

Alta California Regional Center
Board Development Committee Meeting
Wednesday, April 7, 2010
Minutes

Present:

Bonita Mallory, Chair
Rebecca Brubaker
Amy Lampe
Nancy Lea
Edward Lewis
Spencer McClay
Robert Rogers

Facilitator:

Cheryl DeForest
Misa Erb
Charles Morse
Larry Prosser

Staff:

Phil Bonnet, Executive Director
Lisa West, Executive Secretary

Board Members:

Cindy Richards

The Board Development Committee met on Wednesday, April 7, 2010, at 4:10 p.m. in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) Plan for May 27th Board Training; 2) Plan for updating ACRC's Strategic Plan; 3) Update Board Policies – Sub-committee report; 4) Review Demographic Grid & Determine Areas of Need; 5) Monitor Board Member Attendance; and 6) Announcements/ Other (time of next meeting). All present provided self-introductions.

M/S/C (McClay/Rogers) **To approve the Board Development Committee meeting minutes of February 3, 2010.**

1. ***Plan for May 27th Board Training***

Issue: Committee needs to plan for the May 27th Board training.

Discussion and Action: Ms. Mallory reviewed the committee's suggestions from the previous meeting. Mr. Bonnet shared that if the Board would like a discussion regarding dental services, Dr. Glassman might be able to join in the discussion.

Ms. Lea would like the Board to have a discussion on how ACRC is the payer of last resort when it comes to the State's budget and meeting the basic health needs of our consumers (i.e., medical, dental, vision, etc.). Mr. Bonnet shared that Service Coordinators (SCs) do everything that they can to assist consumers in becoming eligible for Medi-Cal.

Mr. Lewis suggested having a joint training with Department of Human Assistance (DHA). If the Board chooses to do something like this, Mr. Bonnet would like to have an interactive conversation with a small amount of training.

Mr. Lewis also suggested having someone review the Mental Health Services Act (Prop 63).

"Clinical Services during These Difficult Times" was suggested as the title of the May training.

- **Mr. Bonnet agreed to email a draft agenda to committee members for review.**

2. ***Plan for updating ACRC's Strategic Plan***

Issue: Committee needs to discuss updating ACRC's Strategic Plan.

Discussion and Action: Ms. West distributed the current Strategic Plan. Ms. Mallory shared Ms. Collins suggested an individual to act as facilitator during this process – Alicia Stammer, an Organization Development Consultant with Mikaena Consulting. Ms. Stammer's contact information is: (916) 752-6190 or alicia.stammer@yahoo.com.

Ms. Mallory would like the Board to utilize some of the time at the annual September Retreat to discuss this topic. Mr. Bonnet expressed concern about the entitlement as it stands today; the Lanterman Act will remain, but it may look drastically different next year. Ms. Lea would like to hold off on updating this document until we know where we stand as an agency.

Mr. Lewis explained that a Strategic Plan is a living document and a guideline for the agency. Ms. Brubaker expressed concern that the whole composition of this Board is going to change at the end of June. She would like to have input from the current Board members.

Mr. Bonnet believes the Board might want to consider drafting new objectives under the current goals to conform to the Lanterman Act. This could possibly be the May 27th training. Mr. Lewis shared that Ms. Stammer owes him a 90 minute consult and he would be happy to give this time to the Board. The health discussion could then be a part of the September Retreat.

- **Mr. Lewis will contact Ms. Stammer to find out her availability in May.**
- **Ms. West will email the extended version of the Strategic Plan to the entire Board and mail hard copies with the April Board packets.**

3. ***Update Board Policies – Sub-committee report***

Issue: Committee needs an update from the Board Policies Sub-committee.

Discussion and Action: Ms. Lea would like Mr. Bonnet to have staff review the current Board policies and distinguish which are agency policies and which should be reviewed by this committee.

- **Information only.**

4. ***Review Demographic Grid & Determine Areas of Need***

Issue: Committee needs to review the Board's demographic grid and determine areas of need.

Discussion and Action: Ms. West distributed an updated "DDS Demographic Grid Summary".

Ms. Mallory drafted a PowerPoint presentation to assist this committee in understanding the demographic representation of the Board of Directors. She shared that this handout is sent out in the Board application packets.

The committee reviewed this presentation and the summary.

- **Information only.**

5. ***Monitor Board Member Attendance***

Issue: Committee needs to monitor Board member attendance.

Discussion and Action: Ms. West distributed the updated Board member attendance grid.

Ms. Mallory reminded everyone that if we don't have people attending, we do not have an active Board.

- **Information only.**

6. ***Announcements/Other (date and time of next meeting)***

- Ms. Mallory shared that Twin Rivers Unified School District will be having another mobile vision clinic on Monday & Tuesday, April 19th & 20th.
- Ms. Mallory and Ms. West clarified that the community member-at-large positions for the Board Development Committee and Finance Committee were set up a few years ago so that interested individuals from the community could come and sit on a committee and find out a little bit more about how ACRC's Board of Directors works. The member-at-large positions can vote on motions for their particular committee, but they are not members of the Board. When applications come in, the Board Development Committee holds the panel interview and makes the recommendation.

7. ***Closed Session*** – At 5:14 p.m. the Board Development Committee adjourned to closed session in order to review applications on file.
8. ***Announcement of Closed Meeting Discussion*** – At 5:29 p.m. the Board Development Committee reconvened in open session following a closed session where the committee reviewed applications on file.

The next Board Development Committee meeting is scheduled on **Wednesday, June 2, 2010**, from 4 to 5:30 p.m. The meeting adjourned at 5:29 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet