

Alta California Regional Center
Board of Directors Meeting
Thursday, September 22, 2016
Minutes

Present: Jacqueline Armstrong, Cindy Benson, Janet Brandon, Nasim Hedayati, Romilda Jones, Dan Lake, Amy Lampe, Brendan Peacock, Steven Sanchez, Austin Taylor, Rita Walker

Absent (* excused): Walter Kaweski*, Rosa Meza-Villaseñor*, Anwar Safvi*, Kristin Wright*

Staff: Phil Bonnet, Peter Tiedemann, Lisa West

Facilitators: Amy Fulk, Larry Prosser

Visitors: Jessica Markov, Bernice Mendez, Bob Polucha

1. **Call to Order** - The Board of Directors met at 3:06 p.m. on Thursday, September 22, 2016, at the Gold Miners Inn in Grass Valley.
2. **Introductions – Reading of ACRC's Mission & Vision Statements** - All present introduced themselves. Mr. Peacock read aloud ACRC's Mission and Vision statements.
3. **Consent Agenda – By consensus, the following consent agenda items were approved:** a) excused absence for Walter Kaweski, Rosa Meza-Villaseñor, Anwar Safvi and Kristin Wright; b) regular session Board meeting minutes of July 28, 2016; c) PAC report; d) approve new PAC member; and e) accept Board Development, CAC, Executive and Finance reports.

4. **New Business**

- ♦ *Community Comments*
 - No comments were shared.

♦ *Executive Committee*

Issue 1: Transparency and Public Information Policy

Discussion and Action: Mr. Peacock shared that this item was brought before the Board as an informational item last month.

M/S/C (Cindy Benson) **To approve the Transparency and Public Information Policy as submitted.** (11 in favor)

♦ *Finance Committee*

Issue 1: Monthly Financial Report

Discussion and Action: Mr. Tiedemann shared that the Finance Committee met on September 12th, and reviewed the July 31, 2016 financial report which reflects one month of expenditures for the current fiscal year (FY). ACRC has expended 6.4% of Purchase of Services (POS) and 9.6% of Operations (OPS).

ACRC received our preliminary allocation from the Department of Developmental Services (DDS) on May 19th and our first amendment on August 25th, for a total of \$384.1 million (\$44.2 million in OPS, \$335.1 million in POS and \$4.8 million in Community Placement Plan funding). The OPS expenditures appear higher for the first month of the FY primarily due to advance payments of some expenses, such as insurance, rent and employee benefits.

Because the annual projections have not yet been completed, Mr. Tiedemann does not have data estimating the agency's POS expenditures for the remainder of the FY.

- **The monthly finance report was accepted as submitted.**

Issue 2: Approve Board Budget for 2016-17 FY

Discussion and Action: Mr. Tiedemann shared that ACRC annually prepares a budget for the Board, which is utilized throughout the year. The Finance Committee has approved this.

M/S/C (Amy Lampe) **To approve the Board budget for the 2016-17 FY as submitted.** (11 in favor)

Issue 3: Authorize Line of Credit

Discussion and Action: ACRC annually has a line of credit in case there is a delay in cash flow from DDS. This line of credit allows ACRC to borrow money from U.S. Bank. The line of credit will be for up to \$12 million without incurring any fees beyond interest. Interest will be equivalent to 2½% per day if the line of credit is utilized.

M/S/C (Cindy Benson) **To approve the line of credit as presented (submitted).** (11 in favor)

♦ *Committee Updates*

- Board Development Committee (BDC)
 - Mr. Lake expressed his appreciation to Mr. Bonnet, Mr. Tiedemann and Ms. West for their assistance with the training today.
 - The BDC met on September 12th.
 - The group discussed today's training.
 - They also discussed ongoing training for the Board. The committee believes we are heading in the right direction.
 - The demographics and attendance have not changed.
 - They reviewed the committee's goals:
 - Improve Board communication
 - Established a new workgroup for this.
 - Transparency
 - Recruitment
 - Training
 - Evaluation of the Executive Director
 - Bylaws
 - Received a report from the recruitment workgroup.
 - Those present reviewed a Board application and will be conducting a panel interview prior to the October Board meeting.
- Client Advisory Committee (CAC)
 - Mr. Taylor shared that the CAC met on September 13th.
 - The group discussed ideas for committee goals for this FY.
 - Spent some time talking about the upcoming **LA50** celebration.
 - Committee members provided their standing reports.
- Provider Advisory Committee (PAC)
 - Ms. Brandon shared that the PAC met on September 8th.
 - It was brought to everyone's attention that new providers do not get additional funding and DDS has not adjusted the median rates.
 - Letters of intent for special funding need to be submitted to ACRC by October 3rd. ACRC staff and PAC members held a drop-in workshop to provide assistance to anyone that needed help with the application process on September 19th.
 - The PAC is developing a training resource database. If an applicant doesn't fit for one provider, they would be put into a database so that other providers could access their information and possibly hire them.
 - Dan Sundberg, with ABA Technologies, provided a spotlight about employee retention and staff recognition.

- The Cultural Diversity Sub-Committee held a forum after the PAC meeting to gather feedback so that ACRC could apply for a POS disparity grant from DDS.
- ♦ *President's Report*
 - Mr. Peacock acknowledged everyone's commitment to reviving the annual Board Retreat.
- ♦ *Executive Director's Report*
 - Mr. Bonnet echoed Mr. Peacock's words about everyone's participation yesterday evening and today. If there are topics that came up in today's training that anyone wants more information about, please let him know.
 - The new Center for Medicaid Services (CMS) Rules require that services be provided in inclusive settings that respect and honor the choice of individuals served by regional centers. In 2019, the State of California will not invest in services that are not inclusive. Earlier this week, ACRC's Community Services staff hosted an event for all service providers who are interested in applying for additional funding to assist with the transition of services to be compliant with the new rule. The collaborative nature of this workshop was encouraging.
 - Sonoma Developmental Center (SDC) will be closing on December 31, 2018. DDS remains committed to this process and is giving regional centers additional funding to develop resources for all of the individuals who reside there, in order for them to return to the community where they live. ACRC is purchasing many homes which will be exclusive to these individuals. Other regional centers have been noticing what we are doing and many individuals are transferring to our regional center in order to take advantage of these opportunities. Our first concern is getting our clients out first and we are going to do right by them.
 - Mr. Bonnet would like to bring a group of Board members to see some of the homes that ACRC is purchasing for our clients. He clarified that once we purchase a home, it stays in our service system.
 - The **LA50** celebration will be held on Saturday, October 15th, from 11 a.m. to 2:30 p.m. We have tremendous support of our CAC and PAC. Mr. Bonnet hopes that everyone can join us!
 - ACRC has applied for a POS Disparities Grant offered by DDS to help reduce the differences in financial resources spent on behalf of clients from diverse communities and cultures. DDS has 45 days to make their decision. We should know within the month.

♦ *ARCA Report*

- Mr. Peacock attended the delegate group. They received a presentation from Golden Gate Regional Center (GGRC) on their recent selection of their ED.
- The group discussed how they chose their delegates.
- ARCA is working with the Children's Hospital of Los Angeles in a study of equity issues and cultural competence.

♦ *ARCA-CAC Report*

- Ms. Benson attended the ARCA-CAC telephone meeting on Friday, August 26th.
 - Everyone was encouraged to bring their tablets to the meeting – they may begin to use the Google Groups app.
 - The job workgroup talked about training to get out of school and go to work.
 - They discussed the Self-Determination Program.
 - She shared information about ACRC's upcoming **LA50** celebration.
 - ARCA staff provided a legislative update.
- The next in-person meeting will be held on Friday, October 14th.

5. **Closed Session** – At 3:53 p.m. the Board adjourned to closed session in order to approve pending minutes.

6. **Announcement of Closed Meeting Discussion** - At 4:01 p.m. the Board reconvened in open session following the approval of pending minutes.

7. **Adjournment**

The meeting adjourned at 4:01 p.m.

Lisa West
Executive Secretary

cc: Phil Bonnet