

Alta California Regional Center  
Board Development Committee Meeting  
Monday, January 11, 2021  
Minutes

**Present:**

Ron Mainini, Chair  
Carmen Aguilar  
Michelle Ramirez  
Retha Seabron  
Jennifer Stratton  
Rita Walker

**Board Members:**

Johnny Deng  
Kelly Pennington  
Michelle Rewerts  
Steven Sanchez  
Yang Sun

**Absent:** (\* excused)

Romilda Jones\*  
Patty Wallace\*

**Visitors:**

Maureen Fitzgerald

**Facilitators:**

Amy Fulk

**Staff:**

Phil Bonnet, Executive Director  
Iqbal Ahmad, Chief Financial Officer  
Lori Banales, Deputy Executive Director  
Lisa West, Executive Secretary

The Board Development Committee (BDC) met on Monday, January 11, 2021, at 4:03 p.m. by Webex/teleconference to discuss: 1) Future Board Training Sessions; 2) Update on Bylaw Revisions; and 3) Board Member Recruitment Efforts. All present provided self-introductions.

**Without objection, Ron Mainini made the motion to adopt the Board Development Committee meeting minutes of November 9, 2020 as submitted.**

1. ***Future Board Training Sessions***

- At the January Board meeting, ACRC staff will present on “Cultural & Linguistic Competency and ACRC Diversity Efforts”.
  - Ms. Banales noted that the Board requested an update on ACRC’s activities related to the grant, as well as activities that staff are working on. If there is anything specific that you would like the training to address, please connect with her prior to the Board meeting.
- The November Board meeting began at 3:45 p.m. in order to have a 30 minute training, with 15 minutes for a question/answer portion.
  - The January 28<sup>th</sup> Board meeting will also start at 3:45 p.m.
- At the March Board Training, the Association of Regional Center Agencies (ARCA) will share information regarding “State Level Advocacy – ARCA, Regional Centers and Community”.
- Those present were reminded that regional center Boards are now required to submit their training plans to the Department of Developmental Services (DDS) on a yearly basis.

## 2. ***Update on Bylaw Revisions***

- The BDC is in charge of reviewing/revising the agency's bylaws.
- The last time we met, this group discussed Board members county representation. We now need input on *Article 6, Section 6.03 Execution of Checks, Notes, Contracts*.
  - Currently the Executive Director and Chief Financial Officer (CFO) sign Purchase of Services (POS) contract's checks for \$250,000 and above. The attorneys are suggesting that the President of the Board also sign these checks.
  - Concern was raised that the additional signature may cause delay in the process, which sometimes is accelerated. If any question arises, the Board's approval is also documented in the meeting minutes.

**Without objection, Rita Walker made the motion that Section 6.03 of the agency bylaws not be amended to add a requirement of the Board President's signature on any POS check for contracts of \$250,000 and above.**

- This information will be sent to the agency's attorneys. Once the final draft bylaws are received, they will be brought before the full Board for approval.

## 3. ***Board Member Recruitment Efforts***

- Mr. Mainini shared that Luis Rivera has resigned from ACRC's Board of Directors.
- The latest two Board applications are from two previous Board members who termed off the Board over a year ago – Jackie Armstrong and Anwar Safvi. The Nominating Committee is recommending that the full Board approve their applications at the January 28<sup>th</sup> Board meeting.
- After they are seated, ACRC's Board will have 15 Board members, so the decision has been made to suspend Board recruitment for a while.

The next Board Development Committee's meeting is scheduled for **Monday, February 8, 2021**. The meeting adjourned at 4:27 p.m.

Lisa West  
Executive Secretary

cc: ACRC Board of Directors  
Phil Bonnet