

Alta California Regional Center
Board Development Committee Meeting
Monday, January 13, 2020
Minutes

Present:

Rita Walker, Chair
Eric Ciampa
Romilda Jones (via phone)
Dan Lake
Amy Lampe
Ron Mainini
Paul Platner
Retha Seabron

Absent: (* excused)

Luis Rivera*

Board Members:

Carmen Aguilar
Johnny Deng
Mechelle Rewerts

Staff:

Phil Bonnet, Executive Director
Lori Banales, Deputy Executive Director
Lisa West, Executive Secretary

Facilitators:

Amy Fulk

The Board Development Committee (BDC) met on Monday, January 13, 2020, at 4:05 p.m. in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) ARCA Sponsored Regional Center Board Member February Training; 2) Nominating Committee Report; 3) Legal review of bylaws and draft revisions; 4) Review of Revised Draft Board Member Orientation Manual; and 5) May Board Training. All present provided self-introductions.

Without objection, Rita Walker made the motion to adopt the Board Development Committee meeting minutes of November 12, 2019 as submitted.

1. *ARCA Sponsored Regional Center Board Member February Training*

- The Association of Regional Center Agencies (ARCA) sponsored regional center Board member training is scheduled for Saturday, February 22nd, beginning at 9 a.m. with a light breakfast. The training runs from 10 a.m. to 3 p.m. and ACRC will be hosting it. This training is open to Board members of all the 21 regional centers and is the first time ARCA has provided such a training.
- Ms. Walker encourages members to attend. The training will have valuable information pertaining to regional center Boards and it is also an opportunity to meet Board members from other centers.

2. *Nominating Committee Report*

- Development of Slate of Officers for March BOD
 - The Nominating Committee will be meeting prior to the March BDC meeting to develop the Slate of Officers for the 2020-21 fiscal year (FY).
- Distribution of interest/nominating survey forms at January BOD

- These forms will be distributed at the January 23rd Board meeting. Board members can nominate themselves or another Board member. The form also provides an opportunity for Board members to show their interest in serving as a Board Officer at a later date.
- Board member term of office expiring January 2020
 - Board member's terms of office were distributed for review.
 - Ms. Walker's second two-year term ends on January 27th.

Without objection, Dan Lake made the motion to bring before the full Board Rita Walker's nomination for a three-year term.

- Focused Board member recruitment
 - As this committee reviews the Board's needs, it was noted that Mr. Sun's first two-year term ends on May 23rd, and Mr. Lake and Ms. Lampe will complete their seven years of serving on ACRC's Board in June 2020.
 - The group suggested updating ACRC's website and utilizing the agency's social media for Board recruitment.
 - Staff will post and then share with the Board.

3. *Legal review of bylaws and draft revisions*

- Ms. Walker shared that the BDC is responsible for the annual review of the bylaws. The requested legal review of the Board's bylaws has been completed and some revisions and additions have been suggested for the Board's consideration.
- Suggestion was made to have a workgroup review the proposed revisions and report back to this committee at the February meeting.
 - Volunteers include: Carmen, Dan, Eric, Paul and Rita.
 - The workgroup meeting information will be shared with all Board members.

4. *Review of Revised Draft Board Member Orientation Manual*

- The Table of Contents for our newly revised "Draft Board Member Orientation Manual" was distributed for review.
- Ms. Walker shared that Board members had two manuals in the past and she has chosen to combine those into one.
 - Suggestion to put the titles on the Welfare & Institutions Code Sections.
 - Board members are encouraged to view the YouTube video "We're Here to Speak for Justice".
 - Those members who have a draft copy, please share any input with the committee.
 - Suggested revisions will be made and then the manual will be finalized. Revisions can always be made, if necessary.

5. ***May Board Training***

- Ms. Walker would like to know if Board members can commit to attending a half-day training prior to the Board meeting in May.
- Mr. Ciampa suggested waiting until after the February 22nd ARCA Training before the agenda is set; we could possibly share a portion of that training with the full Board.
- Additional training topics include the Self-Determination Program (where we are as a State; what the barriers are for clients/families to participate) and the Home and Community-Based Services (HCBS) Waiver.
 - BDC will continue to discuss at the March meeting.

The next Board Development Committee's meeting is scheduled for **Monday, February 10, 2020**, at 4 p.m. The meeting adjourned at 4:47 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet