

Alta California Regional Center
Board Development Committee Meeting
Monday, October 21, 2019
Minutes

Present:

Rita Walker, Chair
Jackie Armstrong
Eric Ciampa (via phone)
Dan Lake
Ron Mainini
Paul Platner
Anwar Safvi (via phone)
Retha Seabron

Board Members:

Carmen Aguilar

Absent: (* excused)

Romilda Jones
Amy Lampe*
Luis Rivera*

Visitors:

Melissa Kelly

Staff:

Phil Bonnet, Executive Director
Lori Banales, Director of Client Services
Lisa West, Executive Secretary

The Board Development Committee (BDC) met on Monday, October 21, 2019, at 4:00 p.m. in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) Chair's Report; 2) Review of September Meeting and Training; 3) Development of 2020-21 FY Slate of Officers; 4) Nominating Committee update on Board applications and focused recruitment; 5) November Board Training; and 6) Status update on Board bylaw legal review. All present provided self-introductions.

Without objection, Rita Walker made the motion to adopt the Board Development Committee meeting minutes of September 9, 2019 as submitted.

1. ***Chair's Report***

- No report was shared.

2. ***Review of September Meeting and Training***

- Committee members shared their thoughts about the September Board meeting and training:
 - The way that the community "Meet & Greet" was set-up like a roundtable was a great idea. The discussion about the lack of housing was interesting. We need to look for ways to have some local impact on the identified need.
 - Some Board members would like more opportunities to get to know each other better; possibly have more group interactions.
 - The training topics were great!
 - Social media will hopefully have positive outcomes for the agency.
- Ms. Walker shared that the Board holds a two-hour training in May. The past few years, the Board has held this training and the Board

meeting, which follows the training, in one of ACRC's outlying counties. Having dinner after the May meeting might create more natural opportunities to get to know fellow Board members.

- It's important to conduct meetings in such a way that invites collaboration and open discussion so that Board members know that their input is heard.

3. Development of 2020-21 FY Slate of Officers

- Given the full Board meets every other month and we don't have a June Board meeting, the vote for Board Officers (whose terms begin on July 1st) will need to take place at the May Board meeting.
- The Nominating Committee will be meeting to develop this slate. In January 2020, Board members will be asked to complete a form if they are interested in filling a Board Officer position. In March, the Nominating Committee will provide the draft slate to the BDC for review.
 - If anyone has questions about an Officer's responsibilities, please feel free to connect with the current Officer to discuss further.

4. Nominating Committee update on Board applications and focused recruitment

- The Board Composition Survey was distributed for review.
 - Recruitment is critical; the Board will lose two members in November and another two in June.
 - Ms. Armstrong and David Lopez, ACRC's Client Advocate, will be reaching out to our local People First Chapters to see if there is an interest.
 - Per the June 2019 trailer bill (SB 81), regional center Boards must have members that have financial expertise, as well as Board governance expertise.

5. November Board Training

- We have talked about having trainings as part of our Board meetings, instead of holding them prior to the meetings. This would formalize the process, since the trainings would be documented in the minutes.
- A list of suggested training topics were distributed for review and committee members were asked to choose their top three picks for upcoming meetings:
 - Community Resource Development Plan (CRDP) – November
 - Person-Centered Thinking – January
 - Clinical & Intake – Working Together to Determine Eligibility – March

**It was noted that because of scheduling conflicts, topics may be moved to a different month, if necessary.*

6. ***Status update on Board bylaw legal review***

- Mr. Bonnet shared that ACRC's attorney should have an update by the end of the week. He will follow-up with them and share the information with Ms. Walker.

The next Board Development Committee's meeting is scheduled for **Tuesday, November 12, 2019**, at 4 p.m. The meeting adjourned at 4:42 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet