

Alta California Regional Center
Board Development Committee Meeting
Monday, July 8, 2019
Minutes

Present:

Dan Lake, Acting Chair
Jackie Armstrong
Amy Lampe
Retha Seabron

Absent: (* excused)

Rita Walker*, Chair
Eric Ciampa*
Romilda Jones
Austin Taylor*

Facilitators:

Amy Fulk

Board Members:

Paul Platner
Anwar Safvi

Visitors:

Melissa Kelly
Ron Mainini

Staff:

Phil Bonnet, Executive Director
Lori Banales, Director of Client Services
Lisa West, Executive Secretary

The Board Development Committee (BDC) met on Monday, July 8, 2019, at 4:00 p.m. in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) New Business; and 2) Old Business. All present provided self-introductions.

Without objection, Dan Lake made the motion to adopt the Board Development Committee meeting minutes of June 10, 2019 as submitted.

1. New Business

- Interviews, discussion and action on two applicants

M/S/C (Jackie Armstrong) **To move both Ron Mainini and Luis Rivera to the full Board for consideration.** (4 in favor)

- Committee Goals for 2019-20 FY
 - The Board would like to establish goals for each committee for the current fiscal year (FY).
 - In doing so, it is important to look at what the BDC does (e.g., reviewing the agency's bylaws; recruitment; training; and monitoring attendance).
 - Please think about what goals you would like this committee to achieve in the next year.
 - Committee will continue discussing this at the next meeting.
 - Mr. Bonnet believes that holding broader trainings would be helpful so that Board members might get a better understanding of the full service system (e.g., Early

Start, the new CMS Rules, the Self-Determination Program [SDP], etc.).

- Also, training on leadership is key – every Board member has the potential of having an impact on the thousands of individuals that we serve.
- Bylaw review
 - Mr. Platner reviewed ACRC’s bylaws and will meet with the bylaw subcommittee to share his thoughts.
- Nominating Committee Update
 - Mr. Lake has asked Ms. West to assist him in contacting two applicants.
 - We have also received two more applications to review.

2. **Old Business**

- September Annual Retreat/Training
 - Mr. Lake shared that one of the things that the Board needs to work on is our Executive Director’s evaluation and its core competencies.
 - Other suggestions include “Person-Centered Thinking and How it Relates to HCBS”.
 - Possibly have service providers give updates on what they have done with the grants/additional funding that they have received to enhance their services and transition to integrated settings.
 - When the waiver goes into effect, many programs may disappear. The directions are very prescriptive.
 - Ami Sullivan, with Kinetic Flow, has provided Mr. Lake with quotes if the Board would like her assistance in drafting core competencies for the Executive Director position and/or developing a Strategic Plan.
 - Mr. Bonnet shared that the Association of Regional Center Agencies (ARCA) utilizes BoardSource; ACRC has an account.
 - Mr. Lake and Ms. Walker will provide the Board with a proposal for the September Annual Retreat/Training at the July 25th Board meeting.
- Report on visiting CPP Developed Homes
 - Those who visited homes shared the following:
 - Homes have evolved into tailored Person-Centered Planning.
 - Homes were huge and beautiful; amazed at the amount of space the clients have.
 - Some of the clients who liked to wander the grounds of Sonoma Developmental Center (SDC) have a huge lot so that they can continue to do what they like to do.
 - One of the homes was for the behaviorally challenged and is for short-term placement. Providers seemed to have good interactions with the clients who lived there.

- The system did what it was supposed to do – one had its second administrator overseeing the home.
 - Visiting those homes made you feel like you were walking into a family environment.
 - Mr. Bonnet believes that when the state made the decision to close the developmental centers, they decided to spend the extra money so that families agreed to place their loved ones into their own communities.
 - The Board expressed appreciation to ACRC staff for providing them with this opportunity.
 - A follow-up request can be made at any time.
- Facilitation
 - It is every Board members responsibility to make sure that they understand what is being discussed at all times. If you have a question, speak up.
 - Every individual is different. We, as a group, need to learn to think that way.
 - The Board will provide facilitation to any member that needs assistance.

The next Board Development Committee's meeting is scheduled for **Monday, September 9, 2019**, at 4 p.m. The meeting adjourned at 4:51 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet