Alta California Regional Center
Board of Directors Meeting
4151 E Commerce Way, Sacramento 95834
Thursday, May 28, 2026 – ***5:00 P.M.***
Registration Link
AGENDA

Call to Order

Introductions – Reading of ACRC's Mission & Vision

Service Recognitions

Community Comments/Announcements

***Public comment/input:**

At each regional center board meeting time shall be allowed for public input on all properly noticed agenda items prior to board action on that item. Time shall be allowed for public input on any issue not included on the agenda [W&I Code 4660 (c)].

Please note: Each person is provided up to 3 minutes. The Board appreciates and accepts all input without discussion.

Email: acrcboard@altaregional.org

▶ Consent Agenda – *These matters are expected to be routine and non-controversial and are usually approved by a single majority vote without discussion. Items can be removed from the consent agenda to be discussed and considered separately.*

a. Excused Absences
b. Regular Session Minutes of 3/26/26 *[Tab 1]*
c. Committee Minutes
    1. CAC *[Tab 2]*
        - Approve CAC Designated Rep to Board for 2026-27 FY *[Tab 3]*
    2. Executive *[Tab 4]*
        - Approve 2026-27 FY Board Meeting and Board Committee Meeting Schedules *[Tab 5]*
    3. Finance *[Tab 6]*
    4. PAC *[Tab 7]*

New Business

- ▶ a. Approve Slate of Officers and ARCA Representatives for 2026-27 FY *[Tab 8]*
- ▶ b. Approve Revised Resource Development Policy *[Tab 9]*
- ▶ c. Finance Committee
  - 1. Monthly Financial Report *[Tab 10]*
- d. Committee Updates
  - 1. CAC
  - 2. PAC
- e. President's Report – Dan Lake, President
- f. Executive Director's Report – Lori Banales, Executive Director
  - 1. FY 2026-2027 Performance Measures Input
- g. ARCA-CAC Report – Amy Lampe, ARCA-CAC Rep.
- h. ARCA Report – Kelly Pennington, ARCA Rep.

- ▶ **Executive *(CLOSED)* Session**
  (per W&I Code, Sec. 4663(a)(1),(2),(3),(4),(5))

a. Legal Issues
b. Personnel Issues
c. Real Estate Issues

Announcement of Closed Meeting Discussion

Adjournment

▶ Action item

Next meeting is scheduled for Thursday, July 23, 2026 @ 5 p.m.

Alta California Regional Center
Board of Directors Meeting
Thursday, March 26, 2026
Minutes

Present: Carmen Aguilar, Jackie Armstrong, Garrett Broadbent, EunMi Cho, Tom Hopkins, Dan Lake, Amy Lampe, Kelly Pennington, Akkia Pride-Polk, Steven Sanchez

Absent (* excused): Johnny Deng*, Anwar Safvi*, Ceasar Seabron

Staff: Lori Banales, Iqbal Ahmad, Jennifer Bloom, Tracy Brown, Michelle Duchene, Jordan Eller, Jon Horbaly, Camelia Houston, Mechelle Johnson, Jaspreet Mann, Faye McKenzie, Carly Moorman, Ryan Patchin, Rhonda Phillips, James Pierce, Lisa West

Facilitators: Amy Fulk, Naomi Smith

Visitors: Steve Andrews, Taylor Berry, Maria Davila, Maureen Fitzgerald, Yasmin Herrera-Vilchez, Lara Jolin, Patricia Kamlley, Nick Lee, Bill Mattingly, Malia McCoin, Michaela McCoin, Sylviana Moore, Teyler Mosley, Sue Samuel, Terri Scheufele, Jerald Waters, Caili Wilk, Kim Zehring

1. ***Call to Order – Reading of ACRC's Mission & Vision*** – The Board of Directors met at 5:02 p.m. on Thursday, March 26, 2026. Mr. Sanchez read aloud ACRC's Mission and Vision.

2. ***Meeting Our Mission***
   - Ms. Bloom introduced Michaela McCoin and her daughter, Malia, a 15-year-old client who lives in Sly Park.
     - Ms. McCoin shared that this past summer, they were coming back from Sutter with no air conditioning in their vehicle. They reached out to ACRC for assistance. Their Service Coordinator (SC) had just retired, and their interim SC started the process. They were then assigned Amanda as their SC. She was happy to assist the family in getting their new vehicle before the first snow. The van has been life changing, relieving family members of stress. They travel an average of 12,000 medical miles per year.
       - Ms. McCoin noted that ACRC has supported in many other ways over the years, as well.

3. ***Community Comments/Announcements***
   - Ms. Herrera-Vilchez shared that ACRC's Purchase of Services (POS) utilization rate for fiscal year (FY) 2024-25 was 57%.

- Mr. Lake noted that the approval of the revised Resource Development Policy is being pulled from the agenda.

4. ***Consent Agenda*** – **By consensus, the following consent agenda items were approved: a) excused absences of Johnny Deng and Anwar Safvi; b) regular session Board meeting minutes of January 22, 2026; and c) Board Development Committee (BDC), Client Advisory Committee (CAC), Executive Committee, Finance Committee, and Provider Advisory Committee (PAC) minutes.**

5. ***New Business***
   - *New Board Member Applicant*
     - The BDC is recommending Terri Scheufele to ACRC's Board of Directors, who shared a brief introduction of herself.
       - Ms. Scheufele lives in Folsom, the eastern edge of Sacramento County. She is a parent; her son is a client, who has autism and is legally blind. They just transitioned to the Self-Determination Program (SDP). Ms. Scheufele got her Master of Business Administration (MBA) from Georgetown University and is a member of the Disability Housing Alliance. She is honored to be considered for Board membership. The regional center system has been vital in her son's and her family's lives.

M/S/C **(Pennington) To approve the appointment of Terri Scheufele to ACRC's Board of Directors.**

   - *Approve Slate of Officers and ARCA Representatives for 2026-27 FY*
     - Ms. Pennington shared that the proposed Slate of Officers for the 2065-27 fiscal year (FY) is as follows:
       - President – Dan Lake
       - Vice President – Kelly Pennington
       - Secretary – Steven Sanchez
       - Treasurer – Anwar Safvi
       - ARCA Delegate – Kelly Pennington
       - Alternate ARCA Delegate – Dan Lake
       - ARCA-CAC Delegate – Amy Lampe
       - Alternate ARCA-CAC Delegate – Steven Sanchez

M/S/C **(Pride-Polk) To approve the proposed Slate of Officers for the 2026-27 FY as presented.**

- *Approve Proposed Bylaw Revisions*
  - Mr. Lake noted that the proposed bylaw revisions include ACRC's Sacramento address change and removing the Strategic Planning Committee from the Standing Committees; it will be an ad-hoc committee.

M/S/C **(Hopkins) To approve the proposed bylaw revisions as presented.**

- *Finance Committee*
  Issue 1: Monthly Financial Report

  Discussion and Action: The January 31, 2026 financial report is under Tab 10 of the Board packet; minutes are under Tab 5. With 58.3% of the FY elapsed, ACRC has expended 54.7% of Purchase of Services (POS) and 54.1% of Operations (OPS).

  Mr. Ahmad shared that ACRC received our third amendment from the Department of Developmental Services (DDS), which included rate study implementation funding. On February 28th, the "hold harmless" clause expired for service providers. Unless the provider received a unique exemption from the department, their rate was aligned with the rate study (rate decrease). This affected 145 vendors – the majority of these were transportation vendors, who were moved to a new rate model on March 1st.

M/S/C **(Hopkins) To accept the monthly financial report as submitted.**

Issue 2: Approve POS Contracts of $250,000 and above

Ms. Eller shared that ACRC was awarded Community Resource Development Plan (CRDP) funding this FY to develop this project as our agency has young children that have been assessed as needing an Enhanced Behavioral Support Home (EBSH) due to exhibiting sexual maladaptive behaviors.

This home will serve children ages seven to 17 who need a step-down from a restrictive placement, or who are currently in the family home and need a higher level of care. Ms. Eller clarified that the home would serve clients in a five-year age gap and would not have a time limit for length of placement; the client would be able to stay in the EBSH for as long as their Planning Team determined the need. She also noted that ACRC always looks for the least restrictive setting.

Brilliant Corners will locate, acquire and renovate a property that will operate as a four-bed EBSH for children. Funding is only for the development of the home. If this contract is approved, ACRC will be seeking approval for the provider at a later date.

M/S/C **(Armstrong) To approve the $950,000 contract for Brilliant Corners as presented.** (one abstention)

- *Committee Updates*
  - CAC
    - Mr. Hopkins shared that the CAC met on March 10th and February 10th.
      - The group discussed the need to increase direct support professionals (DSPs) that come into client's homes to assist clients in their daily lives. Ms. Banales provided information about the DSP Collaborative and the DDS DSP University. She also shared that the California Policy Center for Intellectual & Developmental Disabilities (CPCIDD) is working to research and elevate the issues to influence state policy.
      - Ms. Banales shared the dates of the upcoming Assembly and Senate Hearings. She also provided an overview of the Trailer Bill Language (TBL) that the department released at the beginning of February.
      - The group continued to discuss Strategic Thinking and how this will shape their annual projects/activities.
  - PAC
    - Mr. Broadbent shared that the PAC met on February 12th.
      - The group was pleased to hear about the training that ACRC has been holding for SCs.
      - Mr. Ciampa provided an update on transportation rates. This is an area where DDS has done a lot of ideations on how clients have access to their community. The implementation is under monitoring; this is the best version we have had in ten years.
      - The group received a presentation from Bryan Neider, with AbilityPath, on Artificial Intelligence (AI).
      - The California Community Living Network (CCLN) is paying particular attention to the TBL and the federal 40-hour workweek for Supported Living Services (SLS). They

support keeping the overtime exemptions that are currently in place.

- The California Disabilities Services Association (CDSA) is supporting the following bills:
  - SB 969 (Reyes) – Developmental services: remote services and supports. This bill would make the remote service delivery model a permanent option.
  - AB 2414 (Nguyen) – Developmental services: direct support professionals. This bill would provide a regulatory definition for DSPs. If it passes, providers will be able to advocate for appropriate rates and wages.
- The California Respite Association (CRA) continues to work with DDS on the Standardized Respite Tool.

- *President's Report*
  - Mr. Lake welcomed Ms. Scheufele to the Board and expressed appreciation to those Board members who volunteered to serve as an Officer for the next FY.

- *Executive Director's Report*
  - Ms. Banales shared the staff appreciation video that was made to honor our staff. The work that they do is meaningful and appreciated at every level.
  - The "DDS Bridges – Building connections to developmental services" newsletter came out this week. Ms. Banales was pleased to see that the department highlighted Cindy, who previously served on ACRC's Board of Directors, and shared her experience in participating in ACRC's Technology Pilot Program.
  - In 2023, as part of SB 138, DDS was directed to develop a statewide standardized respite assessment tool. The department is relying heavily on Service Coordinators (SCs). All 21 regional centers have a small group of SCs who have been using this new tool, alongside their current process, to determine the validity. The pilot will end at the end of April and then in the fall, they will train SCs across the state on the new tool, as well as the community, prior to its release.
  - DDS is hosting a Career Fair for individuals with intellectual and developmental disabilities (IDD) that are looking for State employment on April 7th, from 10 a.m. to 2 p.m. Registration is required. This event is open to the community, at large. The department has hired a Workforce Diversity Specialist, Kathryn Jue, who will take an active role in sharing employment opportunities within the DDS with regional center clients.

- DDS has revamped the Self-Determination Program (SDP) Orientation. They have contracted with the State Council on Developmental Disabilities (SCDD) for this online orientation, which is broken down into two, two-hour required segments. A "Certificate of Completion" is required prior to entering the program. Interested individuals can access the registration link on DDS' website, as well as the SCDD website. This orientation is available in multiple languages.
- Ms. Banales reminded Board members that there was a delay in presenting ACRC's Strategic Plan End of Year Reports for 2024 and 2025 due to DDS changing regional center Performance Contracts from calendar year to FY which created data misalignment.
    - ACRC staff highlighted activities from each report.
    - These will be posted on ACRC's website.

♦ *ARCA-CAC Rep. Report*

- Ms. Lampe shared that the group is meeting on May 18th and 19th in person. They will be going to the State Capitol to speak with legislators.

♦ *ARCA Delegate Report*

- Ms. Pennington shared that the Association of Regional Center Agencies (ARCA) met last week and reviewed the TBL. Everyone is committed to supporting clients and families across the state. They all agreed to disagree with the TBL proposed removal of the 25% requirement for client/family membership. At some point, regional center delegates will be bringing before their Boards this topic – keeping the intention of the Lanterman Act in place. When you remove that language, it opens the door for exclusion, and we are all about inclusion.
- The group will meet again in June.

6. ***Closed Session*** – At 6:21 p.m. the Board adjourned to closed session to discuss legal and personnel issues.

7. ***Announcement of Closed Meeting Discussion*** - At 7:20 p.m. the Board reconvened in open session following a closed session in which legal and personnel issues were discussed.

8. ***Adjournment***
   The meeting adjourned at 7:20 p.m.

Lisa West
Executive Secretary

cc: Lori Banales

Alta California Regional Center
Client Advisory Committee Meeting
Tuesday, May 12, 2026
Minutes

Present:
Amy Lampe, Chair
Tom Hopkins, Design. Dir.
Lisa Cooley
Tiffany Johnson
Jacie Oakley
Steven Sanchez

Absent: (* excused)
Amanda Parker*
Kimberly Terrell*
Patty Wallace*
Karen Young*

Visitors:
Yasmin Herrera-Vilchez
Robert Levy
Ruben Medina
Daniel Perez
Joseph Wilson

Facilitators:
Amy Fulk
Naomi Smith

Board Members:
Kelly Pennington

Staff:
Lori Banales, Executive Director
Jennifer Bloom, Director of Client Services
John Decker, Director of Community Services
Mechelle Johnson, Director of Client Services
Reyva Johnson, Client Advocate
David Lopez, Client Advocate
Jacob Miller, Client Advocate
Lisa West, Executive Secretary

The Client Advisory Committee (CAC) met on Tuesday, May 12, 2026, at 2:05 p.m. to discuss: 1) Message from Lori; 2) CAC Chair & Designated Rep to Board for 2026-27 FY; 3) Strategic Thinking; 4) Updates; and 5) Public Comments/Announcements. All present provided self-introductions.

Without objection, Tom Hopkins made the motion to adopt the CAC meeting minutes of March 10, 2026, as submitted.

1. ***Message from Lori***

- Lori shared that Governor Newsom will release the May Revision on Thursday morning. We must be prepared as we anticipate the impact of the deficit that the state is facing. Following the May Revision, the hearings will begin. We will monitor everything as things can change up to the day that the Governor signs the budget. Per the statutory requirement, the legislature must place an agreed upon budget on the Governor's desk by June 15th; he has until June 30th to sign. Lori reminded everyone that this is not the first time that our statewide service system has faced challenges, but we remain resilient and will continue to serve the clients/families that rely on us every day. Because there is no better advocacy than from those that receive the services and supports from regional centers, we may call on you to share your advocacy skills.

- Alta is seeking input that will help shape our planned activities for the performance measures that the Department of Developmental Services (DDS) has put forward. This year is different from others. Alta has posted on our agency's website a link to submit your comments/suggestions. We also created a survey for each of the different performance measures – Regional Center Performance Contract Measures Feedback. Feedback is needed by May 29th, so that the Board's Executive Committee can approve Alta's 2026 Performance Contract at their June 8th meeting.
  - Suggestion was made to include sharing counseling services/support groups with 18- to 25-year-olds.
    - Lori requested that each CAC member share at least one idea. If you need assistance, please contact Lisa W.
- Alta's Executive Team is available to share information with advocacy groups. Please reach out if you would like them to present on a specific topic.
- Lori thanked Jennifer Bloom and Mechelle Johnson for sharing information about Alta at the Supported Life Institute's Conference last week.

2. ***CAC Chair & Designated Rep to Board for 2026-27 FY***

- Amy Lampe and Steven Sanchez have expressed interest in serving as the CAC Chair, and Amanda Parker is interested in serving as the CAC Designated Representative to Alta's Board of Directors for the 2026-27 fiscal year (FY).

Without objection, the committee nominated Amy Lampe as the CAC Chair and Amanda Parker as the CAC Designated Representative to the Board for the 2026-27 FY.

3. ***Strategic Thinking***

- Jacob shared that Amy L. requested that he revisit the idea of "Strategic Thinking", which is the ability to look beyond day-to-day tasks and make decisions with the long-term mission, risks, and opportunities in mind. It focuses on *where you're going*, *why*, and *how today's choices shape future outcomes*.
- Some additional suggestions include:
  - Having instructions on how to use adaptive equipment.
  - Explain the differences between respite and babysitting for families that are new to the regional center.
- Jennifer reviewed the ideas from the March CAC meeting that this committee discussed. We will share the mock-up of the "Client Advocate Corner" that will be posted on Alta's website at the June meeting.

4. ***Updates***

- PAN
  - The next meeting is scheduled for June.
- Alta Board
  - Altas's Board of Directors met on March 26th.
    - A mother and daughter came to share how Alta services and supports have changed their lives in the "Meeting Our Mission" portion.
    - They approved a new Board member – Terri Scheufele.
    - The Board approved bylaw revisions, the financial report and a housing contract.
    - Alta staff presented the Strategic Plan End of Year Reports for 2024 and 2025.
- ARCA-CAC
  - They are holding a face-to-face meeting on May 18th & 19th in Sacramento.

5. ***Public Comments/Announcement***

- The Special Olympics NorCal's Summer Games will be held June 26th-28th at Santa Clara University.
- Alta is holding a virtual Supported Decision-Making (SDM) Training on June 1st, from 1 to 2 p.m. Registration is required.
- Reyva shared that the Best Buddies program just finished teaching individuals, ages 18 to 27, job skills at UC Davis Hospital. She attended a graduation ceremony for the 12 participants, three of which already have secured jobs.
- The 2026 Summer Institute on Neurodevelopmental Disabilities will be held virtually on Friday, July 24th, from 8:30 a.m. to 12 p.m. Registration will open in June. Interested individuals can find additional information on their website.
- The 40th Annual Supported Life Conference is scheduled for October 8th & 9th, at the Wyndam Hotel in Sacramento.

The next CAC meeting is scheduled for **Tuesday, June 9, 2026**. The meeting adjourned at 3:08 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Lori Banales

Tab: 3
Action: Yes

BOARD ITEM REPORT

Title: Client Advisory Committee (CAC) Designated Representative to Board for the 2026-27 fiscal year (FY)

Issue: The CAC must nominate a designated representative to the Board for each FY.

Description: On May 12, 2026, the CAC agreed to present Amanda Parker as the CAC designated representative to the Board for the 2026-27 FY.

Recommendation: To accept the CAC's recommendation of Amanda Parker as the CAC designated representative to the Board of Directors.

Alta California Regional Center
Executive Committee Meeting
Monday, May 11, 2026
Minutes

Present:
Dan Lake, President
Kelly Pennington, Vice President & ARCA Rep
Steven Sanchez, Secretary
Amy Lampe, ARCA-CAC Rep
Carmen Aguilar, Member-at-Large

Absent: (* excused)
Anwar Safvi*, Finance Comm. Chair

Board Members:
Garrett Broadbent
EunMi Cho
Johnny Deng
Tom Hopkins
Terri Scheufele

Visitors:
Steve Andrews
Dawn Dingman
Loretta Duncan-Fowler
Maureen Fitzgerald
Charlotte Rose

Facilitators:
Naomi Smith

Staff:
Lori Banales, Executive Director
Phil Adams, IT Director
Iqbal Ahmad, Chief Operating Officer
Jennifer Bloom, Director of Client Services
Tracy Brown, Associate Client Services Director
John Decker, Director of Community Services
Jon Horbaly, IT Support Technician
Camelia Houston, Director of Intake & Clinical Services
Faye McKenzie, Associate Client Services Director
Mechelle Johnson, Director of Client Services
Japree Mann, Associate Client Services Director
Lisa West, Executive Secretary

The Executive Committee met on Monday, May 11, 2026, at 5:15 p.m. to discuss:
1) Approve 2026-27 FY Board Meeting and Board Committee Meeting Schedules;
2) Approve Revised Social Recreation, Camping and Non-Medical Therapies Policy;
3) Approve Revised Resource Development Policy; 4) President's Report; and
5) Executive Director's Report.

Without objection, Dan Lake made the motion to adopt the Executive Committee meeting minutes of March 9, 2026, as submitted.

1. ***Approve 2026-27 FY Board Meeting and Board Committee Meeting Schedules***
   - The October committee date varies from the normal schedule due to an ACRC holiday.

Without objection, Kelly Pennington made the motion to recommend to the full Board the approval of the 2026-27 FY Board Meeting and Board Committee Meeting Schedules as presented.

2. ***Approve Revised Social Recreation, Camping and Non-Medical Therapies Policy***
   - Ms. Banales noted that on September 25, 2025, the Board of Directors approved ACRC's revised Social Recreation Policy, which was pre-approved by the Department of Developmental Services (DDS). We are still waiting for the department to formally approve that policy.
   - On March 25, 2026, DDS released a DDS Guidance that invited regional centers, who had not received DDS approval on their pending approved policy, to use a template for their updated policy. This template aligns consistent language across regional centers. Ms. Banales is asking for the Executive Committee to act on behalf of the full Board to approve this proposed policy, which includes ACRC exception policy language.

     Without objection, Kelly Pennington made the motion for the Executive Committee to approve the revised Social Recreation, Camping and Non-Medical Therapies Policy on behalf of the full Board as presented.

3. ***Approve Revised Resource Development Policy***
   - Mr. Decker noted that ACRC has pulled back the Generative Artificial Intelligence (GenAI) portion of the initial proposed policy.
   - Ms. Pennington expressed concern that ACRC may lose quality vendors with the required insurance coverage.
     - It was noted that ACRC is establishing standards for every service provider for minimum insurance coverage.
   - It was noted that the indemnification clause is already included in Supported Living Services (SLS) and transportation contracts.

     M/S/C **(Lampe) To recommend to the full Board the approval of the revised Resource Development Policy as presented.** (one abstention)

4. ***President's Report***
   - Mr. Lake expressed appreciation to those in attendance today and for Board members who are volunteering their time to serve the community.

5. ***Executive Director's Report***
   - ACRC has collaborative partnerships with the Special Education Local Plan Areas (SELPAs) across our catchment area. Kristine Gamberg, ACRC's Education Support Manager, has been a vital piece in connecting school districts with ACRC staff.
     - Roseville Managers attended a recent "Meet & Greet" with the Placer County SELPA Director. We did the same a few weeks ago with Elk Grove Unified School District (EGUSD).
     - ACRC staff have visited the six transition programs in the Roseville Joint Union High School District (RJUHSD).

  - Through these meetings, Carly Mormann, ACRC's Client Employment Specialist, has had the opportunity to share the employment opportunities that are available to ACRC clients.
    - Ms. Bloom shared that it is positive to see the connections that are happening.
- DDS is holding two Early Start Service Coordinator (SC) Workshops – one in Northern California and another in Southern California. On Wednesday, June 10th, ACRC is hosting the Northern California workshop. With 104 slots to fill, 74 individuals have already registered.
  - Ms. Banales shared that since we moved to this building, ACRC has hosted several DDS meetings/trainings/workshops. Our space affords us an opportunity to collaborate.
- On Thursday, May 14th, the Governor will release the May Revision. We have been told as a statewide service system that we need to be prepared for potential cuts. The Executive Directors are meeting with the department to drill down the information once it is released. Legislative hearings will likely ensue in quick succession. The one thing that Ms. Banales would like to reiterate is that our statewide service system has faced challenges in the past, but we are a resilient system and we will forge ahead.
- ACRC is seeking input on our Performance Measures for the upcoming fiscal year (FY). A survey/Google doc is posted on our website – although ACRC accepts feedback all year long, input on planned activities to be included in our 2026-2027 Performance Contract must be received by May 29th. On June 8th, ACRC staff will bring before this committee the draft 2026-2027 Performance Contract for approval.
- Ms. Banales reviewed the "Dashboard Indicators for the Quarter Ending March 31, 2026" and noted the following:
  - The Lanterman Intake timelines are similar to last quarter. We have had a surge in appeals (due process proceedings), which require Clinical staff to attend/testify. We recently hired two licensed psychologists, which will assist us in the eligibility determination process.
  - We continue to process our Early Start Intakes within the required timelines (averaging 40 days in the current quarter).
  - Caseload Ratios
    - The "Medicaid Waiver" required ration is 1:62; our ratio is 1:70.
    - For Children "Age 5 and under", the required ration is 1:40; our ratio is 1:44.
    - For "All Others", the required ratio is 1:66; our ratio is holding steady at 1:72.
  - Human Resources
    - As of March 31st, ACRC has 902 employees.
    - Over the last quarter, we have hired 45 individuals and have 19 interns.
  - For Targeted Case Management (T19), we have seen an increase from the previous quarter – now averaging 414 units per month.

- ACRC added 177 clients to the Medicaid Waiver this quarter.
- ACRC staff remain committed to transmitting every Special Incident Report (SIR) that is received to DDS daily.
- The "Client Demographics" breaks down the status of clients:
  - Status U = Provisionally Eligible
    - ACRC has seen a large increase in this category over the last year (85%). A contributing factor is that this category now includes children birth to age 5.
  - Status 1 = At Risk Infants 36 months & under
    - ACRC has seen a decrease in this category over the last year (-11.2%).
  - Status 2 = Active Clients
    - ACRC has seen an increase in this category over the last year (8.2%).
- ACRC has seen an increase of participants in the Self-Determination Program (SDP), as well as authorization expenditures. The Self-Determination Advisory Committee (SDAC) is holding their next meeting this Wednesday evening.
- The Participant Directed Services (PDS) Program has grown in client count, as well. This program provides clients/families control over who they can hire to deliver services.
- The "Services Purchased for Clients" section offers information about various categories of service and the average cost per client per month.

The next Executive Committee meeting is scheduled for **Monday, June 8, 2026**. The meeting adjourned at 6:05 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Lori Banales

Alta California
Regional Center

Board of Directors
2026-27 FY Meeting Schedule

Thursday, July 23, 2026

August – *no meeting*

Thursday, September 24, 2026

October – *no meeting*

Thursday, November 19, 2026

December – *no meeting*

Thursday, January 28, 2027

February – *no meeting*

Thursday, March 25, 2027

April – *no meeting*

Thursday, May 27, 2027

June – *no meeting*

*Meetings are scheduled to begin at **5:00 p.m.**

Board Retreats will be held on:

- Saturday, October 17, 2026
- Saturday, April 17, 2027 (tentative)

DRAFT

Alta California
Regional Center

BDC/Finance/Executive Committee
2026-27 FY Meeting Schedule

Monday, July 13, 2026

August – *no meeting*

Monday, September 14, 2026

Monday, **October 5**, 2026 (1st Monday of the month)

Monday, November 9, 2026

December – *no meeting*

Monday, January 11, 2027

Monday, February 8, 2027

Monday, March 8, 2027

April – *no meeting*

Monday, May 10, 2027

Monday, June 14, 2027

*Meetings are scheduled to begin at **5:00 p.m.**

DRAFT

Alta California Regional Center
Finance Committee Meeting
Monday, May 11, 2026
Minutes

Present:
Johnny Deng
Tom Hopkins
Dan Lake
Kelly Pennington

Absent: (* excused)
Anwar Safvi*, Chair
Akkia Pride-Polk*

Board Members:
Carmen Aguilar
Garrett Broadbent
EunMi Cho
Amy Lampe
Terri Scheufele

Visitors:
Steve Andrews
Dawn Dingman
Loretta Duncan-Fowler
Maureen Fitzgerald

Facilitators:
Naomi Smith

Staff:
Lori Banales, Executive Director
Phil Adams, IT Director
Iqbal Ahmad, Chief Operating Officer
Jennifer Bloom, Director of Client Services
Tracy Brown, Associate Client Services Director
John Decker, Director of Community Services
Jon Horbaly, IT Support Technician
Camelia Houston, Director of Intake & Clinical Services
Faye McKenzie, Associate Client Services Director
Mechelle Johnson, Director of Client Services
Japree Mann, Associate Client Services Director
Lisa West, Executive Secretary

The Finance Committee met on Monday, May 11, 2026, at 5:00 p.m. to discuss the Monthly Financial Report.

Without objection, Dan Lake made the motion to adopt the Finance Committee meeting minutes of March 9, 2026, as submitted.

1. ***Monthly Financial Report***

Issue: The monthly financial report is reviewed by the Finance Committee prior to presentation to the Board.

Discussion and Action: The March 31, 2026 financial report indicates that with 75% of the year elapsed, ACRC has expended 71.2% of Purchase of Services (POS) and 69.2% of Operations (OPS) for the current fiscal year (FY).

Mr. Ahmad noted that this is the second year of implementing the provider rate increases from the rate study, with the last phase implemented in January 2026. Monthly POS expenditures will fluctuate between approximately $90 to $100 million depending on the billable days in each month.

ACRC's POS budget is slightly over $1 billion, and Mr. Ahmad expects that ACRC will fully exhaust this funding this FY.

ACRC's line of credit, which was fully approved in prior Board meetings, with U.S. Bank automatically renews on June 1st of every year as long as we acknowledge and inform the bank before FY end. Board approval is needed only when we need to transfer or close the account. Mr. Ahmad expects to access this line of credit this year. As mentioned at the last meeting, regional centers have been discussing their cash flow issues with the Department of Developmental Services (DDS), who has secured funding to cover the projected $1 billion statewide shortfall.

Without objection, Kelly Pennington made the motion to recommend to the full Board the acceptance of the monthly financial statement as submitted.

The next Finance Committee meeting is scheduled for **Monday, June 8, 2026**.
The meeting adjourned at 5:09 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Lori Banales

Alta California Regional Center
Provider Advisory Committee Meeting
Thursday, May 14, 2026
Minutes

Present:
Lindsey Dyba, Futures Explored, Inc., Chair
Garrett Broadbent, Creative Living Options, Co-Chair & Design. Dir.
James Astorga, F&A Astorga Care Home
Taylor Berry, 24 Hour Home Care
Janet Brandon, A.I.M. & Associates
Eric Ciampa, UCP of Sacramento
Andrea Croom, InAlliance
Bonnie Douglas, Turning Point
Kate Halecky, Southside Unlimited
Joe Jaquez, EGACT
Jay Kolvoord, STEP, Inc.
Christa McClure, Tri-County Respite Care Service
Michelle Ramirez, On My Own
Laleh Sharpe, Maxim Healthcare Services
Carole Watilo, Progressive Employment

Absent: (* excused)
Antonio Ranit, Antelope Hills Manor

Interpreters
Aviva Ben-Shitrit-Raiter
Cory Watson

Board Members:
Kelly Pennington

Visitors
Sheila Abrams
Jessica Anderson
Erica Avila
Stephanie Berberich
Lisa Cappellari
NaTasha Harden
Michael Hayes
Melissa Hix
Braydon Holtzinger
Erica Horn
Jessica Knuth
Susana Magana
Marie McConnell
Cody Newport
Branae Owens
Madeline Ronchetto
Jen Roney
Brandie Rovito
Michele Simpson
Allan Villagran
Jasmine Vollenweider
Rafael Wagas
Max Woodford

Staff:
Lori Banales, Executive Director
Jennifer Bloom, Director of Client Services
John Decker, Director of Community Services
Jordan Eller, Specialized Services Manager
Mechelle Johnson, Director of Client Services
Helen Neri, Community Services & Supports Manager
Lisa West, Executive Secretary

The Provider Advisory Committee (PAC) met on Thursday, May 14, 2026, at 9:31 a.m. to discuss: 1) Executive Director's Report; 2) Resource Sharing/ Vendor Collaboration; 3) ACRC Vendor Forum Representative Updates; 4) System Reform and Legislative Updates; 5) PAC Committee Reports; and

6) Announcements/Comments. All present provided self-introductions.

Without objection, Lindsey Dyba made the motion to approve the Provider Advisory Committee meeting minutes of April 9, 2026, as submitted.

1. ***Executive Director's Report***
   - Ms. Banales noted that the Governor will be releasing the May Revision at 10:30 a.m. today. Yesterday, Pete Cervinka, Director of the Department of Developmental Services (DDS), shared that it may not be as much of a challenge as once thought. The regional center Executive Directors are meeting this afternoon to discuss it in more detail.
   - ACRC is seeking input on our Performance Measures that are embedded into the Performance Contract. We are looking for ways in which we can influence positive outcomes for those that we serve – we are accepting input through May 29th. It will be taken before the Board's Executive Committee for approval at their June 8th meeting.
   - We will be sending out our Community Resource Development Plan's (CRDP's) Stakeholder Survey by the end of next week. We will ensure the survey reflects the rate study categories. ACRC's priorities are Safety Net Services (including affordable housing, Deaf and Hard of Hearing Services, a Residential Care Facility for the Elderly [RCFE], Dental Services, etc.). We are looking for creative ideas that will fill in some of those gaps.
     - This will be a topic at an upcoming "Coffee with Community Services," as well.
     - ACRC has been involved in the development of the Willowgrove Project in Davis for the last four years. We originally negotiated ten set aside units for clients. Two weeks ago, the developers informed us that they have increased it to 20 set aside units. It is important to note that this project has no DDS/regional center funding attached.
   - At last week's "Coffee with Community Services," we reviewed DDS's Remote Services Directive, which offers service providers suggestions on ways to track this so that they can add this into e-billing.
     - Ms. Banales noted that DDS is asking service providers to use this formula; they are curious to know how many clients are receiving services in this manner.
   - DDS is highlighting the Provider Directory Standardized Vendorization Process by posting "Open Vendorization Request by Stage and RC" on their website. This graph shows the breakdown of where regional centers stand across the state in vendorizations – ACRC is shining in this process. Just yesterday, our Community Services and Supports (CSS) Department received ten applications.

2. ***Resource Sharing/Vendor Collaboration***
   - Today's topic is Purchase of Services (POS) issues.
     - Ms. Dyba polled the 16 PAC members:

- For receiving POS' in a timely manner – nine members have experienced regular issues; certain service types are more difficult.
- Ten members have had difficulty receiving responses from Service Coordinators (SCs).
- Five members reported that they regularly get the Manager involved.
- Many delays are due to SC turnover and not knowing who to contact.
- There are issues in the Atlas (Profound) system.
- Some referrals take several months to get started, and some have wrong dates on POS.
- Some service providers do not receive the active authorizations email generated from the Accounting Department.

- Ms. Johnson noted that there have been delays in getting POS' in the system and she is working with Robin LeMay, ACRC's POS Manager, about invoicing issues.
  - The SC submits the POS in Atlas, then the Manager approves it. The POS then goes to the Accounting Department to process. There should not be a lag in the SC writing and submitting it for Manager approval. It is important to note that ACRC does ask for a two-week processing time for POS' – the "start date" is two weeks out from the Planning Team Meeting.
  - It was shared that ACRC's Accounting Department tells service providers to speak with their Fiscal Assistants, who then direct providers back to the SC.
    - Please reach out to either Ms. Johnson and/or Ms. Bloom if you need assistance.
- The Service Provider Portal (SPP) – Electronic Authorizations is posted on ACRC's website. Iqbal Ahmad, ACRC's Chief Operating Officer, will be invited to the June PAC meeting to share more information on this process. ACRC also has a "Who to Contact" list posted on their e-billing page.
- This issue is about service access. Service providers want to make sure clients are receiving the services they need in a timely manner.

3. ***ACRC Vendor Forum Representative Updates***
   - The Residential Services vendor forum was held on April 23rd.
   - The Supported Living Services (SLS) vendor forum is scheduled for May 21st.

4. ***System Reform and Legislative Updates (Capital Coalition, CCLN, CDSA, CRA, PAVE, & CaAPSE)***
   - CCLN
     - The California Community Living Network (CCLN) held their Annual Leadership Conference from May 6th to 8th.

    - John Decker was awarded the Key Person Award for his work in innovated services and projects.
    - During the lunch time meeting, they discussed the new technology project and shared insurance perspectives.
    - Kirk Hinkleman, the keynote speaker, shared an amazing session, honoring John O'Brien and how Person-Centered Planning (PCP) helped define his final stages of life.
  - Please share upcoming events with CCLN – they are looking for opportunities for Dr. Julie Beadle-Brown to share information about Person-centered Advocacy Vision Education (PAVE).
- It is important to note that DDS is no longer funding the DSP University. Service providers would be responsible for paying their staff if they require them to complete this training.
- On May 5th, the California Health & Human Services Agency (CalHHS) released a report on employment outcomes.
  - Ms. Watilo will forward the report to Ms. West for distribution.
- Ms. Dyba reminded everyone that the California Policy Center for Intellectual & Developmental Disabilities (CPCIDD) is hosting a Workforce Summit on May 27th & 28th.

5. ***PAC Committee Reports***
   - Communication & Outreach Committee
     - Ms. Ramirez noted that this committee is charged with ensuring that the PAC has representation across service codes and from all ten counties that ACRC serves.
       - Max Woodford, from Learning to Thrive, a community-based day program service, shared that their first location opened in Grass Valley and they recently opened another location in Yuba City. Learning to Thrive also provides tailored-day services in seven counties, which opens the doors to employment opportunities for the clients they serve.

     Without objection, Andrea Croom made the motion to approve Max Woodford's membership to the PAC.

   - The PAC's Discussion Group portal is now included on the PAC's page on ACRC's website. This will help guide the discussions during these meetings.
   - Ms. Dyba reminded PAC members that they must sit on at least one committee. Ms. West will email PAC members to clarify each committee's membership.

6. ***Announcements/Comments***
   - Futures Explored is hosting a Trivia Night next Thursday evening, May 21st.
   - Mr. Decker shared that DDS will be highlighting the new Meta Glasses pilot project with Odyssey Learning & Life Day Program in their next newsletter.

The next PAC meeting is scheduled for **Thursday, June 11, 2026**. The meeting adjourned at 10:50 a.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Lori Banales

Alta California Regional Center
Provider Advisory Committee Meeting
Thursday, April 9, 2026
Minutes

Present:
Lindsey Dyba, Futures Explored, Inc., Chair
Garrett Broadbent, Creative Living Options, Co-Chair & Design. Dir.
James Astorga, F&A Astorga Care Home
Taylor Berry, 24 Hour Home Care
Janet Brandon, A.I.M. & Associates
Eric Ciampa, UCP of Sacramento
Andrea Croom, InAlliance
Bonnie Douglas, Turning Point
Kate Halecky, Southside Unlimited
Jay Kolvoord, STEP, Inc.
Christa McClure, Tri-County Respite Care Service
Michelle Ramirez, On My Own
Antonio Ranit, Antelope Hills Manor
Laleh Sharpe, Maxim Healthcare Services
Carole Watilo, Progressive Employment

Absent: (* excused)
Joe Jaquez, EGACT

Interpreters
Crystal Vanderwal
Jonathan Webb

Board Members:
Dan Lake
Kelly Pennington

Visitors
Bezawit Admassu
Jessica Anderson
Erica Avila
Jody Bailey
Clifton Carley
Meddie Cueva
Suhair Daas
Maureen Fitzgerald
Alejandra Gallardo
Melissa Gomez
Melanie Gonzales
Calvin Hackett
Pam Haney-Slinkard
Melissa Hix
Braydon Holtzinger
Jessica Knuth
Marie McConnell
Cody Newport
Branae Owens
Becca Pressnell
Allan Purcell
Jen Roney
Brandie Rovito
Nicole Vasquez
Caili Wilk
Max Woodford

Staff:
Lori Banales, Executive Director
Scott Barr, Quality Assurance and Compliance Manager
Jordan Cody, Legal Services Manager
John Decker, Director of Community Services
Michelle Duchene, Community Services & Supports Manager
Camelia Houston, Director of Intake & Clinical Services
Mechelle Johnson, Director of Client Services
Helen Neri, Community Services & Supports Manager
Loril Tochterman, Client Services Manager
Norma Vidaurreta, Lead Community Services Specialist
Marissa Vila, Legal Services Specialist
Lisa West, Executive Secretary

The Provider Advisory Committee (PAC) met on Thursday, April 9, 2026, at 9:30 a.m. to discuss: 1) Board Report; 2) Executive Director's Report; 3) Federal 40-Workweek and California TBL for SLS; 4) PAC Chair & Co-Chair/Designated Rep to ACRC Board of Directors for 2026-27 FY; 5) Resource Sharing/Vendor Collaboration; 6) ACRC Vendor Forum Representative Updates; 7) System Reform and Legislative Updates; 8) PAC Committee Reports; and 9) Announcements/Comments. All present provided self-introductions.

**change in agenda was noted*

Without objection, Lindsey Dyba made the motion to approve the Provider Advisory Committee meeting minutes of February 12, 2026, as submitted.

1. ***Board Report***
   - ACRC's Board of Directors met on March 26th.
     - The "Meeting Our Mission" segment highlighted a mother and daughter, who live in Sly Park, who shared how ACRC has assisted in having access to their community.
     - The Board approved a new Board member, Terri Scheufele, who, leading to her membership, has been attending regularly.
     - They approved the draft Slate of Officers for the 2026-27 fiscal year (FY) and revisions to the agency's bylaws. The Strategic Planning Committee has been moved to an ad-hoc committee.
     - They also accepted the monthly financial report and approved a $950,000 contract for Brilliant Corners to acquire and renovate an Enhanced Behavioral Support Home (EBSH) for children.
     - Ms. Pennington, the Board's Association of Regional Center Agencies (ARCA) representative, noted that ARCA is not in favor of the proposed Trailer Bill Language (TBL) which would remove the 25% requirement for client/family membership.
   - Mr. Broadbent has requested input from PAC members on the proposed revisions to ACRC's Resource Development Policy.
     - Mr. Decker explained that these revisions are meant to standardize contract expectations – insurance requirements and adding the mutual indemnification language.
     - Ms. Banales noted that the Board's Executive Committee will be reviewing the final draft on May 11th and thanked the PAC for their input.

2. ***Executive Director's Report***
   - Understanding that the PAC had previously asked for a presentation about the complaint process, Ms. Banales asked Jordan Cody, ACRC's Legal Services Manager, to share this information today. Mr. Cody noted that Mr. Barr will be assisting with this presentation.
     - ACRC's Legal Department is the starting and ending point for all complaints submitted to the regional center.

    - There are three types of complaints: Welfare and Institutions Code (WIC) 4731 Complaints, Whistleblower Complaints and Citizen (Non-4731) Complaints.
  - Mr. Barr shared that when we receive a Whistleblower complaint from DDS, it sometimes comes with an expectation that ACRC staff lay eyes on the situation within 24 to 48 hours to ensure that health and safety is upheld at the program.
  - Mr. Cody explained that each case if different – ACRC staff may reach out to service providers for more information, and there are times when ACRC will share that a complaint lacks relevance.
  - In some instances, a Corrective Action Plan (CAP) is needed. Then, and only then, will ACRC staff inform providers what is required in order come into compliance.
    - Mr. Cody clarified that ACRC will not direct providers how to achieve compliance; these are business decisions.
    - Best practice recommendations are not rooted in regulations; they are suggestions.
    - Service providers have appeal rights, as well.
  - Mr. Cody acknowledged that service providers have a right to understand the complaint that is being lodged against them.
- Ms. Vidaurreta shared that ACRC recently vendorized StationMD (Service Code 051). StationMD provides telehealth appointments; the client must have an established primary care doctor and internet access is required.
  - Station MD will be the vendor spotlight at Coffee with Community Services on April 17th.
- Ms. Duchene created a recorded tutorial that is posted on the "Become a Service Provider" page on ACRC's website. This video breaks down the vendorization process. It is important to note that ACRC has 15 calendar days to review the submissions from the interested party. This is ACRC's complete transparency of what an interested party needs to do to become a service provider.
  - The Community Services & Supports (CSS) Department is working with Case Management on the "What services are needed?" section.

3. ***Federal 40-hour Workweek and California TBL for SLS***
   - Mr. Kolvoord shared that California Community Living Network (CCLN) representatives are gathering at the State Capitol on Wednesday, April 15th, at 1:30 p.m. to advocate for adding the term Personal Attendant (PA) and Wage Order 15 to the TBL. It is their belief that without that language, it will confuse the application of law. With the language, service providers will understand that nothing has changed.
     - Other groups are gathering at the State Capitol on April 15th, as well.

4. ***PAC Chair & Co-Chair/Designated Rep to Board for 2026-27 FY***
   - Ms. Dyba and Mr. Broadbent's terms are up on June 30, 2026. Mr. Broadbent reminded PAC members that there is no term limit for the PAC

Chair, but there is a three-year term limit for the Co-Chair/Designated Representative to ACRC's Board. The floor is open for volunteers for these positions for the next FY.

- Lindsey Dyba is nominated for the PAC's Co-Chair/Designated Representative to ACRC's Board.
- Andrea Croom is nominated for the PAC Chair.

Without objection, Andrea Croom is elected the PAC Chair, and Lindsey Dyba is elected the PAC Co-Chair/Designated Rep to the Board of Directors for the 2026-27 FY.

5. ***Resource Sharing/Vendor Collaboration***

- Ms. Ramirez shared that the Outreach Committee met last month and discussed the possibility of creating a video of what PAC membership involves, which can be posted on the PAC page on ACRC's website. The PAC's Discussion Group portal will be included on the PAC's page soon – this helps to guide the discussions during these meetings.
  - They are also updating the PAC Presentation that is used by ACRC during Vendor Orientation.
- Today's topic is the "PAC's Role in the I/DD System".
  - Mr. Ciampa reviewed the PAC's charge per the Lanterman Act – "provide advice, guidance recommendations, and technical assistance to the regional center in carrying out its mandated functions."
  - ACRC's bylaws require the PAC to have a minimum of five and a maximum of twenty-five members. The PAC must consist of the geographical distribution and diversified representation of providers.
    - The Outreach Committee refers to ACRC's PAC Matrix when considering PAC membership.
  - Mr. Ciampa reviewed the PAC's Standing Rules and ways in which the PAC provides technical assistance to ACRC's Board of Directors (e.g., PAC minutes, discussions with ACRC leadership during PAC meetings, voting on motions that are forwarded to the Board for consideration, etc.).
    - Mr. Lake expressed appreciation to the PAC for their Board representation over the years.
- Teresa Anderson, with the California Policy Center for Intellectual & Developmental Disabilities (CPCIDD), shared that they published a report entitled "The Impact of the Direct Support Professional Workforce Shortage on Individuals and Families Served by the Regional Center System in California" in January 2025. CPCIDD is hosting a Workforce Summit, in collaboration with ARCA, CCLN and CDSA, on May 27th & 28th at the North Natomas Community Center. They are seeking as much participation as possible.

6. ***ACRC Vendor Forum Representative Updates***

- The Day Services vendor forum was held on February 19th.

- The group received an update on the Paid Internship Program (PIP) and Competitive Integrated Employment (CIE).
- It was stated that Tailored Day Serviced (TDS) should not be used to increase Day Services ratios.
- The group discussed ratios and Purchase of Services (POS's).
  - If programs are billing hourly, the ratios can be interchanged throughout the day.
  - If programs are billing daily, they cannot interchange the ratios due to the daily rate.
- They discussed remote services, and what is considered care and supervision.
- Michael Mercado, ACRC's Deaf & Hard of Hearing Specialist, shared a presentation on Deaf Services.
- ACRC's Quality Assurance staff provided an overview of WIC 4731 Complaints.
- Related to ride share services provided through vendored programs, ACRC is transitioning from Service Code 024 to GoGoGrandparent ride share POS. If there is an instance when there is a need for more than ten round trips, it needs to be a Planning Team decision and have Director approval.
  - Ms. Duchene noted that she will record the Service Coordinator (SC) Training on GoGoGrandparent for future viewing.

- The Transportation vendor forum was held on March 23rd.
  - The group reviewed the billing structure due to the recent rate changes.
  - ACRC's transportation broker, R&D Transportation, shared a presentation on what service providers should do to add vehicles and drivers to their routes.
  - ACRC's Clinical Department provided a presentation on behavior training and transportation – when to seek an aide.
- The Independent Living Services (ILS) vendor forum was held on April 7th.
  - ACRC shared information on deaf resources and the vendorization process.
  - They discussed the 80-hour rule and what supporting documentation is needed for this.
  - The group also shared concerns about the ten-hour assessment, within a 30-day timeframe. This can become an issue and would like more time to complete this process.
    - Service providers would like ACRC to consider changing its procedure to 60 days.

7. ***System Reform and Legislative Updates (Capital Coalition, CCLN, CDSA, CRA, PAVE, & CaAPSE)***

- CCLN
  - CCLN is holding their Annual Leadership Conference from May 6th to 8th, at the Paradise Point Island Resort & Spa in San Diego.

8. ***PAC Committee Reports***
   - As mentioned at the last meeting, Yvonne Soto has retired. Ms. Halecky has brought a card for PAC members to sign. Ms. Dyba will be ordering a plaque to give to her, as well.
   - As a reminder, each PAC member must sit on at least one committee.
     - Ms. Dyba requested that members let her know their preference.
   - The Outreach Committee will be tracking PAC meeting attendance.
     - Ms. Ramirez reminded PAC members of the five in-person meeting attendance requirement.
   - The Vendor Relations Committee has been discussing WIC 4731 complaints.
     - Mr. Kolvoord has agreed to Chair this committee.

9. ***Announcements/Comments***
   - Since we are in the bill "season", Mr. Ciampa encouraged PAC members to share their business' bill positions in the portal.
   - Mr. Woodford opened a new Learning to Thrive program in Yuba City; their first location is in Grass Valley. This is a community-based day program (Service Code 531).

The next PAC meeting is scheduled for **Thursday, May 14, 2026**. The meeting adjourned at 11:30 a.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Lori Banales

Alta California
Regional Center

SLATE

TO: Members, ACRC Board of Directors
FROM: Kelly Pennington, Board Development Committee Chair
RE: Candidates for 26-27 FY
DATE: March 10, 2026

ACRC's Board of Directors will vote on the 2026-27 fiscal year's (FY's) Slate of Officers and Association of Regional Center Agencies (ARCA) Representatives at the May 28th Board meeting.

The Board Development Committee submits the following for the Board's consideration:

President:	DAN LAKE, Sacramento County
Vice President:	KELLY PENNINGTON, Sacramento County
Secretary:	STEVEN SANCHEZ, Placer County
Treasurer:	ANWAR SAFVI, Sacramento County
ARCA Rep:	KELLY PENNINGTON, Sacramento County
ARCA Rep (alternate):	DAN LAKE, Sacramento County
ARCA-CAC Rep:	AMY LAMPE, Yuba County
ARCA-CAC Rep (alternate):	STEVEN SANCHEZ, Placer County

Alta California Regional Center
RESOURCE DEVELOPMENT POLICY

Board Approved: November 18, 2010
Effective Date: January 1, 2011
Revised/Board Approved: March 28, 2013
Effective Date: April 1, 2013
Revised/Board Approved: November 18, 2021
Effective Date: November 18, 2021
Revised/Board Approved: November 21, 2024
Effective Date: January 1, 2025

Alta California Regional Center (ACRC) desires to develop resources to serve its clients. All funds utilized for the development or start-up of services and supports must be necessary for the establishment of new resources for the direct benefit of ACRC clients.

Insurance Requirements

ACRC seeks to reach industry standards and best practices related to insurance coverage policies to protect the vendors' interests; as well as the interests of ACRC and the individuals ACRC serves. In order to transact business with ACRC, vendors must satisfy the insurance requirements noted in ACRC's Vendor Insurance Requirement Listing and provide verification of coverage. Each vendor shall, at its own expense, carry and maintain the required minimum insurance to fully protect both the vendor and ACRC from all liability, losses, claims, demands, damages, judgements, legal expenses, and/or costs of any nature for arising out of the performance of vendor's ongoing operations.

Mutual Indemnification

ACRC requires mutual indemnification language be added to all new and existing service provider contracts and agreements. This allows ACRC to manage risk, protect public funds, comply with statutory obligations, and ensure service providers are legally and financially accountable for their actions, including emerging risks associated with technology and data use. See attached proposed contract language.

Request for Proposal

It is the policy of ACRC to require a Request for Proposal (RFP) for all development of resources* with an estimated annual expenditure in excess of $250,000 as well as for any project where StartUp Funds will be provided by ACRC. ACRC may also require an RFP for resource development where the estimated annual expenditure is less than $250,000 if, in the discretion of the Executive Director or designee, determine that the use of an RFP will result in the creation of better resources for clients.

ACRC may use POS funds as Start-Up for developing new community resources to protect the clients' health and safety or because of other extraordinary circumstances, and the Department of Developmental Services (DDS) has granted prior written authorization.

All start-up funds shall be supported by a contract that shall include, but is not limited to the following:

- sufficient detail and measurable performance expectations and results
- disbursement requirements

- maintenance of accounting records
- language on a fair and equitable recovery of start-up funds should the provider cease to provide services to clients within a specified period of time

ACRC will issue Requests for Proposal (RFP) based upon the need for services and supports as assessed by the Regional Center. The RFPs will:

- be posted on the website
- provide instructions for the process, including timelines, submissions, evaluation, and selection
- specifications for the disbursement of start-up monies
- instructions to the provider to maintain accounting and other records to document the use of these monies

* Community Resource Development Plan (CRDP) – Multi-Family Housing development proposals

- No RFP will be required when start-up funding for multi-family housing development is available through the CRDP.
    - o Pursuant to California Welfare and Institutions Code Sections 4418.25 and 4679, regional center requests to DDS for CRDP multi-family housing funding must result from a need identified by the CRDP stakeholder process. Awards for multi-family housing development proposals may only be for those entities identified in ACRC's CRDP request to DDS and approved by DDS.
- Prior to submission to DDS, the proposed multi-family housing development will be presented to the board of directors for their review.

Exceptions to the policy:

Exceptions must be approved by the Executive Director and will only be granted in extraordinary circumstances and must be in accordance with all applicable laws and regulations.

Enclosure: ACRC's Vendor Insurance Requirement Listing , Contract Indemnification Language

Alta California's Regional Center's Vendor Insurance Requirement Listing

Coverage	Requirement	Details/Values
General Liability	Each Occurrence General Aggregate Limit *Should not have any limitations to abuse/molestation/harassment/malpractice	$1,000,000 $3,000,000
Auto Liability	Combined single limit	$1,000,000
Professional Liability	Each Occurrence General Aggregate Limit *Should not have any limitations to abuse/molestation/harassment/malpractice	$1,000,000 $3,000,000
Workers Compensation & Employers Liability	Each Occurrence Each Employee Limit	$1,000,000 $1,000,000

Other Certificate of Insurance (COI) Requirements:	
Additional Insured Entities noted on policy:	Alta California Regional Center
Please send Insurance Certificates to:	Mailing Address: Alta California Regional Center ATTN: Community Services Department 4151 E Commerce Way Suite 100 Sacramento, CA 95834 Email: vendorization@altaregional.org

Covering Service Codes:

All service codes excluding service code 895

Alta California's Regional Center's Vendor Insurance Requirement Listing - 895

Coverage	Requirement	Details/Values
General Liability	Each Occurrence General Aggregate Limit *Should not have any limitations to abuse/molestation/harassment/malpractice	$3,000,000 $5,000,000
Auto Liability	Combined single limit	$5,000,000
Professional Liability	Each Occurrence General Aggregate Limit *Should not have any limitations to abuse/molestation/harassment/malpractice	$3,000,000 $5,000,000
Workers Compensation & Employers Liability	Each Occurrence Each Employee Limit	$1,000,000 $1,000,000

Other Certificate of Insurance (COI) Requirements:	
Additional Insured Entities noted on policy:	Alta California Regional Center
Please send Insurance Certificates to:	Mailing Address: Alta California Regional Center ATTN: Community Services Department 4151 E Commerce Way Suite 100 Sacramento, CA 95834 Email: vendorization@altaregional.org

Alta California Regional Center Additional Contractual Requirements

Indemnification

1.01 Contractor's Indemnity.

A. Contractor agrees to indemnify, defend, and hold harmless Regional Center, DDS the State of California and their respective officers, directors, agents, and employees, past and present (collectively, the "**Regional Center Indemnitees**") against all liability, claims, demands, costs, damages and expenses (including reasonable attorneys' fees) (collectively, "**Losses**") incurred by Regional Center Indemnitees arising from or related to:

(a) Any personal injury or property damage sustained by any person, or entity, caused by or resulting from any act or omissions of Contractor in connection with this Agreement; and

(b) Claims under workers' compensation laws or other employee benefit laws by Contractor's employees; and

(c) Contractor's failure to fulfill its obligations under this Agreement in strict accordance with its terms, including Contractor's breach of any representations or covenants given in this Agreement; and

(d) A violation of any local, state, or federal law, regulation or code by Contractor or by any of Contractor's employees, agents, or subcontractors in connection with the conduct of their activities performed in connection with this Agreement.

B. Regional Center agrees to promptly notify Contractor of the existence of any claim, demand or other matter to which Contractor's indemnification obligations may apply. Contractor at his own expense and risk, shall defend any action, legal proceeding, arbitration, or other mediation proceeding, that may be brought against the Regional Center Indemnitees or any of them on any such claim or demand as set forth above. Contractor shall defend such matter by counsel reasonably satisfactory to Regional Center. The Regional Center Indemnitees need not have first paid any such claim in order to be so indemnified. Contractor shall also pay and satisfy any settlement, or any judgment which may be rendered against the Regional Center Indemnitees or any of them arising from any injuries described in this Section including, but not limited to, those claims and demands resulting from the negligence of the Regional Center Indemnitees or any of them; provided, however, Contractor shall have no duty to indemnify any particular Regional Center Indemnitee for those injuries caused to Contractor or a third party by the gross negligence, fraud or willful misconduct of such Regional Center Indemnitee.

1.02. Regional Center's Indemnity.

A. Regional Center agrees to indemnify, defend, and hold harmless Contractor and its respective directors, officers, agents and employees, past and present (collectively, the "**Contractor Indemnitees**") against all Losses incurred by Contractor Indemnities arising from or related to:

(a) Any personal injury or property damage sustained by any person, or entity, caused by or resulting from the gross negligence of Regional Center in connection with this Agreement; and

(b) Regional Center's failure to fulfill its obligations under this Agreement in strict accordance with its terms, including Regional Center's breach of any representations or covenants given in this Agreement; and

(c) A violation of any local, state, or federal law, regulation or code by Regional Center or by any of Regional Center's employees, agents, or subcontractors in connection with the conduct of their activities performed in connection with this Agreement.

B. Contractor agrees to promptly notify Regional Center of the existence of any claim, demand or other matter to which Regional Center's indemnification obligations may apply. Regional Center at its own expense and risk, shall defend any action, legal proceeding, arbitration, or other mediation proceeding, that may be brought against Contractor Indemnitees or any of them on any such claim or demand as set forth above. Regional Center shall defend such matter by counsel reasonably satisfactory to Contractor. Contractor Indemnitees need not have first paid any such claim in order to be so indemnified. Regional Center shall also pay and satisfy any settlement, or any judgment which may be rendered against Contractor Indemnitees or any of them arising from any injuries described in this Section; provided, however, Regional Center shall only have a duty to indemnify any particular Contractor Indemnitee for those injuries caused to Contractor or a third party by the gross negligence, fraud or willful misconduct of Regional Center or its officers, agents, or employees.

1.03. Survival. The indemnities set forth in this Section shall apply during the term of this Agreement and shall also survive the expiration, rescission, or termination of this Agreement, until such time as action against the Regional Center Indemnitees and Contractor Indemnitees on account of any matter covered by each such indemnity is barred by the applicable statute of limitations.

Alta California Regional Center
Financial Report 2025-26 Fiscal Year
March 31, 2026

PURPOSE: Review of monthly financial report by service category and contract allocation to ensure expenditures are inline with expectations and project
REQUESTED ACTION: Motion to Accept by Finance Comm/Full BODs (Motion/Second/Commit to Accept) - The Board formally accepts the monthly financial report as subm

Percent of Year Elapsed:	**75.0%**
Percent of POS Expended	**71.2%**
Percent of OPS Expended	**69.2%**

Purchase of Services (POS)	Current Month	Year-to-Date	Projected Expenditures Apr-Jun	Actual YTD + Projected	Surplus (Unallocated)
Out of Home	*$25,684,713*	*$206,187,529*			
Day Programs	*$5,750,321*	*$78,532,313*			
Transportation	*$11,143,367*	*$74,742,728*			
Respite	*$6,777,933*	*$75,588,373*			
Behavior Intervention	*$686,445*	*$1,504,766*			
Community Integration Training	*$6,833,474*	*$49,193,228*			
Supported Living Services	*$16,504,312*	*$137,972,257*			
Other Services	*$20,973,014*	*$130,197,654*			
Total POS	**$94,353,578**	**$753,918,847**	*$296,081,153*	$1,050,000,000	**$9,146,205**
Comm. Placement Plan (CPP)	*$175,608*	*$739,582*	*$344,216*	$1,083,798	**$344,216**
Total POS & CPP	**$94,529,186**	**$754,658,429**	**$296,425,369**	**$1,051,083,798**	**$9,490,421**

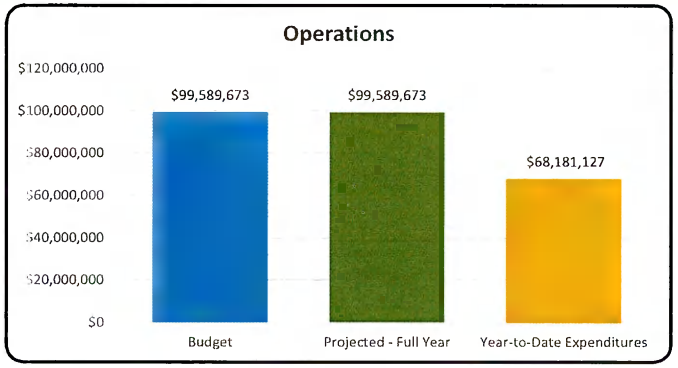
Operations (OPS)	Current Month	Year-to-Date	Projected Apr-Jun	Actual YTD + Projected
Salary & Benefits	*$7,645,923*	*$60,119,876*		
Equipment	*$39,751*	*$162,860*		
Facility Rent and Maintenance	*$115,050*	*$3,140,291*		
Communication	*$195,525*	*$1,075,550*		
Insurance	*$0*	*$1,081,762*		
Information Technology	*$439,548*	*$1,305,837*		
Legal Fees	*$3,803*	*$100,630*		
Board Expenses	*$0*	*$5,990*		
Accounting Fees	*$681*	*$2,079*		
Professional Services	*$76,623*	*$536,924*		
Staff Mileage	*$72,855*	*$641,465*		
ARCA Dues	*$0*	*$144,099*		
General Expenses	*$82,900*	*$391,897*		
Other Income	*($9,415)*	*($74,548)*		
Interest Income	*($74,934)*	*($453,583)*		
Total OPS	**$ 8,588,310**	**$ 68,181,127**	**$31,408,546**	**$99,589,673**
Grand Total	**$ 103,117,496**	**$ 822,839,556**		

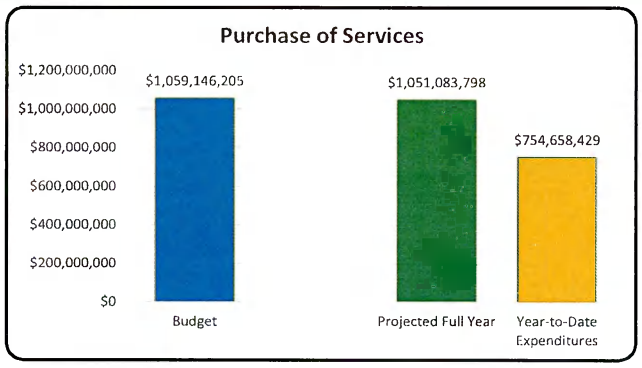
Alta California Regional Center
Financial Report 2025-26 Fiscal Year
March 31, 2026

Budget/Allocation Detail:	OPS	POS	CPP	Total
B1 (Preliminary Allocation)	$91,103,206	*$833,769,770*	*$0*	*$924,872,976*
B2 - 1st amendment	*$7,402,669*	*$91,350,733*	*$1,083,798*	*$99,837,200*
B3 - 2nd amendment	*$0*	*$0*	*$0*	*$0*
B4 - 3rd amendment		*$134,025,702*		*$134,025,702*
				$0
Total Allocation	**$98,505,875**	**$1,059,146,205**	**$1,083,798**	**$1,158,735,878**

Notes:

This report represents payments made through March 31, 2026, or 9 months of the 2025-26 fiscal year. Purchase of Service (POS) expenditures were approx $94.5 million and Operations (OPS) expenditures were approx $8.5 million for the month. The allocation is reflected through the B-4 Allocation and represents 97%-99% of the fiscal year funding, the remaining anticipated amounts in further allocations will be mainly in restricted programs or rent allocations. Through the B-4 allocation, our budget reflects our partial approved rent allocation, caseload growth, specialized caseload funding, CCP/CRDP funding, funding to support the rate reform implementation, special policy positions, SDP outreach, and Cultural competency focus among other continuing items from previous year. We have set a strong hiring plan for new positions along with targeted funding of our unfunded liabilities, based on an expectation of what our allocation will be. Now as the year comes to a close ACRC has exceeded the 900 employee mark. Inflation has started to taper from a growth perspective, we continue to monitor operation costs. Some key ongoing and support costs will be related to: new case management system and related technological transitions and rising salaries as more than half staff have growth in their salary scales; however, this helps coverage and rising caseloads. We also have consciousness on the current LAO budget projections and anticipation of a budget deficit and are taking measures to ensure we are ready for any adjustments on our end. The current presentation is mainly to show projected expenses and our total allocation through the B3. Much of the new funding is for reduced caseloads in ages 0 to 5 years old. In POS, we project a total budget of approx $100 billion. The main component of POS funding are the provider rate increases that were implemented on April 1, 2022 and we had the last phase implemented this current month of January 2025, this will be the last 25% to the rate model inclusive of the 10% incentive. B4 Amendment was provided to cover additional POS funding. The OPS budget does have expenses that are set to incur later after fiscal year, such as the key costs mentioned along with our audit fees. Overall the CY budget appears to be inline with the allocation provided. ACRC will work with DDS to ensure our future projections are within expectations.





Indicates Budget Amount

Indicates Projected Expenditures are less than or equal to budget

Indicates Year-to-Date Expenditures

Indicates Projected Expenditures are greater than the budget