



# Service Policy Manual

## Conference Attendance

Alta California Regional Center (ACRC) supports parents and consumers as they seek information and training to empower their advocacy skills and/or enhance their knowledge of services. These opportunities must support needs related to the consumer's developmental disability. Such opportunities may include classes or conferences.

ACRC shall:

- Provide learning opportunities for consumers and their family members presented by ACRC staff.
- Sponsor or co-sponsor learning opportunities in collaboration with other organizations.
- Arrange for subject matter experts from both in and outside of ACRC's catchment area to provide training.
- Provide financial assistance to cover tuition or conference registration fees when such payment is in fulfillment of clearly stated Individual Program Plan (IPP) objectives.

Travel, lodging and food expenses are the responsibility of the person that attends the conference. ACRC may fund one conference attendance per fiscal year. Conferences must be within the state of California.

The ACRC Executive Director may review and authorize an exception(s) if warranted by individual circumstances.