

Alta California Regional Center
Board Development Committee Meeting
Wednesday, November 4, 2009
Minutes

Present:

Bonita Mallory, Chair
Rebecca Brubaker
Amy Lampe
Nancy Lea
Edward Lewis
Spencer McClay

Absent: (* excused)

Robert Rogers*

Facilitator:

Cheryl DeForest
Larry Prosser

Staff:

Phil Bonnet, Executive Director
Lisa West, Executive Secretary

The Board Development Committee met on Wednesday, November 4, 2009, at 4:14 p.m. in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) Update Board Policies – Sub-committee report; 2) Review Committee Calendar; 3) Review Demographic Grid & Determine Areas of Need; 4) Monitor Board Member Attendance; and 5) Announcements/Other (date and time of next meeting). All present provided self-introductions.

M/S/C (McClay/Lewis) **To approve the Board Development Committee meeting minutes of September 2, 2009.**

1. ***Update Board Policies – Sub-committee report***

Issue: Committee needs an update from the Board Policies Sub-committee.

Discussion and Action: The updated “Board Travel and Expense Policy” was distributed.

Ms. Lea shared the Executive Committee made a few revisions and the draft has come back to this committee for review. Further revisions were suggested.

M/S/C (Brubaker/McClay) **To approve the “Board Travel and Expense Policy” as amended.**

2. ***Review Committee Calendar***

Issue: Committee needs to review their annual calendar.

Discussion and Action: Ms. West distributed the updated committee calendar for review.

The Training survey will be given out to Board members at the November 19th Board meeting and then this committee will review the input and select a trainer for the May Leadership Training in February 2010.

- **Information only.**

3. ***Review Demographic Grid & Determine Areas of Need***

Issue: Committee needs to review the Board's demographic grid and determine areas of need.

Discussion and Action: Ms. West distributed an updated "DDS Demographic Grid Summary" for review.

Committee discussed moving Dr. Vu to the vacant Placer County seat so that there would be two member-at-large seats. This would give the Board a greater opportunity to fill these seats with applications from any of the outlying counties.

Ms. Mallory also confirmed openings for Alpine, Colusa, Sierra and Sutter Counties.

M/S/C (Lea/McClay) **To move Dr. Vu to the vacant Placer County seat.** (one abstention)

4. ***Monitor Board Member Attendance***

Issue: Committee needs to monitor Board member attendance.

Discussion and Action: Ms. West distributed the updated Board member attendance grid for review.

- **Information only.**

5. ***Announcements/Other (date and time of next meeting)***

- Mr. Bonnet spoke with Wes Keyson and Regina Collins – ACRC will be dedicating the Board Room to Cricket Keyson. This room will be known as "Cricket's Room" and will be dedicated to her on Thursday, November 19, 2009, at the next Board meeting.

6. ***Closed Session*** – At 4:38 p.m. the Board Development Committee adjourned to closed session in order to review applications on file and discuss 10/22/09 panel interview.

7. ***Announcement of Closed Meeting Discussion*** – At 5:03 p.m. the Board Development Committee reconvened in open session following a closed session where the committee reviewed applications on file and discussed the 10/22/09 panel interview.

The next Board Development Committee meeting is scheduled on **Wednesday, February 3, 2010**, from 4 to 5:30 p.m. The meeting adjourned at 5:03 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet