

Alta California Regional Center
Board Development Committee Meeting
Monday, September 9, 2019
Minutes

Present:

Rita Walker, Chair
Jackie Armstrong
Dan Lake
Amy Lampe
Ron Mainini
Paul Platner
Luis Rivera
Anwar Safvi (via phone)
Retha Seabron

Facilitators:

Amy Fulk

Absent: (* excused)

Eric Ciampa*
Romilda Jones

Board Members:

Michelle Rewerts

Visitors:

Melissa Kelly

Staff:

Phil Bonnet, Executive Director
Lori Banales, Director of Client Services
Lisa West, Executive Secretary

The Board Development Committee (BDC) met on Monday, September 9, 2019, at 4:05 p.m. in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) Board Member Recruitment; 2) September Training Update; 3) Supported Life Conference; 4) November Training; 5) Draft of Revised Board member Orientation Manual; and 6) BDC 2019-20 FY Goals. All present provided self-introductions.

Without objection, Rita Walker made the motion to adopt the Board Development Committee meeting minutes of July 8, 2019 as submitted.

1. ***Board Member Recruitment***

- Committee members discussed the Board panel interview which was conducted just prior to this meeting.

M/S/C (Jackie Armstrong) **To nominate Carmen Aguilar for Board membership.** (9 in favor)

- We received another application; the Nominating Committee will discuss. Other applications have been screened by the Nominating Committee relative to the Board's compositions needs, and further action deferred at this time. The Board appreciates the assistance from ACRC staff.
- Ms. Walker noted that four members will be terming off of the Board this fiscal year (FY); Jackie Armstrong and Anwar Safvi in November and Dan Lake and Amy Lampe in June.

2. **September Training Update**

- The draft program for the September 27th Training was distributed for review, as well as the flyer for the "Community Meet & Greet", which will be held prior to the Board meeting on Thursday, September 26th, at the Historic Cary House Hotel, located at 300 Main Street in Placerville.

3. **Supported Life Conference**

- The Supported Life Conference will be held on Thursday and Friday, October 10th & 11th, at the Crowne Plaza Hotel in Sacramento. This is a training opportunity for Board members.
 - If you are interested in attending, please contact Ms. West.

4. **November Training**

- This committee has discussed the possibility of holding short trainings during Board meetings. Ms. Walker would like to suggest that we consider holding one during our November Board meeting.
- Suggested topics include:
 - ACRC staff come and speak about what they do
 - Early Start
 - Clinicians
 - Children Services
 - Transition Age
 - Eligibility Process
 - Mr. Bonnet will work with staff and develop a list of training topics for committee members to consider at the October BDC meeting.

5. **Draft of Revised Board Member Orientation Manual**

- One of the challenges before us is how do we get information to new Board members. Ms. Walker has worked with Ms. West to develop a new Board manual, which focuses on three areas:
 - Regional Center System
 - Alta California Regional Center and Board of Directors Overview
 - The Association of Regional Center Agencies (ARCA)
- Ms. Walker would like to ask new Board members to review a draft manual and provide feedback.
 - Ron Mainini and Paul Platner volunteered.
- The broader discussion is how to efficiently and effectively provide quality orientation and training to new members, and maximize Board member time in conducting Board business. Ms. Walker would like the committee to consider peer mentors, and orientation with the assistance of Mr. Bonnet and his staff.

6. **BDC 2019-20 FY Goals**

- Developing goals would help this committee focus our work and time.
- Ongoing priorities include recruiting new Board members.
- Per the agency's bylaws, this committee is charged with annually reviewing the agency's bylaws.
 - Mr. Platner has reviewed them and provided his feedback.
 - It might also be time to have our attorneys review them.
 - Mr. Bonnet was directed to have Enright & Ocheltree, LLP review our bylaws.

The next Board Development Committee's meeting is scheduled for **Monday, October 21, 2019**, at 4 p.m. The meeting adjourned at 4:56 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet