel issues were discussed.

The next Executive Committee meeting is scheduled for **Monday, June 9, 2025**. The meeting adjourned at 6:31 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Lori Banales

Alta California Regional Center
Board of Directors
2025-26 FY Meeting Schedule

Thursday, July 24, 2025

August – *no meeting*

Thursday, September 25, 2025*

October – *no meeting*

Thursday, November 20, 2025

December – *no meeting*

Thursday, January 22, 2026

February – *no meeting*

Thursday, March 26, 2026

April – *no meeting*

Thursday, May 28, 2026*

June – *no meeting*

Meetings are scheduled to begin at **4:00 p.m.**
(* meeting starts at 3 p.m. in September & May)

DRAFT

Alta California Regional Center
2025-26 FY
BDC/Finance/Executive Committee
Meeting Schedule

Monday, July 14, 2025

August – *no meeting*

Monday, September 8, 2025

Monday, **October 6**, 2025

Monday, November 10, 2025

December – *no meeting*

Monday, January 12, 2026

Monday, February 9, 2026

Monday, March 9, 2026

April – *no meeting*

Monday, May 11, 2026

Monday, June 8, 2026

DRAFT

BDC Meetings are scheduled to begin at **4:00 p.m.,**
with the Finance and Executive Committee Meetings to follow

Alta California Regional Center
Finance Committee Meeting
Monday, May 12, 2025
Minutes

Present:
Anwar Safvi, Chair
Johnny Deng
Tom Hopkins
Dan Lake
Kelly Pennington

Board Members:
Carmen Aguilar
Garrett Broadbent
EunMi Cho
Amy Lampe
Steven Sanchez

Facilitators:
Amy Fulk
Naomi Smith

Visitors:
Maureen Fitzgerald

Staff:
Lori Banales, Executive Director
Iqbal Ahmad, Chief Operating Officer
Jennifer Bloom, Director of Client Services
John Decker, Director of Community Services
Camelia Houston, Director of Intake & Clinical Services
Mechelle Johnson, Director of Client Services
Lisa West, Executive Secretary

The Finance Committee met on Monday, May 12, 2025, at 4:03 p.m. to discuss: 1) Monthly Financial Report; 2) Select & Engage Independent Audit Firm; and 3) Approve POS Contracts of $250,000 and above.

Without objection, Dan Lake made the motion to adopt the Finance Committee meeting minutes of March 10, 2025 as submitted.

1. ***Monthly Financial Report***

Issue: The monthly financial report is reviewed by the Finance Committee prior to presentation to the Board.

Discussion and Action: The March 31, 2025 financial report indicates that with 75% of the year elapsed, ACRC has expended 72.9% of Purchase of Services (POS) and 66.1% of Operations (OPS) for the current fiscal year (FY). Mr. Ahmad shared that we are closing out April on Thursday.

In March, ACRC spent nearly $67 million on POS. Mr. Ahmad is projecting that we will have approximately $5 million remaining at the end of the FY; however, this is less than a quarter of a percent and can be attributed to rounding. ACRC may go over their current allocated amount or stay within based on client growth and rate implementation. ACRC's total budget equates to $881 million; we have received two allocations thus far.

ACRC staff continue to implement the Department of Developmental Services (DDS) Statewide Rate Study that started in April 2022 and had their last phase rate

increases in January 2025. Our Community Services and Supports (CSS) Department and Accounting staff are working diligently – approximately 1,800 Service Acknowledgement Forms have been sent to service providers and approximately 40% have been signed and returned. These forms include information on their final rate post-rate study.

Mr. Ahmad noted that ACRC's OPS budget mainly is allocated to staff salaries and benefits with the next largest category being tied to lease expenses.

Without objection, Dan Lake made the motion to recommend to the full Board the acceptance of the monthly financial statement as submitted.

- Mr. Ahmad provided an update on the case management system upgrade, ATLAS. Over the course of the past two years our IT department, Training Department, Case Management and Program Directors have been working extremely hard to ensure we build a system that is sustainable and efficient for not only our staff but also for the families we serve. Several months ago, the system was deployed to our main case management units, and they have been adjusting to the new system. We have been focused on system launch in which case going forward we will increase companywide training in order to ensure consistent implementation and success. This was a drastic change to the prior system used in which many of our processes had to be re-defined. This past month, the application was launched to the remaining case management staff in Early Intervention and Intake units. This system reinvented some processes, both internally and for clients and families. Not inclusive of all the changes but some highlights include:
    - Updated Instructions are posted online on how to apply for services. Families can now go to our agency's website and create an account for themselves to start a direct intake application; this will allow them to upload their own documents, track the status as well as see their case assignment. Families who do not have such access will still be able to seek assistance from ACRC staff in starting the application process.
        - More enhancements will be shared during future Board meetings.
    - Prior to this launch, ACRC implemented the DDS Statewide Individual Program Plan (IPP) within Atlas.
    - This system will allow ACRC to notify clients/families of a Service Coordinator (SC) change within ten days. The notification will be sent out based upon their preferred choice of delivery (i.e., email, mail, etc.). This feature will be available within the next few weeks.
    - In the near future, existing clients/families will be able to create an account to access their IPP/Individual Family Service Plan (IFSP) information.
    - ACRC staff are going through a transition, and it will take some time to absorb the changes. We greatly appreciate the feedback provided by not only staff but also by some client families. Mr. Ahmad expressed appreciation to his staff, ACRC's Data Scientist, IT team, Training team, as

well as the Managers and SCs who have worked diligently to make this a success.

- Ms. Banales shared that ACRC continues to offer hands-on workshops to assist staff, since everyone learns differently.

2. ***Select & Engage Independent Audit Firm***

Issue: The committee will select and engage an Independent Audit Firm.

Discussion and Action: For the past two years, Paul Stroub, from Devant Certified Public Accountants (CPAs) has conducted ACRC's independent audit. Mr. Ahmad reminded those present that regional centers can utilize the same firm for five consecutive years.

Devant CPAs quote for the upcoming independent audit is $59,000, which is a ~3% increase over the prior year. Mr. Ahmad reached out to an audit firm located in the bay area who provided a higher quote over $65,000. Regional centers rotate among common firms that are familiar with regional centers and DDS operations. However, some CPA firms require additional scope of work to opine on the pension actuarial valuation. The current firm does not require such work to be done. Due to this reason, outreach is made to a few audit firms that do not require such additional work for bids. He is recommending that the Board approve Devant CPAs as ACRC's independent auditor for another year.

Without objection, Anwar Safvi made the motion to recommend to the full Board that ACRC engage Devant, CPAs for our independent audit.

3. ***POS Contracts for $250,000 and above***

Issue: Housing Contracts

Discussion and Action: Ms. Banales noted that these two contracts will secure housing opportunities for ACRC clients.

Mr. Decker noted that representatives from both Brinshore Development and Mercy Housing attended the November Board meeting to share information on these two housing projects.

Brinshore Development has been awarded housing vouchers from Yolo County for future projects.

Without objection, Anwar Safvi made the motion to recommend to the full Board the approval of the $800,000 contract for Brinshore Development & Operative Office as presented.

This will be ACRC's second housing project with Mercy Housing.

Without objection, Anwar Safvi made the motion to recommend to the full Board the approval of the $1,000,000 contract for Mercy Housing California as presented.

The next Finance Committee meeting is scheduled for **Monday, June 9, 2025**.
The meeting adjourned at 4:28 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Lori Banales

Alta California Regional Center
Provider Advisory Committee Meeting
Thursday, May 8, 2025
Minutes

Present:
Garrett Broadbent, Creative Living Options, Co-Chair & Design. Dir.
James Astorga, F&A Astorga Care Home
Janet Brandon, A.I.M. & Associates
Eric Ciampa, UCP of Sacramento
Andrea Croom, InAlliance
Kate Halecky, Southside Unlimited
Joe Jaquez, EGACT
Jay Kolvoord, STEP, Inc.
Christa McClure, Tri-County Respite Care Service
Michelle Ramirez, On My Own
Antonio Ranit, Antelope Hills Manor
Laleh Sharpe, Maxim Healthcare Services
Yvonne Soto, DDSO
Carole Watilo, Progressive Employment
Meddie Cueva
Bill Duncan
Alice Fisher
Maureen Fitzgerald
Elizabeth Freeman
Angel Garcia
Angelique Goldberg
Michael Hayes
Jessica Knuth
Letty Leon
Marie McConnell
Susan Miner
Saeed Mirza
Alma Morales
Cody Newport
Judith Ovalles
Branae Owens
Amy Parkin
Sergio Pinto
Becca Pressnell
Jen Roney
Jasmine Vollenweider
Max Woodford

Absent: (* excused)
Lindsey Dyba*, Futures Explored, Inc., Chair
Bonnie Douglas*, Turning Point

Staff:
Jennifer Bloom, Director of Client Services
John Decker, Director of Community Services
Camelia Houston, Director of Intake & Clinical Services
Mechelle Johnson, Director of Client Services
Carly Moorman, Client Employment Specialist
Jason Scantlebury, LEAD Community Services Specialist
Lisa West, Executive Secretary

Visitors
Sheila Abrams
Beza Admassu
Jessica Anderson
D'Alinzi Aragon
Jody Bailey
Stehanie Berberich
Taylor Berry
Christa Coats

The Provider Advisory Committee (PAC) met on Thursday, May 8, 2025, at 9:30 a.m. to discuss: 1) Executive Director's Report; 2) PAC Chair & Co-Chair/ Designated Rep to Board for 2025-26 FY; 3) Update on FMS Grant from 2024;

4) Resource Sharing/Vendor Collaboration; 5) ACRC Vendor Forum Representative Updates; 6) System Reform and Legislative Updates; 7) PAC Committee Reports; and 8) Announcements/Comments. All present provided self-introductions.

Without objection, Garrett Broadbent made the motion to approve the Provider Advisory Committee meeting minutes of April 10, 2025, as submitted.

1. ***Executive Director's Report***
   - Ms. Banales sends her apologies for missing this meeting.
   - As required by law, ACRC provides an annual update on our agency's performance goals. Yesterday, we shared information on ACRC's 2025 Performance Contract at our quarterly Community Meeting. In addition to today's presentation, we will be sharing this information during next week's Board Executive Committee, as well as the Client Advisory Committee (CAC) meeting.
     - Ms. Johnson, Ms. Bloom, Ms. Houston and Mr. Decker provided an overview of Public Policy and Compliance Measures.
       - Ms. Houston noted that over the years, the number of applicants coming through ACRC's doors has increased substantially. Once these individuals are made eligible, we also need to make sure that the agency has Service Coordinators (SCs) at the other end to provide case management. We continue to vendor clinical psychologists. ACRC is working with the Department of Developmental Services (DDS) on the accuracy of the data, as well.
       - ACRC has been successful in our endeavors to stay current with the best practices to encourage employment opportunities for clients.
         - The DSP Collaborative is seeking stories to highlight individuals that are working in their communities.
         - Coordinated Career Pathways (CCP) is a pilot program that DDS introduced last year, which supports clients exiting work activity programs, subminimum wage settings, or are within two years of exiting secondary education.
           - Currently, ACRC has four CCP vendors, with three more in the process of being vendored.
           - Information has been shared with school districts and Ms. Moorman hopes to see an uptick in interest over the next year.
     - ACRC strives to improve equity in services. We hold focus groups and provide outreach throughout our agency's catchment area. There has been an ongoing discussion about what is authorized and

what is actually spent. Transportation services may have an effect on these numbers, as well.
    - As ACRC implements the rate study, Mr. Decker believes that some of the data discrepancies will be resolved naturally.
  - Your feedback helps shape our agency's planned activities for the next year – performancecontractfeedback@altaregional.org.
- Mr. Decker had the opportunity to participate in the Medicaid Rally at Kevin Kiley's office, and Ms. Banales is part of the planning workgroup for the "Keeping the Promise" Rally on the west steps of the State Capitol on Thursday, May 22nd, from 11:30 a.m. to 1 p.m.
- ACRC is preparing to submit our Home and Community-Based Services (HCBS) $892,000 budget to the Department of Developmental Services (DDS).
  - Grant funding is available; some of which has been utilized to fund the DSP Collaborative.
    - We are pleased to announce that the seven Los Angeles regional centers will be a part of this project beginning July 1, 2025; ACRC and Valley Mountain Regional Center (VMRC) are helping the LA County regional centers plan their first job fairs.
- Per DDS Directives, the department is requiring service providers to participate in the Provider Directory, as well as complete their Service Acknowledgement Form.
  - All providers that are billing the regional center must complete the registration process for the DDS Provider Directory by May 30th. In an effort to ensure that the information is correct, ACRC staff are double-checking how service providers are categorized.
  - As of this morning:
    - 36% of the Service Acknowledgement Forms have been received.
    - 309 service providers are in the directory but have not yet completed all of the steps.
      - ACRC utilized our Everbridge notification system to reach out to these providers. Since then, we have received 111 separate responses back from that list.
    - 264 service providers have not yet done anything.
      - After the Everbridge message, this number has gone down to 189.
  - ACRC's Accounting Department is reviewing this data, as well, as staff are preparing for rollover.
  - Questions remain about the timeline for participation in DDS' Provider Directory and new providers/vendorizations.
- Mr. Decker acknowledged the transportation service providers who attended three meetings with DDS and R&D Transportation last week, as we transition to mileage rates from hourly rates.

- DDS will be sending out exemption letters to service providers, with a cc to the regional center.

2. ***PAC Chair & Co-Chair/Designated Rep to Board for 2025-26 FY***
   - Mr. Broadbent reminded PAC members that there is no term limit for the PAC Chair, but there is a three-year term limit for the Co-Chair/Designated Representative to ACRC's Board.
     - He is willing to serve one more year as the PAC Co-Chair/Designated representative to the Board.
     - Ms. Croom stated that she has been in contact with Ms. Dyba, who has indicated that she is willing to serve one more year as the PAC Chair, utilizing this next year to assist with the transition of the seat to another PAC member.

   Without objection, Lindsey Dyba is elected the PAC Chair, and Garrett Broadbent is elected the PAC Co-Chair/Designated Rep to the Board of Directors for the 2025-26 FY.

3. ***Update on FMS Grant from 2024***
   - Regional centers statewide have received feedback from the community regarding the challenges that they are facing. A Request for Proposal (RFP) was released, and our region awarded three contracts to Acumen Fiscal Agent, HR Alliance, and Ridgeline.
     - These FMSs are responsible for creating online systems to speed up the process of bringing on new clients.
   - Mr. Decker noted that there are new guidelines for FMS vendors. If you are interested in becoming an FMS provider, please contact ACRC's Community Services Department.

4. ***Resource Sharing/Vendor Collaboration***
   - Ms. Halecky is seeking suggestions for those agencies who are having difficulty with their Accounting Departments.
     - Some providers supplement some of their services.
       - NOW CFO – Mr. Broadbent noted that once his agency got the right representative, support improved.
     - Knowing that the cashflow challenges that service providers face affects client services, Mr. Decker is happy to support any efforts.
     - A suggestion was made to create a "Resource List" for new providers as they start this process.

5. ***ACRC Vendor Forum Representative Updates***
   - Last week's transportation meetings ended up being a type of vendor forum.
     - Mr. Ciampa noted that the broker relationship requires a multistep process for submitting billing, which is new to service providers.

- Both ACRC and R&D Transportation are asking for data to be submitted prior to paying for services. The webinars are becoming more productive.

6. ***System Reform and Legislative Updates (Capitol Coalition, CCLN, CDSA, CRA, PAVE, CaAPSE & Master Plan Workgroup)***
   - Capitol Coalition
     - The group is meeting again today after the PAC meeting.
     - They submitted a letter to DDS regarding the issues with the 055 and 063 Service Codes – they are awaiting a response.
     - With the assistance of Futures Explored, the group is tracking and taking a position on several bills.
       - When they agree to act on a bill, Mr. Ciampa would like to share this information with the PAC, so that service providers can remain informed.
     - They are assisting with planning the May 22nd "Keep the Promise" Rally from 11:30 a.m. to 1 p.m. on the west steps of the State Capitol.
   - CCLN
     - The California Community Living Network (CCLN) Annual Leadership Conference 2025 was held in San Diego from April 16th – 18th.
       - Mr. Decker appreciates being invited. He and Mr. Kolvoord presented on the DDS' Assistive Technology Pilot Project.
         - STEP and On MY Own have become subject matter experts on this.
       - DDS joined in on a great discussion on Enhanced Supported Living Services (SLS).
   - CDSA
     - California Disabilities Services Association (CDSA) is sponsoring a few bills.
       - AB 815 (Ortega) Vehicle insurance: vehicle classification.
         - This bill went through the Assembly's Committee and has now moved to the Appropriations Committee.
       - AB 1335 (Gonzalez, Jeff) Habilitation services.
         - The Chair opposed this bill; it did not move forward.
   - CRA
     - The California Respite Association (CRA) is opposing SB 617, a bill, co-sponsored by SEIU, which would create a statewide registry. The group does not believe this registry would be of any use.
       - This bill is before the Appropriations Committee since there is a cost to the bill. They are also seeking to have it included in the rate model.
     - Mr. Ciampa met with DDS regarding the respite assessments.
       - The statutory deadline for the tool to be developed is June 30th.

- PAVE
  - ACRC has been selected to participate in the pilot of the Person-centered Advocacy Vision Education (PAVE).
    - We have identified staff who will be utilizing the PAVE portal in developing their Individual Program Plans (IPPs).
    - ACRC is hosting PAVE's Advisory Group on May 21st.
- CaAPSE
  - The California branch of the National Association of People Supporting Employment First (CaAPSE) is working on the use of artificial intelligence (AI) in employment services.
    - Ms. Watilo noted that a great presentation was given during the recent CCLN Conference.
  - They are also collaborating with different stakeholders on the 055 & 063 Service Code issue.
- Master Plan Workgroup
  - This group will be meeting every six months.

7. ***PAC Committee Reports***
   - Communication & Outreach Committee
     - They met on Tuesday and reviewed the updated PAC matrix. Ms. Ramirez is pleased to share that the PAC now covers all ten counties and has representation under every major category.
     - The group created a flyer, which will be posted on ACRC website, so that providers can add to the PAC meeting discussion list. It also shares the Gaggle group link, which is an independently managed discussion group. The Gaggle group now has about 70 providers signed up.
     - Ms. Ramirez noted that they will be bringing forward Michael Lyman, with Ridgeline Pediatric, for PAC membership consideration at the June 12th meeting.
   - Vendor Relations Committee
     - This group did not meet this month.

8. ***Announcements/Comments***
   - While ACRC is aligning service codes, Mr. Decker shared that we have new levels of residential care and supplemental staffing ratios. This speaks to the necessity to reevaluate our agency's assessment tools. We will be working with our internal Risk Management Department to update these tools. ACRC strives to have a transparent process and will be seeking input from service providers and the CAC.

The next PAC meeting is scheduled for **Thursday, June 12, 2025**. The meeting adjourned at 11:30 a.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Lori Banales

Alta California Regional Center
Provider Advisory Committee Meeting
Thursday, April 10, 2025
Minutes

Present:
Lindsey Dyba, Futures Explored, Inc., Chair
Garrett Broadbent, Creative Living Options, Co-Chair & Design. Dir.
Janet Brandon, A.I.M. & Associates
Eric Ciampa, UCP of Sacramento
Andrea Croom, InAlliance
Bonnie Douglas, Turning Point
Kate Halecky, Southside Unlimited
Joe Jaquez, EGACT
Jay Kolvoord, STEP, Inc.
Christa McClure, Tri-County Respite Care Service
Michelle Ramirez, On My Own
Antonio Ranit, Antelope Hills Manor
Yvonne Soto, DDSO
Carole Watilo, Progressive Employment

Absent: (* excused)
James Astorga*, F&A Astorga Care Home
Laleh Sharpe*, Maxim Healthcare Services

Visitors
Sheila Abrams
Bezawit Admassu
Jessica Anderson
Jody Bailey
Robyn Bajema
Stehanie Berberich
Taylor Berry
Gregg Brandon
Allan Bravo
Emmalynn Chaubard
Jeff Chenu
Christa Coats
Beth Conn-Ossenfort
Stephenie Doub
Loretta Duncan-Fowler
Maureen Fitzgerald
Angel Garcia
Gizelle Garcia
NaTasha Harden
Braydon Holtzinger
Erica Horn
Brian Johnson
Jessica Knuth
Marc Laver
Letty Leon
Michael Lyman
Susana Magana
Maria McConnell
Kelli Nuttall
Lois Orcutt
Branae Owens
Amy Parkin
Becca Pressnell
Agnes Ranit
Jen Roney
Royisha Singh
Cynthia Teel
Jennifer Todd
Jasmine Vollenweider
Rob Watilo
Michelle Wild
Max Woodford

Staff:
Lori Banales, Executive Director
Scott Barr, Quality Assurance and Compliance Manager
Kylee Draper, Home and Community-Based Services Specialist
Michelle Duchene, Community Services & Supports Manager
Camelia Houston, Director of Intake & Clinical Services
Mechelle Johnson, Director of Client Services
Carly Moorman, Client Employment Specialist
Helen Neri, Community Services & Supports Manager
Jason Scantlebury, LEAD Community Services Specialist
Aliesia Van Eck, Home and Community-Based Services Specialist
Lisa West, Executive Secretary

The Provider Advisory Committee (PAC) met on Thursday, April 10, 2025, at 9:30 a.m. to discuss: 1) Resource Sharing/Vendor Collaboration; 2) Board Report; 3) Executive Director's Report; 4) ACRC Vendor Forum Representative Updates; and 5) Announcements/Comments. All present provided self-introductions.

Without objection, Lindsey Dyba made the motion to approve the Provider Advisory Committee meeting minutes of March 13, 2025, as submitted.

*Due to time constraints, the agenda was modified.

1. ***Resource Sharing/Vendor Collaboration***
   - Ms. Dyba noted that the Outreach Committee asked to add this agenda item so that PAC members could share resources and troubleshoot issues that they have encountered.
   - Recently, A.I.M. & Associates encountered an issue when one of their employees got into an accident while transporting a client.
     - Mr. Brandon shared that when one of their employees got into an accident, the employee's insurance would not pay for the damage to her vehicle or the car that she struck, even though she was at fault. The company's insurance covered any injuries from the accident and damage to the other vehicle, but the company's insurance policy did not cover damage to the employee's vehicle. A.I.M. & Associates had to pay close to $7,000, out-of-pocket, to repair their employee's vehicle.
   - Mr. Chenu, with Newfront Insurance, stated that there is a gap in coverage.
     - Most providers require direct support professionals (DSPs) who drive clients in Supported Living Services (SLS), Independent Living Services (ILS), and respite to show proof of their auto insurance and have acceptable driving standards. The way that personal auto insurance works is that drivers are typically "rated" for personal and/or business use. Most employees will purchase the least expensive insurance with low limits, under the personal use auto insurance policies. Purchasing a commercial use/business auto policy is quite expensive, and the employer is also responsible for picking up the expenses of anything that is not covered. There is also a mechanism that you can have a personal use auto policy and purchase an endorsement for business use, which costs more money, and not all personal auto insurance companies will offer that.
     - Often, in the event that there is an accident on the job, the employee's insurance company will state that they did not know the employee was using their vehicle for work and deny the claim. If an employee's insurance company denies coverage, most providers have hired a non-owned auto liability as part of their commercial insurance package, which would cover any autos that are not owned by the

provider/not registered to the company. The employee's personal insurance is always primary. If the employee does not have adequate limits, then the non-owned liability will step in to provide excess insurance to cover that gap. In addition, it will step in if there is no insurance (lapses in coverage), or if the employee's auto carrier has denied the claim. It will only pay the damages for the third party – it will not pay for your employee's vehicle. That is where the main gap is – damage to your employee's vehicle.

- Mr. Chenu has advised his clients to set aside funds for instances such as this. The alternative is to purchase a stand-alone physical damage insurance policy for each of your employees' vehicles, which could cost upwards of $50,000. And those insurance companies will underwrite not only your drivers, but they will want a list of all of the vehicles, because they will not want to insure physical damage for older vehicles.
- Some providers choose to have a policy that states that employees cannot drive their personal vehicle during the course of business; they are only allowed to use public transportation or ride sharing apps.
- Service providers could never mandate their employees purchase their personal auto insurance from a particular insurance carrier.
- The best option is to have company vehicles that are used for transporting clients.

- AB 815 (Ortega) Vehicle insurance: vehicle classification. This bill will be heard in its first policy committee on April 23rd. California Disabilities Services Association (CDSA) has been working to make sure the bill's language is correct.
  - Ms. Chaubard, CDSA's Government Affairs Director, noted that there are some protections for employees who use their vehicles when they volunteer. This bill would allow for that same coverage.
  - It is important to note that CDSA has been involved with the Insurance Department during this whole process. It will be up to the Insurance Department to work with insurance companies to figure the path forward if/when this bill passes.
  - CDSA is seeking letters of support prior to the hearing on April 23rd. It is important to get this issue at the forefront of people's minds. If you have any DSPs that are willing to share their concerns, it would be extremely helpful.
    - Ms. Chaubard will provide Ms. Dyba with a sample letter. She can be reached at echaubard@cal-dsa.org.
    - The Capitol Coalition may want to partner with CDSA on this.

- If anyone has topics that they would like to discuss at future meetings, please reach out to Ms. Ramirez.

2. ***Board Report***
   - Mr. Broadbent shared that the "Meeting Our Mission" segment at the March 27th Board meeting highlighted Collin Atlee, who has attended "Exceptional Minds" since 2013. Collin uses animation to show what is happening in his head, and shared an animation video, which is posted on his YouTube channel. Collin is available for freelance work.
   - The Board approved the Slate of Officers for the 2025-26 fiscal year (FY) and the revised Conflict of Interest Policy, which includes the Department of Developmental Services' (DDS') mandated changes to regional centers' existing policies.
   - They also approved a contract with Dr. Peter Himber, who is a medical physician who will be assisting ACRC with its eligibility determination phase after his retirement.
     - Regulations related to CalPERS require the Board of Directors approve the contract, based on the needs of the agency, within the six-month waiting period prior to becoming a retired annuitant.

3. ***Executive Director's Report***
   - Ms. Banales noted that ACRC's Performance Contract public input process is starting soon. This contract includes public policy measures that DDS has put forth.
     - Flyers will be posted on our agency's website in multiple languages.
     - We will be using the same format as in years past, sharing the draft at the May 8th PAC meeting, the May 13th Client Advisory Committee (CAC) meeting, the Board's May 12th Executive Committee meeting, as well as ACRC's May 7th Community Meeting.
   - The Association of Regional Center Agencies (ARCA) continues to advocate for Medicaid regarding the federal changes that may or may not happen. They are organizing a rally outside Representative Kevin Kiley's Rocklin office on Wednesday, April 23rd, from 11:30 a.m. to 1 p.m.
   - Ms. Moorman and Ms. Banales will be attending the 3rd Annual Excellence in Equity Awards Ceremony on Monday, April 29th. ACRC has been nominated for the Sierra College Excellence in Equity Award in the category of Corporate/Community Partner.
     - DDS' Human Resources (HR) Department has approached ACRC to improve their own inclusive hiring practices. ACRC will be assisting the department with a hiring workshop to be held in mid-June (date to be determined).
     - The department is seeking ways to set the tone and assist other state departments.
   - The DSP Collaborative will soon be expanded to include the seven Los Angeles regional centers, and they are researching Home and Community-Based Services (HCBS) funding options, as well.

  - If a service provider has any DSPs that would like to be highlighted on the DSP Collaborative website, please contact Ms. Moorman.
- Ms. Neri shared that there are significant changes happening due to the rate study. Services are being unbundled by discipline for Early Start Specialized Therapeutic Services (Service Code 116).
  - The purpose of the rate study is to provide equity and sustainability.
- Ms. Duchene noted that ACRC's Community Services and Supports (CSS) and Accounting Departments have been working to finalize the Service Acknowledgement Form (SAF) that is due by May 30th. Her team is meeting on Monday, April 14th, and then the forms will be sent to service providers.
  - Regional centers are required to notify DDS how many SAF's they have received on April 22nd, May 13th and May 30th.
  - All providers must participate in the Provider Directory by May 30th. If a provider has not completed this process, they will not be eligible for the 10% quality incentive portion of their reimbursement rate until the next Quality Incentive Program (QIP) opening which is July 2026.
    - If there are any errors in the Provider Directory, please first contact DDS (primary contact), and also inform Ms. Duchene directly.
    - Ms. Duchene recommends that service providers check to make sure everything is correct and finalized in the Provider Directory portal. She will verify the timeline with DDS for new providers.
  - DDS is mailing out acknowledgements to confirm that a service provider has put in for an exemption. After signing the acknowledgement form, any retroactive payments will be processed prior to the end of the FY.
    - PAC members are interested in knowing how many exemptions are being approved by DDS.
  - The group commended ACRC's Accounting Team for their work and availability to assist and answer questions during this process.
- At tomorrow's "Coffee with Community Services", Ms. Draper we will be sharing information about HCBS grant opportunities.
  - ACRC is seeking creative and interesting ideas this year.

4. ***ACRC Vendor Forum Representative Updates***
   - Community Care Licensing (CCL) Regulations Discussion
     - This conversation stems from a previous meeting where PAC members discussed whether a client's support staff was allowed to attend a community day program to assist them with their activities of daily living (ADLs).
     - Stephenie Doub, CCL's Regional Manager (Sacramento South office), reviewed the definition of an adult day program from California's

Health and Safety Code: "Adult day program" means any community-based facility or program that provides care to persons 18 years of age or older in need of personal services, supervision, or assistance essential for sustaining the activities of daily living or for the protection of these individuals on less than a 24-hour basis.
    - She clarified that licenses are tied to addresses.
  - CCL and Title 17 must work in tandem – whichever has the stricter guidance should be followed.
    - Service providers are vendored with the regional center and Title 17 requires that adult day programs be licensed.
    - A community-based program, that is open to the public, would not need to be licensed.
  - The definition of "care and supervision" includes assistance clients with storing and administering medications (verbal reminders would be acceptable), oversight in maintaining their own monies, arranging transportation, and/or monitoring their safety.
    - Ms. Doub will send this definition to Ms. Dyba to distribute to the group and is willing to attend a future meeting for further discussion.
  - Mr. Scantlebury noted that service providers should contact their Community Services Specialist if they plan to change the services that they provide.
  - Ms. Halecky shared that Southside Unlimited has an addendum attached to their program design which states that any client who needs care and supervision must bring their own staff so that they can attend the program.
- ACRC vendor forums will resume in May.

5. ***Announcements/Comments***
   - At the May PAC meeting:
     - Committee members will be electing the PAC's Chair and Co-Chair/Designated Representative to ACRC's Board of Directors for the 2025-26 FY.
     - An update will be provided on the Financial Management Service (FMS) grants.
   - Ms. Watilo encouraged people to get involved in the rallies and community meetings regarding the potential cuts to Medicaid.
   - Mr. Ciampa shared that the respite assessment tool will be released in May, although no public input has been gathered thus far. There will be a 30-day comment period once it is released.
     - Ms. Banales noted that all regional centers have been piloting this tool, and they have sent DDS their feedback.

The next PAC meeting is scheduled for **Thursday, May 8, 2025**. The meeting adjourned at 11:31 a.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Lori Banales

Alta California
Regional Center

SLATE

TO: Members, ACRC Board of Directors
FROM: Kelly Pennington, Board Development Committee Chair
RE: Candidates for 25-26 FY
DATE: April 1, 2025

ACRC's Board of Directors will vote on the 2025-26 FY's Slate of Officers and Board positions at the May 29th Board meeting.

The Board has approved the Board Development Committee's recommended slate, which is:

President:	DAN LAKE, Sacramento County
Vice President:	KELLY PENNINGTON, Sacramento County
Secretary:	STEVEN SANCHEZ, Placer County
Treasurer:	ANWAR SAFVI, Sacramento County
ARCA Rep:	KELLY PENNINGTON, Sacramento County
ARCA Rep (alternate):	DAN LAKE, Sacramento County
ARCA-CAC Rep:	AMY LAMPE, Yuba County
ARCA-CAC Rep (alternate):	STEVEN SANCHEZ, Placer County

Alta California Regional Center
Financial Report 2024-25 Fiscal Year
March 30, 2025

PURPOSE: Review of monthly financial reporty by service category and contract allocation to ensure expenditures are inline with expectations and pl
REQUESTED ACTION: Motion to Accept by Finance Comm/Full BODs (Motion/Second/Commit to Accept) - The Board formally accepts the monthly financial report as s

Percent of Year Elapsed:	**75.0%**
Percent of POS Expended	**72.9%**
Percent of OPS Expended	**66.1%**

Purchase of Services (POS)	**Current Month**	**Year-to-Date**	**Projected Expenditures Apr-Jun**	**Actual YTD + Projected**	**Surplus (Unallocated)**
Out of Home	*$21,298,439*	*$168,054,266*			
Day Programs	*$9,384,235*	*$77,296,520*			
Transportation	*$4,529,820*	*$50,600,115*			
Respite	*$7,707,362*	*$55,146,380*			
Behavior Intervention	*$133,960*	*$1,139,450*			
Community Integration Training	*$4,394,968*	*$42,419,652*			
Supported Living Services	*$9,953,466*	*$104,856,767*			
Other Services	*$9,255,526*	*$75,208,048*			
Total POS	**$66,657,776**	**$574,721,196**	*$209,278,804*	$784,000,000	**$5,593,894**
Comm. Placement Plan (CPP)	*$138,237*	*$807,263*	*$0*	$807,263	**($412,150)**
Total POS & CPP	**$66,796,013**	**$575,528,460**	**$209,278,804**	**$784,807,263**	**$5,181,744**

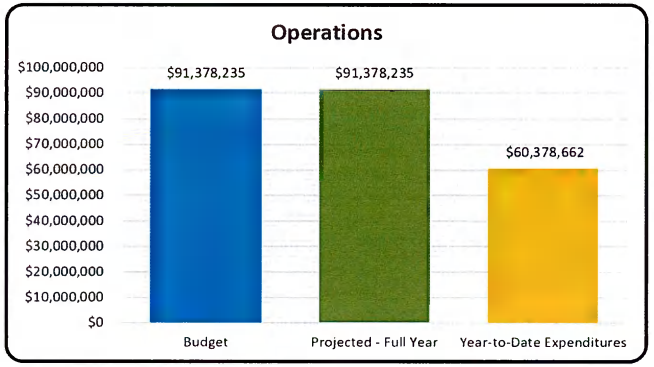
Operations (OPS)	**Current Month**	**Year-to-Date**	**Projected Apr-Jun**	**Actual YTD + Projected**
Salary & Benefits	*$7,001,507*	*$53,964,922*		
Equipment	*$0*	*$181,548*		
Facility Rent and Maintenance	*$350,323*	*$3,378,394*		
Communication	*$5,667*	*$452,505*		
Insurance	*$2,568*	*$683,514*		
Information Technology	*$14,659*	*$775,217*		
Legal Fees	*$28,923*	*$223,317*		
Board Expenses	*$119*	*$7,357*		
Accounting Fees	*$0*	*$0*		
Professional Services	*$37,785*	*$639,335*		
Staff Mileage	*$60,226*	*$493,302*		
ARCA Dues	*$0*	*$138,107*		
General Expenses	*$57,907*	*$249,481*		
Other Income	*($5,089)*	*($50,681)*		
Interest Income	*($723)*	*($757,655)*		
Total OPS	**$ 7,553,872**	**$ 60,378,662**	**$30,999,573**	**$91,378,235**
Grand Total	**$ 74,349,885**	**$ 635,907,122**		

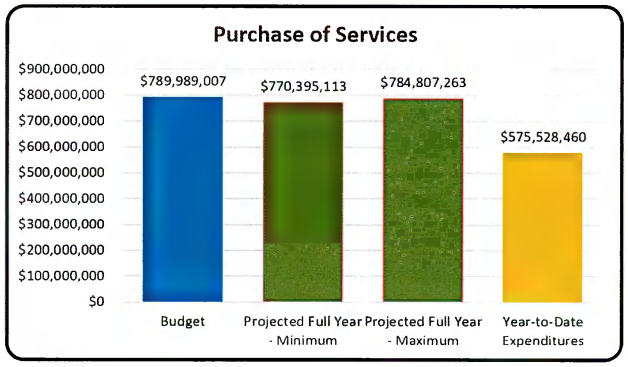
Alta California Regional Center
Financial Report 2024-25 Fiscal Year
March 30, 2025

Budget/Allocation Detail:	OPS	POS	CPP	Total
Preliminary Allocation	$55,314,886	*$614,599,267*		*$669,914,153*
1st amendment	*$36,063,349*	*$174,994,627*	*$395,113*	*$211,453,089*
2nd amendment				*$0*
3rd amendment				*$0*
4rth amendment				*$0*
Total Allocation	**$91,378,235**	**$789,593,894**	**$395,113**	**$881,367,242**

Notes:

This report represents payments made through January 31, 2025, or 7 month of the 2024-25 fiscal year. Purchase of Service (POS) expenditures were approx $74.4 million and Operations (OPS) expenditures were approx $7.6 million for the month. The allocation is reflected through the A-1 Allocation and represents 97%-99% of the fiscal year funding, the remaining anticipated amounts in further allocations will be mainly in restricted programs or rent allocations. Through the A-1 allocation, our budget reflects our partial approved rent allocation, caseload growth, specialized caseload funding, partial CCP/CRDP funding, funding to support the rate reform implementation, special policy positions, SDP outreach, and Cultural competency focus among other continuing items from previous year. We have set a strong hiring plan for new positions along with targeted funding of our unfunded liabilities, based on an expectation of what our allocation will be. Rising inflation has been in the headlines and we are actively managing our inventory of equipment and also supplies to address any impacts from future supply issues and cost impact; however, inflation has started to taper from a growth perspective, we continue to monitor this. Some key ongoing and support costs will be related to our; new case management system and related technological transitions, our new Sacramento headquarters relocation, and rising salaries as more than half staff have growth in their salary scales. We also have consciousness on the current LAO budget projections and anticipation of a budget deficit and are taking measures to ensure we are ready for any adjustments on our end. The current presentation is mainly to show projected expenses and our total allocation through the A1. Much of the new funding is for reduced caseloads in ages 0 to 5 years old. In POS, we project a total budget of approx $750 million dollars. The main component of POS funding are the provider rate increases that were implemented on April 1, 2022 and we had the last phase implemented this current month of January 2025, this will be the last 25% to the rate model inclusive of the 10% incentive. The burns rate study was also updated to implement Statewide legislative minimum wage increases effective July 2024 that will impact the POS budget. The OPS budget does have expenses that are set to incur later, such as the key costs mentioned along with our audit fees. Overall the CY budget appears healthy for our Regional Center with the economic uncertainty due to weak economic trends, monetary tightening and State budget deficit.





Indicates Budget Amount

Indicates Projected Expenditures are less than or equal to budget

Indicates Year-to-Date Expenditures

Indicates Projected Expenditures are greater than the budget

CONTRACTS over $250,000 REQUIRING BOARD APPROVAL

Alta California Regional Center

Vendor #	Vendor Name	Service Code	Type of Service	Clients Served	Contract Start Date	Contract End Date	Fiscal Year	Contract Amount	Comments
TBD	Brinshore Development & Operative Office	999	MFH	8	6/1/2025	6/30/2027	24/25	$ 800,000	

ACRC would like to partner with Brinshore Development & Operative Office on 641 5th Street project, a multifamily housing project which aligns with area 3 of the Strategic Plan: Housing.

The project is located at 641 5th Street in West Sacramento. This location has walkable connections to the river front, nearby shopping, and bus transit within a few minutes walking distance. Multifamily Housing Devleopment by Brinshore Development and Operative office located in West Sacramento. Brinshore will set aside 8 two bedroom units with project based vouchers of its 36 unit development. This project is also in partnership with Yolo County Housing, New Hope Community Development Corporation. These units hold a restrictive covenant of 55 years maintaining affordability while allowing our clients to age in place should they choose to do so. Anticipated lease up in Summer 2027.

REQUESTED ACTION: The Board of Directors formally approve the requested contract(s). (Motion to approve/Second/Commit).

CONTRACTS over $250,000 REQUIRING BOARD APPROVAL

Alta California Regional Center

Vendor #	Vendor Name	Service Code	Type of Service	Clients Served	Contract Start Date	Contract End Date	Fiscal Year	Contract Amount	Comments
TBD	Mercy Housing California	999	MFH	10	6/1/2025	6/30/2027	24/25	$ 1,000,000	

ACRC would like to partner with Mercy Housing California on Bretton Woods Senior Apartments , a senior community housing project which aligns with area 3 of the Strategic Plan: Housing.

The Bretton Woods Senior (55+) apartments will be located at 39660 W Covell Blvd in Davis. This location is near grocery shopping, health center, hospital and bus stops. The Bretton Woods Senior project has 75 units with 10 set aside units for Alta clients consisting of 8 one bedroom units and 2 two bedroom units with project based vouchers. These units hold a restrictive covenant of 55 years maintaining affordability while allowing our clients to age in place should they choose to do so. Anticipated lease up in Winter 2027.

REQUESTED ACTION: The Board of Directors formally approve the requested contract(s). (Motion to approve/Second/Commit).