Alta California Regional Center

CMS Final Rule Training

for Adult Day Program Vendors

Save the Date

Tuesday, August 13th, 2019 – 9:00am – 12:00pm

ACRC is presenting a training on the Center for Medicare & Medicaid Services (CMS) Final Rule. This training is an overview of the changes to federal requirements for vendors who provide Home and Community Based Services.

- Where: ACRC Brenda Smith Conference Room, 1st floor
- Location: 2241 Harvard Street, Suite 100, Sacramento, CA 95815
- Parking: You may park in parking garage or back lot. Please do not park in any reserved spaces.
- Sign-Up: Please sign up early as space is limited. Limit of two staff per agency. <u>Click here</u> to sign-up for the training or go to <u>www.altaregional.org</u>.

If you are unable to sign up for any reason, please contact Christine Hobbs, Office Assistant 916-978-6291 at <u>chobbs@altaregional.org</u>.

CMS Final Rule Training

Sign-up instructions

- 1. Online registration accepted until one week prior to training date or until the <u>session is full</u>.
- 2. Registration must be completed **<u>ONLINE</u>** through Alta's website as follows:
- <u>Click here</u> or go to <u>www.altaregional.org</u>
- On Alta's home page on top click on "Service Providers." Click on "Service Provider Training" click on "CMS Final Rule Training". The sign-up options will be displayed.
- On the next screen select the **"CMS Final Rule Training"**. Each attendee needs to be registered separately. Limit 2 individuals per program.
- After you have selected the training session, click on "Register Selected Class"
- The next screen provides an overview of the training you just selected. Below that message you will see additional "Registration Information" you need to complete.
- You must type in your first name, last name and phone number. Please include company name and email address. Click on "Register" to complete the process
- If you have completed the process successfully you will receive a message on the next screen. Click on "Done". If you have provided your email address you will later receive a confirmation email indicating you have successfully registered for the training.
- If you do not provide the correct information you will receive a screen that prompts you to return to the previous page to make the correction. NOTE: If you are unsuccessful in registering online your name will not appear on the registration list class. Please contact Christine Hobbs at (916) 978-6291 with questions.