

INCIDENT RESPONSE

Things To Remember When A Special Incident Occurs

<u>I</u>nsure	the safety of the consumer
<u>N</u>otify	ACRC, CCL, APS/Ombudsman, Police, family, DHS, or coroner as required
<u>C</u>heck	for completeness of information on incident report
<u>I</u>nquire	into inconsistencies
<u>D</u>ocument	details
<u>E</u>xplore	causes of the incident
<u>N</u>ote	necessary additions or corrections to SIR
<u>T</u>rack	SIR follow-up and completion