

Alta California Regional Center
Board Development Committee Meeting
Wednesday, September 7, 2011
Minutes

Present:

Kenneth Vu, Chair
Tom Hopkins
Amy Lampe
Nancy Lea
Edward T. Lewis
Robert Rogers

Absent: (* excused)

Greg Buch, Ph.D.
Kara Kealy-Frampton
Brendan Peacock*

Visitors:

Mary Agnes Nolan, Area Board III

Facilitators:

Jana Chapman-Plon
Cheryl DeForest
Doug Rossi

Staff:

Phil Bonnet, Executive Director
Lisa West, Executive Secretary

The Board Development Committee met on Wednesday, September 7, 2011, at 4:10 p.m. in the Brenda Smith Conference Room at Alta California Regional Center to discuss: 1) ACRC's Strategic Plan; 2) Review Demographic Grid & Determine Areas of Need; 3) Monitor Board Member Attendance; and 4) Announcements/Other. All present provided self-introductions.

M/S/C (Rogers/Hopkins) To approve the Board Development Committee meeting minutes of June 1, 2011.

1. ***ACRC's Strategic Plan***

Issue: Committee needs to discuss ACRC's Strategic Plan.

Discussion and Action: As mentioned at the July Board meeting, Bonita Mallory's has requested that this committee review the agency's old Strategic Plan and decide whether the new goals, that may be approved at the September 21st Board meeting, should have outcomes, objectives and performance measures attached to them.

Dr. Vu believes this should be a decision of the entire Board. Once the updated Strategic Plan is approved, Mr. Bonnet would like the Board to give him permission for staff to develop outcomes, objectives and performance measures and bring them back to this committee for review.

Mr. Lewis believes it is in keeping with collaboration, to have the Board work with staff on this.

- **Ms. West will send the draft Strategic Plan to the entire Board prior to the Board Retreat.**

2. ***Review Demographic Grid & Determine Areas of Need***

Issue: Committee needs to determine the Board's areas of need.

Discussion and Action: The current "ACRC Board of Directors – Demographics Grid" was distributed for review.

Dr. Vu shared that the newly appointed Board member from Nevada County, Spencer McClay, has resigned from the Board for personal reasons.

Dr. Vu believes the Board should try to focus on its ethnic diversity. He noted that there are currently five (5) openings; Colusa, Nevada, Sierra, Sutter and one from any county.

- **Information only.**

3. ***Monitor Board Member Attendance***

Issue: Committee needs to monitor Board member attendance.

Discussion and Action: The updated board attendance grid was distributed for review.

- **Information only.**

4. ***Announcements/Other (date and time of next meeting)***

- No announcements were shared.

5. ***Closed Session*** – At 4:32 p.m. the Board Development Committee adjourned to closed session in order to review applications on file.

6. ***Announcement of Closed Meeting Discussion*** – At 4:55 p.m. the Board Development Committee reconvened in open session following a closed session where the committee reviewed applications on file.

The next Board Development Committee meeting is scheduled on **Wednesday, November 2, 2011**, from 4 to 5 p.m. The meeting adjourned at 4:55 p.m.

Lisa West
Executive Secretary

cc: ACRC Board of Directors
Phil Bonnet