

Alta California Regional Center  
Finance Committee Meeting  
Monday, July 13, 2015  
Minutes

**Present:**

Anwar Safvi, Chair  
Jon Nelson  
Brendan Peacock  
Austin Taylor (via phone)

**Absent:** (\* excused)

Cindy Benson\*  
Nasim Hedayati\*  
Walter Kaweski\*  
Steven Sanchez\*

**Board members:**

Dan Lake

**Facilitator:**

Amy Fulk

**Staff:**

Phil Bonnet, Executive Director  
Peter Tiedemann, Chief Operating  
Officer  
Lisa West, Executive Secretary

The Finance Committee met at 3:00 p.m. on Monday, July 13, 2015, in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) Monthly Financial Report; 2) Contract of \$250,000 and above; 3) Proposed Annual Board Budget for 2015-16 FY; and 4) Other. All present provided self-introductions.

**Without objection, Anwar Safvi made the motion to adopt the Finance Committee meeting minutes of June 8, 2015 as amended.**

1. ***Monthly Financial Report***

**Issue:** The monthly financial report is reviewed by the Finance Committee prior to presentation to the Board.

**Discussion and Action:** Mr. Tiedemann distributed the May 31, 2015 financial report which reflects eleven months of expenditures for the 2014-15 fiscal year (FY). ACRC has expended 93.4% of Purchase of Services (POS) and 89.8% of Operations (OPS).

Mr. Tiedemann is projecting that ACRC will need between \$13.2 and \$13.6 million in additional POS funding the 2014-15 FY. The department did request, through the annual budget process, additional funding and it was been approved by the legislature. The Department of Developmental Services (DDS) does not have any indication that the request will not be signed by Governor Brown. The department will not be sending the next contract amendment for the 2014-15 FY until late July or early August. It is anticipated that ACRC will receive the additional funding to cover this shortfall within the next two years. He also noted that, of the 21 regional centers, only three do not need additional funding.

Mr. Tiedemann clarified the difference between cash and contract spending authority. It is common for regional centers to exceed their spending authority

toward the end of or after a fiscal year while waiting for the final contract amendments for a given fiscal year.

At the start of every FY, and after the budget is passed, DDS gives each regional center 25% of their initial contract as a cash advance. This provides operating cash for the regional center. The cash advance is paid in three installments. This morning, ACRC received our first cash advance for the current FY, which is actually equivalent to two of the three payments (~16% or \$44 million). The third installment will be released around August 1<sup>st</sup>. This cash will allow us to continue to pay our bills.

Last week, ACRC had to borrow \$1.2 million, which will be paid back tomorrow. Fortunately, our agency has a line-of-credit with U.S. Bank.

**Without objection, Anwar Safvi made the motion to accept the monthly financial statement as submitted.**

2. ***Contract of \$250,000 and above***

- No contracts to approve.

3. ***Proposed Annual Board Budget for 2015-16 FY***

**Issue:** Committee needs to review the proposed annual Board budget for the current FY.

**Discussion and Action:** Mr. Tiedemann distributed the "Proposed Board 2015-16 FY." He clarified that we are not required to have a Board budget, but it is common practice for our regional center to keep track of the Board's expenses.

**M/S/C** (Brendan Peacock) **To approve the proposed Board budget for the 2015-16 FY as presented.** (4 in favor)

***\*A joint presentation by staff regarding the State Budget Update before the Finance Committee and the Executive Committee will commence at 3:30 p.m.***

The next Finance Committee meeting is scheduled for **Monday, September 14, 2015**, the time will be announced as soon as possible. The meeting adjourned at 3:27 p.m.

Lisa West  
Executive Secretary

cc: ACRC Board of Directors  
Phil Bonnet