

Alta California Regional Center

INVESTMENT POLICY

Each regional center may receive 25% of its yearly budget allocation in the form of a cash advance from the Department of Developmental Services. These funds provide a cash flow until such times as regular, monthly claims are made (in arrears) to the Department of Developmental Services for expenses incurred, and the State then pays the claim. Any dollars from such an advance or otherwise available cash may be invested in interest bearing financial instruments in a bank legally authorized to engage in banking business in California, the income or interest of which may augment the regional center's operations budget.

It is important to maximize earnings in order to enhance the programs and services of the regional center. Safety, low risk, and liquidity are major concerns in the investment of tax dollars in the regional center's custody. Therefore, the Board of Directors approves the following guidelines for application by staff in making investment decisions.

- 1) All funds to be invested will be invested through the banking institution(s) approved by the Board of Directors for the regional center's primary banking arrangements.
- 2) All funds to be invested will be invested in a manner that balances the highest degree of safety and the greatest potential for return.
- 3) All funds to be invested will be invested in a manner that provides for the necessary liquidity of such funds to meet the regional center's cash flow obligations. Depending on the needs of the regional center, funds available may be invested in instruments of varying lengths.
- 4) All investment decisions will be reviewed and approved by the Executive Director.
- 5) Income received from such investments will be reported on a regular basis (via the financial statements prepared by the accounting unit) to the Board of Directors and the appropriate committees.