

Alta California Regional Center  
Board Development Committee Meeting  
Monday, September 13, 2021  
Minutes

**Present:**

Anwar Safvi, Chair  
Carmen Aguilar  
Dan Lake  
Amy Lampe  
Michelle Ramirez  
Steven Sanchez  
Retha Seabron  
Rita Walker  
Patty Wallace

**Visitors:**

Steve Andrews  
Maureen Fitzgerald  
Wyatt Stroman

**Board Members:**

Jackie Armstrong  
Ron Mainini  
Michelle Rewerts  
Yang Sun

**Facilitators:**

Amy Fulk

**Staff:**

Lori Banales, Executive Director  
Iqbal Ahmad, Chief Financial Officer  
John Decker, Director of Community  
Services  
Lisa West, Executive Secretary

The Board Development Committee (BDC) met on Monday, September 13, 2021, at 4:01 p.m. by Webex/teleconference to discuss: 1) Revised ACRC Board Member Application; 2) Board Members' Terms of Office; 3) September 23<sup>rd</sup> Training & Board Meeting; and 4) Draft 2022 Board Training Plan.

**Without objection, Anwar Safvi made the motion to adopt the Board Development Committee meeting minutes of July 12, 2021 as submitted.**

**1. Revised ACRC Board Member Application**

- The proposed revisions are as follows:
  - On page two – an additional check box was added to “Areas of Expertise” to indicate prior service on a Board of Directors (non-regional center).
  - On the last page – added an acknowledgment piece for both the Medicaid enrollment requirements for regional center’s Board of Directors and the annual conflict of interest (COI) reporting statement.

**Without objection, Michelle Ramirez made the motion to approve the changes to the Board member application as presented.**

**2. Board members' Terms of Office – Carmen Aguilar & Johnny Deng**

- Ms. Aguilar’s first two-year term end on September 25<sup>th</sup> and Dr. Deng’s first two-year term ends in November 2021.

**Without objection, Dan Lake made a motion to recommend to the full Board the extension of the Board terms for Carmen Aguilar and Johnny Deng.**

**3. *September 23<sup>rd</sup> Training & Board Meeting***

- Mr. Safvi reminded everyone that that Board Annual Training begins at 9 a.m. on Thursday, September 23<sup>rd</sup>. Board members should plan to arrive at ACRC's Sacramento office at 8:30 a.m.
- Board members have been asked to provide specific questions that Mr. Ahmad can address in his portion of the training.
  - If Board members have any questions, please contact Ms. West.

**4. *Draft 2022 Board Training Plan***

- The 2022 Board Training Plan must be submitted to the Department of Developmental Services (DDS) by December 15<sup>th</sup>.
- ACRC's Board holds six Board meetings in the calendar year, therefore it would be appropriate to have six training topics on our plan.
- The draft 2022 plan currently has four suggested training topics:
  - Cultural & Linguistic Competency
  - Board Governance, COI & Whistleblower Policies/Requirements
  - Self-Determination Program (SDP)
  - Federal Funding & Medicaid provider Enrollment Requirements
- We are seeking suggestions from Board members for the remaining two topics.
  - The BDC will continue to discuss this at their October meeting.
- Ms. Aguilar suggested trainings on Competitive Integrated Employment (CIE) and Caregiver Succession Planning.
  - Ms. Banales shared that these two topics are initiatives that ACRC is currently working on now. They both have planned activities that are tracked on ACRC's Performance Contract with DDS.

The next Board Development Committee's meeting is scheduled for **Tuesday, October 12, 2021**. The meeting adjourned at 4:22 p.m.

Lisa West  
Executive Secretary

cc: ACRC Board of Directors  
Lori Banales