

Alta California Regional Center
Board Development Committee Meeting
Monday, March 14, 2022
Minutes

Present:

Anwar Safvi, Chair
Amy Lampe
Elaine Linn
Retha Seabron
Rita Walker
Patty Wallace

Visitors:

Steve Andrews
Maureen Fitzgerald
Mary Nisson

Facilitators:

Amy Fulk

Absent: (* excused)

Carmen Aguilar*
Dan Lake*
Michelle Ramirez*

Staff:

Lori Banales, Executive Director
Iqbal Ahmad, Chief Financial Officer
John Decker, Director of Community Services
Camelia Houston, Director of Intake & Clinical Services
Mechelle Johnson, Director of Client Services
Lisa West, Executive Secretary

Board Members:

Jackie Armstrong
Kelly Pennington
Yang Sun

The Board Development Committee (BDC) met on Monday, March 14, 2022, at 4:00 p.m. by Webex/teleconference to discuss: 1) Nominating Committee Recommendations re 2022-23 FY Slate of Officers and ARCA Representatives; 2) Board Member Term of Office; 3) May Training Plan; and 4) Board member Recruitment.

Without objection, Anwar Safvi made the motion to adopt the Board Development Committee meeting minutes of October 12, 2021 as submitted.

1. ***Nominating Committee Recommendations re 2022-23 FY Slate of Officers and ARCA Representatives***

- Mr. Safvi noted that the draft slate of Board Officers and the Association of Regional Center Agencies (ARCA) Representatives for the 2022-23 fiscal year (FY) was sent to Board members prior to this meeting.

Without objection, Amy Lampe made the motion to recommend to the full Board the approval of the 2022-23 FY Slate of Officers and ARCA Representatives as presented.

2. ***Board Member Term of Office***

- Mr. Sun's second two-year term ends in May 2022.

Without objection, Amy Lampe made the motion to recommend to the full Board the approval of Yang Sun's three-year term.

3. **May Training Plan**

- The Board received a training on Competitive Integrated Employment (CIE) at the January Board meeting. Following along with the Board's 2022 Training Plan topics, Ms. Safvi and Ms. Walker would like to suggest holding the half-day training in May on:
 - Board Governance and Roles and Responsibilities (a required training in our contract with the Department of Developmental Services [DDS])
 - Workplace Laws (from the perspective of what a Board member should know).

This training will be held in ACRC's Sacramento office to allow for social distancing.

- Ms. Walker noted that traditionally, the Board holds their half-day training beginning with lunch and then we focus on training topics that have a depth to them. She believes that a team-building opportunity would be beneficial for Board members as we begin to move out of the pandemic. The Board meeting could possibly begin at 3 p.m., instead of 4 p.m.
 - Ms. West will follow-up with Board members to see if they are available.

4. **Board Member Recruitment**

- Mr. Safvi shared that the Board needs to focus on recruiting for specific counties, including Yolo.
 - Ms. Walker noted that the Board has statutory requirements, as well.
 - Earlier today, she and Mr. Safvi were discussing posting our interest for volunteers on a website (www.volunteermatch.org).
 - Since the Board seems to have difficulty getting outlying county representation on the Board, we may want to consider this non-traditional option.

The next Board Development Committee's meeting is scheduled for **Monday, May 9, 2022**. The meeting adjourned at 4:15 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Lori Banales